



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2020 - 22504
DM 2020 - 11 - 440
DEPED MALAYBALAY CITY DIVISION
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Division MEMORANDUM

No. **DM 440**, s. 2020

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD and CID
Public Elementary and Secondary School Heads
Gulayan Sa Paaralan Coordinators
All Others Concerned

FROM: **VICTORIA V. GAZO, CESO V**
Schools Division Superintendent

DATE: November 9, 2020

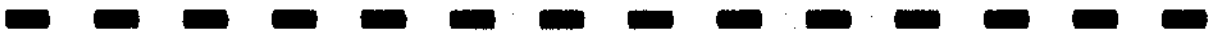
SUBJECT: REGISTRATION TO DRRM PORTAL AND SUBMISSION OF TREE PLANTING ACCOMPLISHMENT REPORTS

1. Relative to the Institutional Conservation of Forest Project, this Office, through the Disaster Risk Reduction and Management, created the DRRM Portal, a website where tree planting accomplishments will be submitted. The website promotes paperless transaction and is one with the purpose of the project which is to care for the trees.
2. Now that the beta-testing of the website was over as agreed last Friday during the virtual orientation and beta-testing, all **Gulayan Sa Paaralan Coordinators** are hereby instructed to register to the website using the **PIN CODE: 0809** at **deped.in/drrmportal** or **http://drrmportal.epizy.com** on or before **November 13, 2020**. Schools that conducted tree planting and tree parenting activities in the previous months shall submit their accomplishment reports, while those schools who have not yet started shall create their profiles and enter their school population data.
3. Widest dissemination of this memorandum is enjoined.

Encl: Getting Started with DRRM Portal

Copy Furnished: Records Unit | DRRM





GETTING STARTED WITH

DRRM PORTAL WEBSITE

1 TYPE URL IN THE ADDRESS BAR



2 CLICK LOG IN THEN REGISTER HERE



3

ENTER PIN CODE THEN REGISTER

LACA REGISTRATION FORM

First Name: _____
Middle Name: _____
Last Name: _____
Username: _____
Password: _____
Confirm Password: _____

Register

If the PIN Code is correct, the form will be activated.

4

CLICK CLOSE THEN GO BACK TO LOGIN PAGE

LACA Login

Username: _____
Password: _____

Login

If registration was successful, you can now enter your username and password.

5

WELCOME TO YOUR DASHBOARD

Profile Card: [User Icon] [Name] [Logout]

Chart 1: [Bar Chart] 100

Chart 2: [Line Chart]

Chart 3: [Bar Chart]

Chart 4: [Line Chart]