



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM 2021-03-026
DEPED MALAYBALAY CITY DIVISION
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DIVISION MEMORANDUM

No. 086, s. 2021

**TO: Elementary and Secondary School Heads
School Property Custodians
All others concerned**

**FROM: VICTORIA V. GAZO, Ph.D., CESO V
Schools Division Superintendent**

DATE: March 1, 2021

**RE: REPORTING OF ICT GADGETS DONATED BY LGUS AND OTHER
DONORS DURING THE COVID-19 PANDEMIC**

In reference to OUA MEMO 00-0121-0032 issued by the Office of Undersecretary Alain Del B. Pascua, Schools are hereby directed to provide details of donated ICT gadget by providing the following:

1. Donor
2. Name and specifications of ICT gadget
3. Number of items
4. Value/Estimated Amount

It is requested that the concerned should directly input the requested information at <http://bit.ly/COVID-19Donations> not later than March 10, 2021. The link provided directs users to a survey which may be accessed through Microsoft 365 with prescribed DepED email addresses.

Clarifications and queries may be directed to Information and Communications Technology Service-Technology Infrastructure Division (ICTS-TID), through (+632) 8633 2363 or email at icts.tid@deped.gov.ph.

Copy furnished:

Records Unit
Property and Supply Unit



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