



Republic of the Philippines
Department of Education
REGION X-NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2020-2021
DM 2020-09-378
CEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 29 2020 TIME: 5:00
BY: glau

DIVISION MEMORANDUM

No. 378, s. 2020

TO: Assistant Schools Division Superintendent
Chief Education Supervisors SGOD and CID
All Others Concerned
This Division

FROM: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

DATE: September 28, 2020

SUBJECT: **SIMULTANEUOS LAUNCHING OF THE OFFICIAL OPENING OF CLASSES OF THE SCHOOL YEAR 2020-2021 IN ALL SCHOOLS DIVISION**

1. Relative to the Regional Memorandum 531 s. 2020 re: **SIMULTANEUOS LAUNCHING OF THE OFFICIAL OPENING OF CLASSES OF THE SCHOOL YEAR 2020-2021 IN ALL SCHOOLS DIVISION**, this Office informs the field of the activity scheduled on **October 2, 2020** from **8:00am -12:00am** using **ICONS Digital Livestream**.
2. Relative to the conduct of the activity, committee chairpersons are advised to attend the coordination meeting for smooth functioning of the committees on **September 29, 2020**. Every **1:30-3:00pm**. Attached is the Regional Memorandum for reference.
3. For clarification and information, contact **Vince G. Sanmiguel, EdD** Senior Education Program Specialist, Planning and Research Section at 09778091156.

Copy furnished:
Records Unit
Planning & Research Section
To be posted in the website.

PRS/vince



Committees	Composition	Function
Over-all Steering Committee	Chair: Victoria V. Gazo, PhD, CESO V Co-Chair Aliena S. Dajay, PhD, CESE Lorenzo O. Capacio, EdD Ralph T. Quirog Members: Vicente G. San Miguel, EdD Rosalio P. Arangco Woodrow Wilson Merida Edelina M. Eborá Rhysa Cyle M. Rosalejos Atty. Wincenbogne Pesisano Sibyl L. Maputi	<ul style="list-style-type: none"> ➤ Supervise the whole event preparation. ➤ Plan out and Oversee the whole activity
Program and Studio Set-up Committee	Chair: Edelina M. Eborá Co-Chair Rhysa Cyle M. Rosalejos Woodrow Wilson Merida Members: Don Deximo Pamela Astudillo Emcee Jigg RL V. Gonzales Jason Dave Galupo	<ul style="list-style-type: none"> ➤ Manage the flow of the whole event and serves as lookout of the event's whole needs.
Secretariat	Chair: Guia Ma. Villahermosa Co-Chair Ruel Brigole Members: Identified Personnel Staff	<ul style="list-style-type: none"> ➤ Collect and gather the attendance of the activity.
Hall Preparation	Chair: Engr. Leslie Fontanilla Co-Chair: Vergiller Gomez	<ul style="list-style-type: none"> ➤ Plan out the setting arrangement ➤ Coordinate with the Venue in charge of the setting of the venue. ➤ Facilitate the Hall preparation and readiness of the event.
Invitation and Communication	Chair: Marsfifth M. Mamawag Co-Chair: Rio G. Arbutante Edelina M. Eborá	<ul style="list-style-type: none"> ➤ Prepares the program, invitation to the honored guest, and stakeholders.
Usherettes/Urshers	Chair: Pamela Astudillo Co-Chair: Sunshine C. Gamboa Members: identified OSD Personnel	<ul style="list-style-type: none"> ➤ Assure that visitors are in place ➤ Assist the arrangement of the visitors and awardees
Food and Refreshments	Chair: Florabelle R. Porras Co-Chair: Rufelia J. Limbengco Member: Alma Molina	<ul style="list-style-type: none"> ➤ Facilitate the distribution of the snacks and meals
Restoration (Cleanliness & Maintenance)	Chair: Marcosjulita K. Fulgencio Co-Chair: Nancy L. Dequito Jennifer Lincuna Hazel M. Rusiana Keziah Fatima M. Un	<ul style="list-style-type: none"> ➤ Lead the maintenance and cleanliness of the venue ➤ See to it that all the garbage from the event is properly dispose after the event.
Light and Sounds and Livestream Technical Working Group (actual presentation)	Chair: Paul John Arias Co-Chair: Atty. Wincenbogne Pesisano Woodrow Wilson B. Merida Members: Jade Grace Cabañelez Jimdandy S. Lucine	<ul style="list-style-type: none"> ➤ Facilitate the livestream broadcast. ➤ Manage the total run of the program.

	Paterno T. Padua	
Monitoring and Evaluation:	Chair: Mary Gladys Dublas Co-Chair: Lucile Cahucom	<ul style="list-style-type: none"> ➤ Monitor the whole flow of the program ➤ Evaluation the conduct of the program using the tool.
Video Production/ (actual presentation)	Chairman: Ralph T. Quirog, CES, CID Co-Chair: Dindo Gabales Justin Ray C. Heyasa Jerry A. Java Dr. Marcos Julieta Fulgencio	<ul style="list-style-type: none"> ➤ Produce necessary video for the presentation.



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

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Office of the Regional Director

September 18, 2020

REGIONAL MEMORANDUM

No. 351, s. 2020

**SIMULTANEOUS LAUNCHING OF THE OPENING OF SCHOOL YEAR
2020-2021 IN ALL THE SCHOOLS DIVISION OFFICES**

To: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. In support of the Department's goal to continue education amidst the COVID-19 pandemic, **a simultaneous launching of the official opening of the School Year 2020-2021 shall be conducted in all the Schools Division Offices (SDOs) of the region on October 2.**

2. This region-wide program is aimed at strengthening the Department's "Handang Isip, Handa Bukas" advocacy campaign to ensure that all the learners, parents, teachers and staff, DepEd officials, stakeholders, and the rest of the community are informed and all together engaged in this significant affair.

3. The SDOs shall decide on the platform they will use to livestream/broadcast the activity.

4. Attached is the proposed program flow for the SDOs' simultaneous launching for reference.

5. Moreover, the following are important dates to remember:


- a. **On or before September 28**, the Self-Learning Modules (SLMs) and other teaching-learning essentials must have already been distributed to the learners.
- b. **October 2** - SDOs' Simultaneous Launching of the Opening of S.Y. 2020-2021
- c. **October 5** - National Launching of the Opening of Classes (S.Y. 2020-2021)



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Web site : http://deped10.com



- d. **October 5** – All DepEd personnel and students shall participate in the flag ceremony at 7:00 a.m. whether the personnel are in their offices or on work-from-home arrangements. The students shall likewise be enjoined to participate virtually.
- e. **On or before October 19** – All downloaded funds intended for the reproduction of the SLMs must have already been obligated/disbursed.
6. Finally, health and safety protocols, as prescribed by the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID) and the Department of Health (DOH), must be religiously observed at all times.
7. Immediate and wide dissemination of this Memorandum is desired.



DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual index
under the following subject:

PROGRAM SCHOOL YEAR OPENING

ORD-PAU/moon

**SIMULTANEOUS LAUNCHING OF THE OPENING OF SCHOOL
YEAR 2020-2021 IN ALL THE SCHOOLS DIVISION OFFICES**

Proposed Program Template

Note: The SDOs may adjust the proposed parts of the program and flow, if necessary.

Time	Parts of the Program	Involved Person/s, Other Requirements	Instructions/Remarks
8:45-9:00 a.m.	AVPs of Schools on Simulation of Distance Learning <i>CID</i>		<ul style="list-style-type: none"> o Prepared AVP of School Simulations
9:00-9:02 a.m.	Introduction <i>SGOD</i>	Host/Moderator	<ul style="list-style-type: none"> o Identify Host/Moderator o Prepare Host Script for the Entire Program
9:03-9:05 a.m.	Profile of Region Cluster (Demographics, Modalities per SDO, Number of Schools and Enrolment) <i>SGOD</i>	AVP	<ul style="list-style-type: none"> o Prepare Profile of Region Cluster AVP
9:05-9:10 a.m. Note: Please adjust the time, and determine the parts of the program on which the speakers will deliver their messages.	<ul style="list-style-type: none"> o Welcome/Opening Message o Message of Support o Inspirational Message o Closing/Call Message 	<ul style="list-style-type: none"> o Regional Director o LGU Official o Schools Division Superintendent o Assistant Schools Division Superintendent 	<ul style="list-style-type: none"> o Key Message must include the following: <ul style="list-style-type: none"> ✓ Angkop Na Proteksyon ✓ Patuloy Na Edukasyon ✓ Mabisang Aksyon
9:10-9:15 a.m.	Live/Pre-Recorded Updates on Preparations from the Field <i>CID</i>	Live/Pre-Recorded Footage	<ul style="list-style-type: none"> o Prepare Live/Pre-Recorded Footages
9:15-9:30 a.m.	Health and Safety Protocol Updates <i>SGOD</i>	Officer in Charge	<ul style="list-style-type: none"> o Identify official to Present o Prepare slide presentation/AVP of updates on health and safety protocols o Show specific health and safety protocols that will be done in the SDO/school
9:30-9:45 a.m.	Updates on Modular Learning and Blended Learning <i>CID</i>	Select Teachers	<ul style="list-style-type: none"> o Identify teacher/s to present o Prepare slide presentation/AVP

			<ul style="list-style-type: none"> o Orient the Learner to the Objectives of the Program o Request learner to have a prepared speech, which must be vetted by the SDO
10:35-10:40 a.m.	Introduction of the Honorable Secretary <i>SDO</i>	Host	<ul style="list-style-type: none"> o Send invitation to and coordinate with OSEC o Secure introduction of the Secretary's script
10:40-11:00 a.m.	Secretary's Message <i>SDO</i>	Secretary Leonor Magtolis Briones	<ul style="list-style-type: none"> o Coordinate if message is live or pre-recorded
11:00-11:30 a.m.	Open Forum	<ul style="list-style-type: none"> o Regional Director/ Designated RO Official o LGU Official o Schools Division Superintendent o Assistant Schools Division Superintendent o Other Guests 	<ul style="list-style-type: none"> o Prepare questions beforehand o List down the panelists o Insert key messages when answering