



Republic of the Philippines
Department of Education
 REGION X-NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

DM-2021-04-175
 DEPED MALAYBALAY CITY DIVISION
 RELEASED 3:40 PM
 DATE: APR 15 2021

Division Memorandum

No. 175 s. 2021

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors SGOD and CID
 Private School Heads
 All Others Concerned

FROM: VICTORIA V. GAZO, Ph.D., CESO V
 Schools Division Superintendent

DATE: April 5, 2021

SUBJECT: PRIVATE SCHOOLS VIRTUAL ORIENTATION ON ANNUAL DATA
 COLLECTION IN THE BASIC EDUCATION INFORMATION SYSTEM (BEIS)
 SY 2020-2021

1. Pursuant to DepED Memorandum-DM-PHROD-2021-0173 re: **Annual Data Collection in the Basic Education Information System (BEIS) SY 2020-2021**, this Office will conduct a virtual orientation on April 13, 2021 at 9:00 o'clock in the morning through Google Meet platform.
2. Participants to this activity are all the Private School Heads and their LIS/BEIS Coordinators.
3. All participants are required to follow the procedures in joining the virtual orientation, to wit:
 - a. Situate in a location with stable internet connection.
 - b. Use active email account and login 30 min. before the scheduled activity.
 - c. Position in a quiet and well-lit area.
 - d. Mute the microphone upon joining the meeting and during the discussion. **Note:** Unmute only if acknowledged to talk.
 - e. Click the "raise hand" button if there is a question.
4. Participants are requested to login using the link an hour before the schedule: <https://meet.google.com/ugs-octk-jpi>
5. Queries relative to this can be relayed to Mary Gladys J. Dublas, Education Program Specialist II/Private Schools Coordinator at 09308266107.

