



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

2020 - 24102

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DEPED MALAYBALAY CITY DIVISION  
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**DIVISION MEMORANDUM**

No. 474, s. 2020

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Elementary and Secondary School Heads  
All Others Concerned

From: **VICTORIA V. GAZO PhD, CESO V**  
Schools Division Superintendent

Date: December 7, 2020

Subject: **ONLINE COLLECTION OF CONSOLIDATED TEACHERS' DATA OF 2020 -2021 COMPETENCY DEVELOPMENT NEEDS ASSESSMENT, ELECTRONIC SELF ASSESSMENT TOOL, RPMS DATA CONSOLIDATION TEMPLATE AND LDNA ANALYSIS WORKSHEET**

1. Pursuant to Civil Service Commission Memorandum Circular No. 24, s. 2019 entitled Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) Enhanced Maturity Level Indicators, this Office through the Human Resource Development Section of the School Governance and Operations Division will conduct an Online Collection of Consolidated Teachers' Data of 2020-2021 Competency Development Needs Assessment, Electronic Self Assessment Tool, RPMS Data Consolidation Template and LDNA Analysis Worksheet on or before **December 11, 2020**.
2. School heads are required to fill in the google forms at <https://forms.gle/YkntfukYTx5RdxAk9> and submit the Electronic Self Assessment Tool, RPMS Data Consolidation Template and LDNA Analysis Worksheet at [hrdmalaybalay@gmail.com](mailto:hrdmalaybalay@gmail.com).
3. Queries relative to this can be relayed to **RIA K. ALCUIZAR**, Education Program Specialist II - HRD at **09271501978**.

Enclosure:  
As stated

Copy furnished:



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