



Republic of the Philippines  
Department of Education  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DM 2020-11-462  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
DATE: 12 2020  
BY: [Signature]  
NON

**DIVISION MEMORANDUM**

No. 462, s. 2020

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors and Staff, CID and SGOD  
School Heads  
All Others Concerned  
This Division

FROM : VICTORIA V. GAZO, PhD, CESO V  
Schools Division Superintendent

DATE : November 25, 2020

SUBJECT : **IMPLEMENTATION OF STAR CLASSROOM IN THE NEW NORMAL**

1. In pursuant to the Basic Education – Learning Continuity Plan of the Schools Division of Malaybalay City and per DepEd Memorandum No. 53, s. 2020 on the Joint Implementing Guidelines of the 2020 Brigada Eskwela and Oplan Balik Eskwela relative to the COVID-19 situation, aligned with the Regional Memorandum No. 15, s. 2013 re Classroom Structuring, this Office issues this Memorandum to provide guidance to all public schools in the **Implementation of Star Classroom** in the new normal.
2. In view of this, the School and District shall conduct an onsite monitoring and evaluation of the classrooms on the following schedules using the Star Classroom Rubrics. After the assessment process, the evaluation team will post instantly on the door the **Star Certification** depending on the score earned by the classroom. See attached copy for reference.
3. Shall there be queries, contact *Lou-Ann J. Cultura*, Education Program Supervisor at 09175397405.

Enclosed: As Stated  
Copy Furnished: CID/Records

**TO BE POSTED IN THE WEBSITE**



Purk 6, Casisang, Malaybalay City  
Telefax (088) 314-0094  
Email: malaybalay.city@deped.gov.ph

**STAR - CLASSROOM CHECKLIST**

School Year 2020-2021

**TEACHER:** \_\_\_\_\_ **GRADE LEVEL:** \_\_\_\_\_ **DISTRICT:** \_\_\_\_\_  
**SCHOOL:** \_\_\_\_\_ **SCHOOL HEAD:** \_\_\_\_\_  
**DATE EVALUATED:** \_\_\_\_\_ **PSDS:** \_\_\_\_\_

No.	INDICATORS/CRITERIA	Meets all the Criteria (3 ★★ Stars)	Meets only 2 of the Criteria (2 ★★ Stars)	Meets only 1 of the Criteria (1 ★ Star)	None/ No effort (0 Star)
1.	<b>Over-all Appearance of Classroom</b> <i>(Cleanliness, Orderliness &amp; Neatness, shows color harmony, depicts calmness in the learning environment and pleasing to the eyes)</i>				
2.	<b>Vision, Mission and Core Values</b> <i>(Readable, Framed, and Properly Hanged)</i>				
3.	<b>National Heroes Picture, Pambansang Awit &amp; Panunumpa Sa Watawat Chart</b> <i>(Framed/Mounted, Readable, Covered &amp; properly displayed)</i>				
4.	<b>Door Label/Sign Board-One School Design</b> <i>(Presence of Teacher's Program, Class Program &amp; Grade level &amp; Section Framed, Updated, Accessible)</i>				
5.	<b>Attendance Chart &amp; Class Tracking System- One School Design</b> <i>(Framed, Updated Enrolment, Accessible at Conspicuous location)</i>				
6.	<b>Teacher's Table</b> <i>(with plastic/acrylic shields in cubicle form for health protection during distribution and retrieval of modules, with Classroom/Teacher's Program, Seat-Plan, School Form 1 &amp; 2)</i>				
7.	<b>Cabinet/Divider for IM's</b> <i>(Well-maintained, Labeled and properly Indexed IM's)</i>				
8.	<b>Cabinet/Divider for Reading Materials</b> <i>(Well-maintained, Labeled, adequate and appropriate to the reading level of learners)</i>				
9.	<b>Bulletin Board/Unit Board/Subject Area Taught</b> <i>(Updated, Readable, Teacher's Creativity)</i>				
10.	<b>Display Area of Pupil/Student's output</b> <i>(Updated, Readable Output and properly displayed)</i>				
11.	<b>Installed standard Chalkboards/White Boards</b> <i>(presence of markers/chalk, eraser, curtain (for Elementary) &amp; "Marker ledge")</i>				
12.	<b>Uniform Segregated Trash Cans (at least 3) inside the Room</b> <i>(with Cover, properly labeled as Biodegradable, Non-biodegradable and Recyclable and properly placed).</i>				
13.	<b>Genderized/Functional Comfort Room</b> <i>(Clean, presence of soap with dispenser, with running water/pail &amp; dipper)</i>				
14.	<b>Health Corner with handwashing facility</b> <i>(presence of medicine kit, soap, alcohol, Mirror, nail cutter &amp; and Drinking Water )</i>				

No.	INDICATORS/CRITERIA	Meets all the Criteria (3 ★★☆☆ Stars )	Meets only 2 of the Criteria (2 ★★☆☆ Stars)	Meets only 1 of the Criteria (1 ★☆☆☆ Star)	None/ No effort (0 Star)
15	<b>Shared Hand Washing Facility outside the room</b> ( <i>presence of soap with dispenser, with running water</i> )				
16	<b>Painted Walls</b> ( <i>preferably white/off white or any light color in the upper portion with darker color in the lower portion or base of the walls, clean and free from old posters, calendars, pictures, cobwebs and markings</i> )				
17	<b>Painted Ceiling</b> ( <i> painted with white, clean and well- maintained or improvised ceiling, clean and pleasing to the eye</i> )				
18.	<b>Adequate Ventilation &amp; Lighting facility</b> ( <i>maintained electrical fixtures, no spaghetti-like hanging wires, no bulletin boards covering the windows</i> )				
19.	<b>Armchairs/Tables/Chairs</b> ( <i>free from vandals, scratches &amp; breakage, clean/painted/varnished and arranged according to New Normal set-up enough for the learners in the class</i> )				
20.	<b>Plants inside the room to help clean indoor air and add beauty</b> ( <i>Maximum of 5 healthy plants properly located, with uniform plant pots/holders and safe for students and teachers</i> )				
21.	<b>Class Flower and Vegetable Garden</b> ( <i>well maintained, with healthy plants , clean and with protection from stray animals</i> )				
22	<b>Class assigned area outside the room</b> ( <i>well-maintained, clean and free from hazards</i> )				
23	<b>Learning Resources Available</b> ( <i>Curriculum Guide, Teacher's Guide, MELC, DLPs, Learning Modules, Learner's Materials &amp; Individual Learner's Plan</i> )				
24	<b>Classroom Evacuation Plan</b> ( <i>clear, updated and posted near the door in legal bond paper size</i> )				
25	<b>Physical arrangement of Classroom</b> ( <i>not overcrowded with unnecessary things and furniture; does not have too many posters and drawings on the wall</i> )				
<b>SUB-TOTAL =</b>					
<b>GRAND TOTAL =</b>					
<b>DESCRIPTIVE RATING</b>					
<b>Descriptive Rating: Equivalent Points</b>					
3 Stars	57 – 75				
2 Stars	39 – 56				
1 Star	21 – 38				
No Star	0 – 20				

Evaluated by:

\_\_\_\_\_  
Name and Signature



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Enclosure No. 2

**SCHEDULE OF MONITORING AND EVALUATION OF STAR CLASSROOM**

ROUND	DATE	DISTRICT	EVALUATORS
1 <sup>st</sup> Evaluation • Self-Evaluation/ School Level	January 2021	District 1 to 10	For Elementary: Chair: School Head Members: Grade Level Chairperson/s  For Secondary: Chair: School Head Co-Chair: Asst. School Head Members: Department Heads/Chairman
2 <sup>nd</sup> Evaluation • District Level	February 2021	District 1	EPS/PSDS/District Nurse
		District 2	EPS/PSDS/District Nurse
		District 3	EPS/PSDS/District Nurse
		District 4	EPS/PSDS/District Nurse
		District 5	EPS/PSDS/District Nurse
		District 6	EPS/PSDS/District Nurse
		District 7	EPS/PSDS/District Nurse
		District 8	EPS/PSDS/District Nurse
		District 9	EPS/PSDS/District Nurse
		District 10	EPS/PSDS/District Nurse

