



Republic of the Philippines
Department of Education
 REGION X- NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

UNM 2020-12-119
 DEPED MALAYBALAY CITY DIVISION
 RELEASED
 DATE: _____ TIME: 11:24
 DEB: 04 2020 *glaw*

UNNUMBERED MEMORANDUM

TO : Assistant Schools Division Superintendent
 Chief Education Supervisors – SGOD and CID
 Public Elementary and Secondary School Head
 All Others Concerned

FROM : **VICTORIA V. GAZO**
 Schools Division Superintendent

DATE : December 4, 2020

SUBJECT: **VIRTUAL STAKEHOLDERS CONVERGENCE AND APPRECIATION COMMITTEE COORDINATION MEETING**

Relative to the conduct of the Virtual Stakeholders Convergence and Appreciation on December 9, 2020, the Office informs the working committee Chairman and members to attend the committee coordination meeting on **December 7, 2020, 1:00 pm at the new SGOD Office, Casisang, Malaybalay City.**

Committee	In-charge	Function
Invitation, Communication and Awards	Chair: Marsfith M. Mamawag Members: School BE/SPFPs Coordinators	Prepare and facilitate the virtual invitations and awards
Programs and Certificates	Chair: Rio G. Arbutante Co-Chair: Ginalyn M. Bandao	Manage the flow of the virtual event and the certificates of the awardees
Decoration and Arrangement	Chair: Edelina M. Eborá Co-Chair: Mary Gladys J. Dublas	Facilitate the event ambiance and set-up of the event
Technical (Light, Sound, Livestream)	Chair: Jimdandy S. Lucine Co-Chair: Paterno T. Padua Jr. Jade C. Cabañelez	Prepare and facilitate the technicalities of the virtual event

Queries relative to this can be relayed to Marsfith M. Mamawag, SEPS- Social Mobilization and Networking at 09178803864 or Rio G. Arbutante, EPS II at 09178456602.

TO BE POSTED IN THE WEBSITE



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