



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM- 2021- 03- 110
DIVISION OF MALAYBALAY CITY DIVISION
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BY: [Signature]

Division Memorandum
No. 110 Series of 2021

TO : **Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public and Private Elementary and Secondary School Heads
All Others Concerned**

FROM : **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

DATE : **March 8, 2021**

SUBJECT : **50th INTERNATIONAL LETTER WRITING COMPETITION FOR YOUNG PEOPLE 2021**

1. Relative to the attached OUA Memo 00-0321-0042 re: *Philippine Postal Corporation (PHLPPOST) and Universal Postal Union (UPU) 50th International Letter Writing Competition for Young People 2021*, this Office encouraged all public and private learners to join the letter writing competition with a theme; ***“Write a Letter to a Family Member about Your Experience of COVID-19”***.
2. Enclosed is the PHLPPost’s Circular on the contest, guidelines and mechanics for reference.
4. Queries relative to this can be relayed to Lucilyn M. Cahucom, PDO1 at 0955-125-9232.

Copy furnished:
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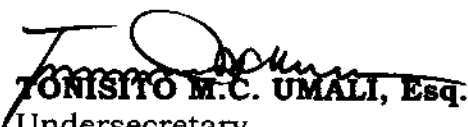




Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY
TANGGAPAN NG PANGALAWANG KALIHIM

MEMORANDUM
OU-LAPP NO. Q-112, s.2021

FOR : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC AND PRIVATE ELEMENTARY AND
SECONDARY SCHOOLS HEADS
ALL OTHERS CONCERNED**

FROM : 
TONISITO M.C. UMALI, Esq.
Undersecretary

SUBJECT : **PHILIPPINE POSTAL CORPORATION (PHLPOST)
AND UNIVERSAL POSTAL UNION'S (UPU) 50th
INTERNATIONAL LETTER WRITING COMPETITION
FOR YOUNG PEOPLE 2021**

DATE : March 2, 2021

The Philippine Postal Corporation (PHLPost) annually sponsors the Commemorative Stamps for the celebration of National Teachers' Month. This year, PHLPost and the Universal Postal Union (UPU) will be holding the 50th International Letter Writing Competition for Young People 2021. Said letter writing competition aims to intensify the promotion of literacy through letter writing. The contest is designed to develop young people's skills in composition and the ability to express their thoughts clearly, to foster enjoyment of letter-writing and to help strengthen the bonds of international friendship. The contest's theme is **"Write a Letter to a Family Member about Your Experience of COVID-19"**.

The contest is open to all high school learners (15 years or younger) from both public and private schools. To encourage the participation of the learners and advance PHLPost's advocacy, homeroom or English teachers may make letter writing as a project for the learners. Entries may only be submitted via Domestic Express Mail Service (DEMS). Entries sent to other courier services will be automatically disqualified.

The First Prize winning entry on the national level will represent the country for the UPU International Letter Writing competition to be held in Switzerland.

In this regard, **may we request for the dissemination of this memorandum and/or the issuance of a regional or division memorandum (with respect to our Regional Director and Schools Division Superintendent addresses of this issuance) addressed to all public and private schools nationwide** to encourage our learners to join said competition and foster affection for letter writing despite other modern means of communication. Enclosed in this Memorandum is PHLPost's Circular on the contest, their respective guidelines and mechanics for your strict compliance.

For more information, you may contact Ms. Joy Cacho of PHLPost at telephone numbers (02) 8527-0132 or 8527-9605.

Thank you very much.

2 February 2021

PHLPOST CIRCULAR NO. 21-14

SUBJECT: 50TH INTERNATIONAL LETTER-WRITING COMPETITION FOR YOUNG PEOPLE (2021)

The Universal Postal Union, through the International Bureau, has recently called on all postal administrations to participate in this year's letter writing competition. It aims to intensify the promotion of literacy thru letter-writing. The contest is designed to develop the young people's skills in composition and the ability to express their thoughts clearly, to foster their enjoyment of letter-writing and to help strengthen the bonds of international friendship – one of the basic missions of the UPU.

CONTEST MECHANICS

1. The contest is open to all high school students from the public and private schools nationwide with 15 years of age and below.
2. The contest theme is: **"WRITE A LETTER TO A FAMILY MEMBER ABOUT YOUR EXPERIENCE OF COVID-19"**.
3. The compositions must be recent, unpublished and original letters.
4. Entries must be written in English, handwritten, adhere ***STRICTLY*** to the theme and must not exceed the limit of 1,000 words in length.
5. Compositions must be in the form of a letter containing its basic elements (heading, salutation, body of the letter, complimentary close and signature).
6. All entries must be originally done by the participant. The contest committee has to right to test the winning participant on the originality of his/her entry.
7. On a separate sheet of paper, the participant must indicate the following information:
 1. Number of Words of the Letter Composition
 2. Complete Name and Home Address
 3. Gender of Candidate
 4. Age and Date of Birth
 5. Colored Digital Photo of Candidate in Jpeg format (300 dpi minimum). (Xerox or Photocopy is not allowed)
 6. Name and Address of School/Grade or Year Level
 7. Contact Numbers of School and the Candidate (Telephone and Mobile Number)
8. Judging shall be based on the following criteria: (UNESCO judging criteria)

1. Relevance to the Theme of the Composition	-	30%
2. Imagination and Originality of the Contents	-	20%
3. Demonstrates a Good Style of Writing and Communication	-	20%
4. Demonstrates an Extensive Vocabulary	-	20%
5. Youthfulness of Tone	-	10%
		100%

9. Entries must be placed in a brown envelope and may **ONLY** be submitted via Domestic Express Mail Service (DEMS) to:

UPU 50th International Letter Writing Competition for Young People (2021)
Post Shop, Philately and Museum Division
Philippine Postal Corporation
3/F Manila Central Post Office Building
Magallanes Drive Liwasang Bonifacio
Barangay 659-A, Ermita 1000 Manila

10. Entries sent thru private couriers like LBC, DHL, 2GO, JRS EXPRESS, et al. shall be automatically **DISQUALIFIED**.
11. The contest period is from **8 FEBRUARY 2021 to 2 APRIL 2021**. Selection of semi-finalists must be done on or before 12 April 2021. Final winner must be determined not later than 19 April 2021. The winning entry (First Prize) from the Philippines must reach the UPU 50th International Letter-Writing Competition Committee by 5 MAY 2021.
12. **PRIZES**
- First Prize - Php15, 000.00 + Medal and Presentation Frame
Second Prize - Php10, 000.00 + Medal and Presentation Frame
Third Prize - Php 5, 000.00 + Medal and Presentation Frame
13. The **FIRST PRIZE** winning entry shall be sent by PHLPost to the International Bureau as the Philippines Official Entry to the UPU 50th International Letter-Writing Competition for Young People (2021).
14. A committee shall preside and convene a group of judges who shall select the winning entries. The group shall be guided by the rules of the UPU International Letter-Writing Competition for Young People set for this year's event.
15. From among all the entries, ten (10) shall be shortlisted by the screening committee for consideration of the panel of the judges. The decision of the panel of judges shall be final and **NOT** subject to appeal.
16. For more information and inquiries, please call Ms. Joy Edralin-Cacho, Special Project Officer/Marketing Specialist – Post Shop, Philately and Museum Division at Tel. No. 8 527-01-32.
17. Please visit our official website at <http://www.phlpost.gov.ph>, Facebook: PHLPost twitter: @Ppostofficial instagram: @phlpostofficial you tube: youtube.com/PHL.Post

All Area Directors, Area Marketing Specialists, Postmasters and other supervisory officials of this Corporation are hereby instructed to disseminate information on the contest to all public and private elementary and high school in their respective areas.

This Circular shall take effect immediately.


ENGR. JOEL L. ZAMUDIO
Corporate Officer in Charge