



Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DM 2020-12-484  
DEPED MALAYBALAY CITY DIVISION  
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BY: \_\_\_\_\_  
DEC 11 2020

**DIVISION MEMORANDUM**

No. 484, s. 2020

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
All Others Concerned

From: VICTOR A. V. GAZO, CESO V  
Schools Division Superintendent

Date: December 11, 2020

Subject: **MALAYBALAY CITY DIVISION FEDERATION OF TEACHERS AND EMPLOYEES ASSOCIATION (MCDFTEA) MEETING**

1. Attached herewith is the letter request of the secretary of Malaybalay City Division Federation of Teachers and Employees Association (MCDFTEA) which is self-explanatory.
2. In view of this, we would like to request all officers and board members to be present this coming December 14, 2020 at 2:00 o'clock in the afternoon at the Division Multi-Purpose Hall.
3. Queries relative to this could be relayed to Rio G. Arbutante, *EPS II Social Mobilization and Networking at 0917 845 6602.*

Enclosure:

As stated

Copy furnished:

Records Unit  
HRD

TO BE POSTED IN THE WEBSITE



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**OFFICE OF MCDFTEA**

December 11, 2020

**VICTORIA V. GAZO, Ph. D., CESO V**  
Schools Division Superintendent  
Division of Malaybalay City  
P-6, Casisang, Malaybalay City

Madam:

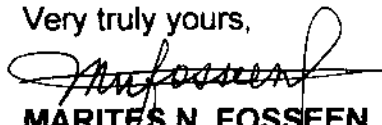
Greetings!

The Malaybalay City Division Federation of Teachers and Employees Association (MCDFTEA) officers and Board of Directors will convene on **December 14, 2020 at 2:00 o'clock in the afternoon** at the **Multi-Purpose Hall of the Division**. This special meet-up of the officers and Board of Directors is set for the signing of the Implementing Guidelines on the Medical Assistance of the federation.

In lieu of this, we would like to ask permission to allow the teachers who were elected as officers of MCDFTEA as well as the Board of Directors to come to the Division's Multi-Purpose Hall for the said purpose. We would really be grateful to you if you could grace the activity.

Hoping to merit your kind consideration to this humble request.

Very truly yours,

  
**MARITES N. FOSSEAN**  
MCDFTEA Secretary

Noted:

  
**LEPELYN S. VALDEZ**  
MCDFTEA President