

DM 2020 - 09-384

DEPED MALAYBALAY CITY DIVISION

RELEASED

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January

## Department of Education

REGION X-NORTHERN MINDANAO DIVISION OF MALAYBLAY CITY

No. 384 , s. 2020

TO:

Assistant Schools Division Superintendent Chief Education Supervisors SGOD and CID

All Others Concerned

This Division

FROM:

VICTORIA V. GAZO, PhD, CESO V

Schools Division Superintendent 🔊

DATE:

September 30, 2020

SUBJECT:

COORDINATION MEETING OF THE OFFICIAL OPENING OF CLASSES FOR THE

SCHOOL YEAR 2020-2021 IN ALL SCHOOLS DIVISION

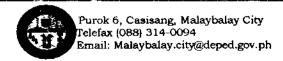
1. Relative to the Regional Memorandum 531 s. 2020 re: SIMULTANEUOS LAUNCHING OF THE OFFICIAL OPENING OF CLASSES OF THE SCHOOL YEAR 2020-2021 IN ALL SCHOOLS DIVISION, this Office informs the chairperson of the different committees to join the final coordination meeting on October 1, 2020. 9:00-10:30am at the Division Multi-purpose Hall (GAD Center).

2. Attached is the list of chairpersons who will join the meeting. For clarification and information, contact **Vince G. Sanmiguel, EdD** Senior Education Program Specialist, Planning and Research Section at 09778091156.

Copy furnished:

Records Unit
Planning & Research Section
To be posted in the website.

PRS/vince



Committees	Composition	Function
Over-all Steering Committee	Chair: Victoria V. Gazo, PhD, CESO V Co-Chair Aliena S. Dajay, PhD, CESE Lorenzo O. Capacio, EdD Ralph T. Quirog Members:  Vicente G. San Miguel, EdD Rosalio P. Arangco Woodrow Wilson Merida Edelina M. Ebora Rhysa Cyle M. Rosalejos Atty. Wincenbogne Pesisano Sibyl L. Maputi	<ul> <li>Supervise the whole event preparation.</li> <li>Plan out and Oversee the whole activity</li> </ul>
Program and Studio Set-up Committee	Chair: Edelina M. Ebora Co-Chair Rhysa Cyle M. Rosalejos Woodrow Wilson Merida Members: Don Deximo Pamela Astudillo Emcee Jigg RL V. Gonzales Jason Dave Galupo	Manage the flow of the whole event and serves as lookout of the event's whole needs
Invitation and Communication	Chair: Marsfifth M. Mamawag Co-Chair: Rio G. Arbutante Edelina M. Ebora	Prepares the program, invitation to the honored guest, and stakeholders.
Usherettes/Urshers	Chair: Pamela Astudillo Co-Chair: Sunshine C. Gamboa Members: identified OSD Personnel	<ul> <li>Assure that visitors are in place</li> <li>Assist the arrangement of the visitors and awardees</li> </ul>
Food and Refreshments	Chair: Florabelle R. Porras Co-Chair: Rufelia J. Limbengco Member: Alma Molina	Facilitate the distribution of the snacks and meals
Light and Sounds and Livestream Technical Working Group (actual presentation)	Chair: Paul John Arias Co-Chair: Atty. Wincenbogne Pesisano Woodrow Wilson B. Merida Members: Jade Grace Cabañelez Jimdandy S. Lucine Paterno T. Padua	<ul> <li>Facilitate the livestream broadcast.</li> <li>Manage the total run of the program.</li> </ul>
Monitoring and Evaluation:	Chair: Mary Gladys Dublas Co-Chair: Lucile Cahucom	<ul> <li>Monitor the whole flow of the program</li> <li>Evaluation the conduct of the program using the tool.</li> </ul>
Video Production/ (actual presentation)	Chairman: Ralph T. Quirog, CES, CID Co-Chair Dindo Gabales Justin Ray C. Heyasa Jerry A. Java Jimdandy S. Lucine Cristy ann A. Cayme Dr. Marcos Julieta Fulgencio	Produce necessary video for the presentation.