



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM 2020-12-483
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: _____ TIME: 1:57
BY: 11 2020 *[Signature]*

DIVISION MEMORANDUM
No. 483, s. 2020

To: **Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
Section/Unit Heads
All Others Concerned**

From: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent *[Signature]*

Date: December 11, 2020

Subject: **DISSEMINATION OF OUA MEMO 00-1220-0091 RE: TERMINATION OF
USE OF DEPED WORKPLACE**

1. For the information and guidance of all concerned, the Office of the Undersecretary for Administration (OUA) announces the termination of the use of Workplace for the Department of Education. This will take effect on December 11, 2020 (Friday).
2. Arrangements are being made to migrate to a different platform. Another memorandum will be released when this is finalized.
3. Enclosed is the copy of the OUA Memorandum for reference.
4. For widest dissemination.

Encl: As stated
Copy Furnished:
Records Unit

TO BE POSTED IN THE WEBSITE



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-1220-0091
MEMORANDUM
09 December 2020

For: OUA Strand Offices
Workplace Focal Persons
All others concerned

Subject: TERMINATION OF USE OF DEPED WORKPLACE

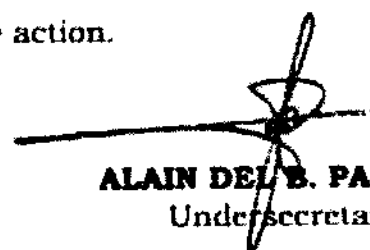

The Office of the Undersecretary for Administration (OUA) announces the termination of the use of Workplace for the Department of Education. **This will take effect on 11 December 2020 (Friday.)**

In line with this, **all offices and focal persons are hereby instructed to download and collate all relevant photographs, files, and information, including members of different Workchat groups and their email addresses,** relating to programs and projects under the OUA Strand such as DepEd TV and Radio, Last Mile Schools, School Building Program, School Sports Program, School-based Feeding Program, etc.

All materials gathered from Workplace should be uploaded in the appropriate Google Drive folder accessed through this link <https://bit.ly/WorkplaceDownloads> **on or before Thursday, 10 December 2020.**

Arrangements are being made to migrate to a different platform. Another memorandum will be released when this is finalized.

For strict compliance and immediate action.



ALAIN DEL B. PASCUA
Undersecretary

Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO))

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