



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM2020-8-019
DEPED MALAYBALAY CITY DIVISION
DATE: AUG 28 2020 1:05
BY: [Signature]

Division Memorandum
No. 519 series of 2020

TO: Assistant Schools Division Superintendent
Chief Education Supervisors SOD and CID
Elementary and Secondary School Heads
This Division

FROM: VICTORIA V. GAZO, PhD, CESO V
Schools Division Superintendent

DATE: August 28, 2020

**SUBJECT: RESULT-BASED PERFORMANCE MANAGEMENT SYSTEM (RPMS):
PERFORMANCE PLANNING AND COMMITMENT (Phase I) AND SUBMISSION
OF THE OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM OF
SCHOOL HEADS FOR THE SCHOOL YEAR 2019-2020**

1. Pursuant to DepEd Order No. 2 s. 2015 re: *Guidelines on the Establishment and Implementation of the Result-Based Performance Management System (RPMS) in the Department of Education*, this Office informs the field for the performance assessment and submission of the OPCRf for School Heads for the School Year 2019-2020. As such, this Office hereby directs you to attend the Office Performance Planning and Commitment for School Year 2019-2020 activity on September 3-4, 2020 at the LRMDC Conference Hall, SDO Building, Casisang, Malaybalay City.

2. This activity aims to:

- Ensure that the Office KRAs, Objectives and Performance Indicators are reflected in the OPCRf;
- Ensure the alignment of the office plans and commitments to the organizational outcomes;
- Submit a copy of the signed OPCRf for use in the succeeding phases in the Office of the Performance Monitoring and Coaching (Phase II) and Performance Review and Evaluation (Phase III) of the Office; and,
- Discuss other related matters.



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

3. School Heads are advised to bring evidences to support the actual performance as for the school year 2019-2020, laptop, hard and a soft copy of the OPCR. The following Division Personnel will conduct assessment in the following Key Performance Indicators;

- a. **Ralph T. Quireg, Chief ES, CID**
 - ✓ Instructional Leadership
 - ✓ Learning Environment
- b. **Lorenzo O. Capacio, EdD, Chief ES, SGOD**
 - ✓ Human Resource Management and Development
 - ✓ Parents' Involvement and Community Partnership
 - ✓ Plus Factor
- c. **Rhyna Cyle C. Rosales, CPA, Accountant III**
 - ✓ Management of Resources

4. Further, School heads shall report in the following schedules;

September 3, 2020	September 4, 2020
Morning: 8:00-12:00	Morning: 8:00-12:00
• Districts 1-3	• Districts 6-8
Afternoon: 1:00-5:00	Afternoon: 1:00-5:00
• Districts 4 and 5	• Districts 9 and 10

5. Verified OPCR will be submitted to **Floresal R. Perras, Administrative Officer IV-Record, PMT Secretariat** for the approval of the **Assistant Schools Division Superintendent**.

6. Queries related to this can be relayed to **Vince G. Sanniguel, EdD Senior Education Program Specialist, Planning and Research Section** at **09778091156**.

Copy furnished:
Records Unit
Planning & Research Section
To be posted in the website.