



Republic of the Philippines  
**Department of Education**  
 REGION X-NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DM -2021-05-254  
 DEPED MALAYBALAY CITY DIVISION  
 RELEASED  
 DATE:                      TIME: 4:27 PM  
 BY: MAY 12 2021

**DIVISION MEMORANDUM**

No. 259, s. 2021

**TO:** Assistant Schools Division Superintendent  
 Chief Education Supervisors SGOD and CID  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 All Others Concerned  
 This Division

**FROM:** VICTORIA V. GAZO, PhD, CESO V  
 Schools Division Superintendent

**DATE:** May 12, 2021

**SUBJECT:** DIVISION TECHNICAL WORKING COMMITTEE ON THE BIGATEN  
 DEPED 10 SPECIAL EPISODE FEATURING DIVISION OF MALAYBALAY  
 CITY

1. Relative to the upcoming **BIGATEN DEPED 10** Special episodes *featuring: DepEd, Division of Malaybalay City* scheduled on **June 22, 2021**, This Office informs the field of the composition of the **Technical Working Committee** for the above-mentioned purpose.
2. **BIGATEN DEPED 10** Special episode *featuring: DepEd, Division of Malaybalay City* aims to;
  - a. Showcase the efforts of DepEd Malaybalay City in the delivery of basic education services in times of pandemic.
  - b. Feature best practices and initiatives done in schools and learning centers in congruence with the Basic Education-Learning Continuity Plan
  - c. Highlight's success stories experienced by School heads, teachers, learners and parents in the implementation of distant learning modality and
  - d. Promote flagship programs and initiatives of the Division along with the implementation of *Sulong Edukalidad* advocacy program.
3. The technical working committee is advised to convene in preparation prior to the actual airing of the episode. Attached is the complete list of the Technical working committee.
4. For clarification and information, contact **Vince G. Sanmiguel, EDD**, Public Schools District Supervisor at 09778091156.

Copy furnished:

Records Unit

To be posted in the website.

PSDS/Vince



<b>Technical Working Committee</b>	<b>Composition</b>	<b>Function</b>
	<b>Chair:</b> Aliena S. Dajay, PhD, CESE <b>Co-Chair;</b> Lorenzo O. Capacio, EdD Ralph T. Quirog	<ul style="list-style-type: none"> <li>➤ Spearhead the planning activity of the presentation flow and package for the BIGATEN DEPED 10.</li> <li>➤ Lead the conceptualization of the presentation components.</li> </ul>
	<b>Members:</b> Woodrow Wilson Merida Edelina M. Eborá Ria K. Alcuizar Vicente G. San Miguel, EdD Rachel R. Valde	<ul style="list-style-type: none"> <li>➤ Assist in the planning activity of the presentation flow and package for the BIGATEN DEPED 10</li> </ul>
	<b>Program Flow and Segments</b> <b>Chairman:</b> Woodrow Wilson Merida <b>Member :</b> Vicente G. San Miguel, EdD Rachel R. Valde Edelina M. Eborá	<ul style="list-style-type: none"> <li>➤ Identify the flow of the program and its segments</li> <li>➤ Identify the key informants for the presentation.</li> </ul>
	<b>Script Writing and Editing</b> <b>Chairman:</b> Rachel R. Valde <b>Member :</b> Evernold Berial, PhD Ma. Concepcion S. Reyes Noel A. Tan Nery	<ul style="list-style-type: none"> <li>➤ Write and edit the scripts of the presentation for all segments</li> </ul>
	<b>Stage and Production</b> <b>Chairman:</b> Edsel James Quimado <b>Member :</b> Edelina M. Eborá Flora belle R. Porras	<ul style="list-style-type: none"> <li>➤ Design and Set-up the general physical ambiance of the presentation</li> </ul>
	<b>Video Production</b> <b>Chairman:</b> Manuel Dinlayan III, DPA <b>Member :</b> Rex Dacanay Dindo M. Gabales	<ul style="list-style-type: none"> <li>➤ Produce the video presentations per identified segments.</li> </ul>
	<b>Lights, Sounds and Technical Set-up</b> <b>Chairman:</b> Jimdandy S. Lucine <b>Member :</b> Pat T. Padua Paul Arias	<ul style="list-style-type: none"> <li>➤ Plan the actual layout of the set-up of Lights, Sounds and other necessary equipment during the actual airing.</li> </ul>
	<b>Consultant:</b> Victoria V. Gazo, PhD, CESO V Schools Division Superintendent	Approved the parts of every segment and the total program flow for the presentation.

**TIMETABLE OF THE ACTIVITIES**

Dates	Time	Venue	Activities
May 17, 2021	1:30-3:00pm	Division	First Pre-planning Activity
May 24, 2021	1:30-3:00pm	Multi-Purpose Hall	Progress Monitoring and Reporting
May 31-June 14, 2021	1:30-3:00pm		Finalization
June 17, 2021	1:30-3:00pm		Activity Dry run
June 22, 2021	10:00-12:00pm		Actual Airing
June 22, 2021	1:30-3:00pm		Post Activity Evaluation