



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2020 - 19320

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DEPED MALAYBALAY CITY DIVISION
RELEASED
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BY: _____

Division MEMORANDUM

No. 946, s. 2020

TO : Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD and CID
Division Unit/Section Heads
All Others Concerned

FROM : **VICTORIA V. GAZO**
Schools Division Superintendent

DATE : September 11, 2020

SUBJECT : INSTITUTIONAL CONSERVATION OF FOREST PROJECT TEAM MEETING

This division embarks into Institutional Conservation of Forest Project to contribute in the fight against Climate Crisis. Relative to this, the project team shall have a virtual meeting on September 15, 2020 9:00 a.m. – 10:30 a.m. via Google Meet at meet.google.com/sty-wtx-xnq

For widest dissemination.

Encl(s): ICON of Forest Project Team Members

Copy Furnished: Records Unit | DRRM



Address: Sayre Highway, Purok 6, Casisang, Malaybalay City
Telefax: (088) 314 - 0094
Email Address: malaybalay.city@deped.gov.ph

INSTITUTIONAL CONSERVATION OF FOREST PROJECT TEAM MEMBERS

POSITION	ROLE	FUNCTIONS
VICTORIA V. GAZO, CESO V Schools Division Superintendent	Overall Team Leader	Ensures synergy among the project team and provision of needed resources
ALIENA S. DAJAY, CESE Asst. Schools Division Superintendent	Asst. to the Overall Team Leader	Functions as the Overall Team Leader in her absence
LORENZO O. CAPACIO, EdD Chief Education Supervisor, SGOD	Project Operations Team Leader	Receives progress reports from the field and communicate these to the overall team leader for informed decision-making
JIMDANDY S. LUCINE Division DRRM Coordinator	Asst. to the Project Operations Team Leader	Functions as the Project Operations Team Leader in his absence. Coordinates efforts of all members of the project team.
ROMIL JABONERO Education Program Supervisor (Gulayan sa Paaralan Coordinator)	Technical Support Team Leader	Provides capability building and other technical support to school heads and teachers on tree planting, growing, and caring as well as proper establishment of nurseries
LUIS ALAJAR JR. Education Program Supervisor (TLE)	Technical Support Asst. Team Leader	Aids the Technical Support Team Leader in providing capability building and other technical support to school heads and teachers on tree planting, growing, and caring as well as proper establishment of nurseries
EDELINA EBORA Senior Education Program Specialist (M&E)	Project Monitoring and Evaluation Team Leader	Monitors and evaluates the progress of the project. They shall submit reports and recommendations to the Project Operations Team Leader.
MARSFIFTH M. MAMAWAG Senior Education Program Specialist (SocMob)	Linkages Team Leader	Provides support to schools that needs partners to assist them in implementing the project. Provides technical assistance to schools on making memorandum of agreements/understanding with partners.
ATTY. WINCERBOGNE PESISANO Division Legal Officer/OIC General Services	Legal Team Leader	Provide legal support/advises to the project team and schools. Provides manpower and support for the Division Team who will manage the tree planting, caring, and growing activities.
PATERNO PADUA JR. Division Youth Formation Coordinators	Youth Involvement Team Leader	Ensures the welfare and participation of the youths in the conduct of the project.
MARCOS JULIETA FULGENCIO, DMD School Health Section	First Aid Team Leader	Ensures that there are first aid teams in every tree planting activity and these teams are equipped with knowledge and skills.
ENGR. LESLIE T. FONTANILLA Division Engineer	Physical Facilities Team Leader	Ensures that the schools instructional tree park does not interfere with the school site development plans. Provides data on the lot areas of schools to project team.