

DM 2020 - 09 - 375

DEPED MALAYBALAY CITY DIVISION

RELEASED

DATE: TIME: 8:00

EPY: 2 9 2020 - 4000

Department of Education

REGION X-NORTHERN MINDANAO DIVISION OF MALAYBLAY CITY

DIVISION MEMORANDUM

No. <u>375</u>

s. 2020

TO:

Assistant Schools Division Superintendent Chief Education Supervisors SGOD and CID Education Program Supervisors SGOD and CID

Public Schools District Supervisors

All Others Concerned

This Division

FROM:

a victoria v. gazo, phd, cesq/v

Schools Division Superintendent

DATE:

September 25, 2020

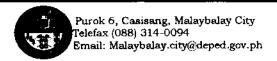
SUBJECT:

CALL FOR SUBMISSION OF RESEARCH PROPOSALS FOR THE

EDUCATION PROGRAM SUPERVISORS AND PUBLIC SCHOOLS DISTRICT

SUPERVISORS

- 1. Pursuant to DepEd Memorandum No. 16, s. 2017 entitled: Research Management Guidelines, this Office calls for research proposals for school year 2020-2021 for Education Program Supervisors and Public Schools District Supervisors.
- 2. Education Program Supervisors and Public Schools District Supervisors must submit their research proposals individually or with their chosen dyads and topics based on the Basic Education Research Agenda realizing the Key Performance Indicators for Educational Supervisory positions that is to conduct action research on curriculum implementation, needs and issues, appropriate interventions for assigned districts/ learning areas to identify best practices and recommendations for management action and policy formulation and to improve the implementation of Special Programs and Projects that support school governance in the delivery of basic educational services in times of pandemic.
- 3. Proponents shall submit their documents in electronic copy at vicente sammiguel/a deped gov ph and in three hard copies on or before October 30, 2020 (Friday) containing the following;
 - a. Application form and endorsement of immediate supervisor of the proponent (Annex1)
 - b. Research Proposal following the DepED no. 16. S. 2017 (Annex 2); and
 - c. Anti-plagiarism and absence of conflict of interest declaration (Annex 3)





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4. Queries can be address to Vicente G. Sanmiguel, EdD Senior Education Program Specialist, Planning and Research.

Encls.: As stated

Reference: DO No. 16, s. 2017

To be indicated in the Perpetual Index under the following subjects:

PROPOSAL RESEARCH

PRS/vince

TO BE POSTED IN THE WEBSITE



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Enclosure 1 of Division Memorandum 375 s. 2020

ANNEX 1: Research Proposal Application Form and Endorsement of Immediate Supervisor

A. RESEARCH INFORMATION

RESEARCH TITLE SHORT DESCRIPTION OF THE RESE	ARCH			
RESEARCH CATEGORY (check only	RESEARCH AGENDA CATEGORY			
one)	(check only one main research theme)			
o National	o Teaching and Learning			
o Region	o Child Protection			
 Schools Division 	o Human Resource Development			
o District	o Governance			
o School	(check up to one cross-cutting theme, if			
	applicable)			
	o DRRM			
(check only one)	Gender and Development			
 Action Research 	o Inclusive Education			
 Basic Research 				
	o Others (please specify):			
FUND SOURCE (e.g. BERF, SEF, others)*	AMOUNT			
TOTAL AMOUNT indicate also if proponent will use personal f				

B. PROPONENT INFORMATION

LEAD PROPONENT / INDIVIDUAL PROPONENT

LAST NAME:	FIRST NA	ME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION / E	DESIGNATION:
REGION / DIVISION / SCHOOL	(whichever is	s applicable)	
CONTACT NUMBER 1:	CONTAC	T NUMBER 2:	EMAIL ADDRESS:



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enumerate from bachelor's degree up to doctorate degree	TITLE OF THESIS / RELATED RESEARCH PROJECT		
SIGNATURE OF PROPONENT:			
PROPONENT 2			
LAST NAME:	FIRST NAME:		MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION / DESIG	NATION:
SCHOOL / OFFICE ADDRESS:			
CONTACT NUMBER 1:	CONTACT NU	MBER 2:	EMAIL ADDRESS:
EDUCATIONAL ATTAINMENT (DEGREE TITLE) enumerate from bachelor's degree up to doctorate degree	TITLE OF THI	SIS / RELATED RE	SEARCH PROJECT
SIGNATURE OF PROPONENT:			
PROPONENT 3			
LAST NAME:	FIRST NAME:		MIDDLE NAME:
		POSITION / DESIG	NATION:
BIRTHDATE (MM/DD/YYYY)	SEX:		



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	+	EMAIL ADDRESS:		
EDUCATIONAL ATTAINMENT (DEGREE TITLE)	TITLE OF THESIS / RELAT	OF THESIS / RELATED RESEARCH PROJECT		
enumerate from bachelor's degree up to doctorate degree				
SIGNATURE OF PROPONENT:				
IMMEDI	ATE SUPERVISOR'S CON	FORME		
hereby endorse the attached re	search proposal. I certify the	at the proponent/s has/have the		
pacity to implement a research	h study without compromisin	g his/her office functions.		
	·			
	Name and Sig	nature of Immediate Superviso		
		nature of Immediate Superviso / Designation :		
		/ Designation :		
	Position	/ Designation :		
	Position Name and Sig	/ Designation :		
	Position Name and Sig	/ Designation : Date: pnature of Immediate Supervisor		
	Position Name and Sig	/ Designation : Date: pnature of Immediate Supervisor / Designation :		
	Position Name and Sig	/ Designation : Date: pnature of Immediate Supervisor / Designation :		
	Name and Signature Position	/ Designation : Date: gnature of Immediate Supervisor / Designation : Date:		



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ANNEX 2: Minimum Requirements of the Research Proposal

A. BASIC RESEARCH PROPOSAL TEMPLATE

- ١. Introduction and Rationale
- П. Literature Review
- 111. Research Questions
- IV. Scope and Limitation
- V. Research Methodology
 - a. Sampling
 - b. Data Collection

 - c. Ethical Issuesd. Plan for Data Analysis
- VI. Timetable / Gantt Chart
- VII. **Cost Estimates**
- VIII. Plans for Dissemination and Advocacy
- IX. References

B. ACTION RESEARCH TEMPLATE

- Context and Rationale 1.
- 11. **Action Research Questions**
- III. Proposed Innovation, Intervention, and Strategy
- IV. **Action Research Methods**
 - Participants and/or other Sources of Data and Information
 - b. Data Gathering Methods
 - c. Data Analysis Plan
- V. Action Research Work Plan and Timelines
- VI. **Cost Estimates**
- VII. Plans for Dissemination and Utilization
- VIII. References



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ANNEX 3: Declaration of Anti-Plagiarism and Absence of Conflict of Interest

DECLARATION OF ANTI-PLAGIARISM

1.	l,, understand that plagiarism is the act of taking and using another's ideas and works and passing them off as one's own. This includes explicitly copying the whole work of another person and/or using some parts of their work without proper acknowledgment and referencing.				
2.	. I hereby attest to the originality of this research proposal and has cited properly all the references used. I further commit that all deliverables and the final research study emanating from this proposal shall be of original content. I shall use appropriate citations in referencing other works from various sources.				
3.	I understand that violation from this declaration and commitment shall be subject to consequences and shall be dealt with accordingly by the Department of Education and (insert grant mechanism).				
	PROPONENT:				
	SIGNATURE:				
	DATE:				
	PROPONENT:				
	SIGNATURE:				
	DATE:				
	PROPONENT:				
	SIGNATURE:				
	DATE.				