



Republic of the Philippines  
**Department of Education**  
 REGION X- NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DM-2021-06-248  
 DEPED MALAYBALAY CITY DIVISION  
 RELEASED 9:41 AM  
 DATE: \_\_\_\_\_ TIME: \_\_\_\_\_  
 BY: MAY 11 2021

**DIVISION MEMORANDUM**

No. 248, s. 2021

To: **Assistant Schools Division Superintendent**  
**Education Program Supervisors**  
**Education Supervisor Chiefs, CID and SGOD**  
**Public Schools District Supervisors**  
**Public Elementary and Secondary School Heads**  
**Division Planning Officer**  
**All Others Concern**

From: *[Signature]* **VICTORIA V. GAZO, PhD, CESO V**  
 Schools Division Superintendent

Date: **May 10, 2021**

Subject: **CORRIGENDUM TO DIVISION MEMORANDUM NO. 233, S. 2021 RE: CONDUCT OF THE 2021 2<sup>nd</sup> QUARTER SCHOOL MONITORING, EVALUATION AND ADJUSTMENT (SMEA)**

1. This Office, through the School Management, Monitoring and Evaluation Section (SMME) hereby informs the field of the changes of the conduct and schedule of the School Monitoring, Evaluation and Adjustment (SMEA) Conference.
2. The conference will be through **virtual conference** via **Google Meet** instead of face to face and this will be on **May 12, 2021** instead of May 13, 2021 at 8:00 o'clock in the morning. Hence, the participants can start logging in at 7:30 AM.
3. **Technical Working Committee**

DISTRICT	REACTORS	SECRETARIAT	PROGRAM HOST
1	ABA Q. ALLABA, PSDS LUIS ALAJAR, EPS	MARY FE C. GUMAYAO, P1 MYLENE JOY L. MOLINA, HT1	WOODROW B. MERIDA
2	BONIFACIO M. PALO JR., PSDS JASMIN ADRIATICO, EPS	AMOR CELESTE P. ROJAS, P1 NOEMI HISONA, HT1	JIMDANDY S. LUCINE
3	NOEL A. TAN NERY, PSDS LIZA G. BALINTONGOG, PSDS	ARLENE GANTALAO, HT3 BERNIE M. ABUGAN, HT1	ROSALIO T. ARANGCO
4	LOU ANN J. CULTURA IMELDA BENTILLO		
5	VICENTE G. SANMIGUEL, PSDS RACHEL R. VALDE	LENY G. AMA, P2 MAITELLE B. ISRAEL, HT1	MARY GLADYS J. DUBLAS
6	MANNY B. PIMENTEL, PSDS ROSIE A. SALUPADO	NYMS M. DOCDOCIL, HT1 MARYLAN G. TANDOG, P1	NOVEM A. SESCON
7	ROMIL T. JABONERO, PSDS ANALY L. OCIER, EPS	TEOFILOL. ONTOY JR., P2 GINA Q. ALLABA, P1	RIA K. ALQUIZAR





Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

8	JOVY G. MOLINA, PSDS MARIA CONCEPCION S. REYES	SONNY M. ROJAS, P1 ROSABELLA B. ONIPA, HT1	MARSFIFTH M. MAMAWAG
9	FERDINAND V. MORTERA, PSDS VIRGILIN R. PIZARRO, EPS	SHARON MAE A. BONGOCAN, P1 PASTOR P. ABEJUELA III, P2	EDELINA M. EBORA
10	EVERNOLD C. BERAL, PSDS PURISIMA J. YAP, EPS	JANRYL LOUIS L. OKIT, HT1 MERRY D. LAGUNDAY, HT1	RIO G. ARBUTANTE
<b>Roles and Functions</b>	<ul style="list-style-type: none"><li>Analyze situation of the data presented</li><li>Give technical assistance</li><li>Make/Clarify queries on data presented</li></ul>	<ul style="list-style-type: none"><li>Document the proceedings</li><li>Assist in the collection of the Presentation (PPT)</li><li>Consolidate the report</li></ul>	<ul style="list-style-type: none"><li>Create and share the link to the participants of the assigned district</li><li>Facilitate the flow of the program</li><li>Assist the presenter (PPT)</li><li>Record the virtual conference</li></ul>

- All other provisions shall remain the same.
- Should there be queries, contact **Edelina M. Ebor**, *Senior Education Program Specialist in School Management, Monitoring and Evaluation* at 09368467029.

SMME/lynne



Purok 6, Casisang, Malaybalay City  
Telefax (088) 314-0094  
Email: Malaybalay.city@deped.gov.ph