



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

DM - 2021-05-264
 DEPED MALAYBALAY CITY DIVISION
 RELEASED
 DATE: _____ TIME: 4:50 PM
 BY: MAY 18 2021

DIVISION MEMORANDUM

No. 264 s. 2021

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, SGOD and CID
 Education Program Supervisors
 Public Schools District Supervisors
 All School Heads
 All Others Concerned

From: **VICTORIA V. GAZO, PH.D., CESO V**
 Schools Division Superintendent

Date: May 18, 2021

Subject: **ORIENTATION AND CRAFTING OF BIGATEN DEPED 10 SPECIAL SEGMENTS CUM VIDEO EDITING AND SCRIPT PRODUCTION**

1. In consonance with **Division Memorandum No. 254, series 2021 Re:** "Division Technical Working Committee on the Bigaten DepEd 10 Special Episode featuring Division of Malaybalay City" scheduled on June 22, 2021. This Office informs the field on the Orientation and Crafting of Bigaten DepEd 10 Segments Cum Video Editing and Script Production on **May 20, 2021, 9:00 am to 12:00 noon** at the **Division Multi-Purpose Hall**.

2. Attached below is the assigned segment, timeline and the additional members of the technical working group to wit:

Team/Segment	Name of TWG	School
Team A - Division of Malaybalay City Profile	Mars G. Sumalinog (VE) Angie B. Peria (SW)	Malaybalalay City Central School Dapulan Elem School
Team B - Division initiatives in the new normal	Jerry A. Java (SW) Armando A. Agustin (VE) Ma. Sofia S. Reyes (SW) Hary L. Tero (VE)	Malaybalay City Central School Bukidnon National High School Bendolan Elementary School Kapitan Anghel IS
Team C - Accomplishments/ Recognitions/ Best Practices	Aenn Charelle R. Valde (SW) Al Grant L. Tortola (VE)	Maligaya Elementary School San Jose Elementary School



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
 Email Address: malaybalay.city@deped.gov.ph



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Team D – LGU and Stakeholders Support	Dindo M. Gabales, PhD (VE) John Derrick L. Bingat (SW)	Bukidnon National High School Indalasa Elementary School
Team E – Support to Learning Delivery	Abegail E. Bestuir (SW) Paterno T. Padua (VE)	Candiisan Elementary School Division Office-LRMDC

Legend: Video Editor (VE) and Script Writer (SW) :-

Activity	Date/Venue	Technical Working Group
Orientation of Teams and TWG	May 20, 2021 Division Multi-Purpose Hall 8:00-12:00 and 1:00-5:00	Team A, Team B, Team C, Team D, Team E Lead Editors: Vicente G. San Miguel, Ed.D Rachel R. Valde Ma. Concepcion S. Reyes Edelina M. Eborá Ria K. Alcuizar Marsfifth M. Mamawag Jimdandy S. Lucine Manuel Dinlayan III, DPA
Brainstorming and Story Board Making	May 21, 2021 Division Multi-Purpose Hall 8:00-12:00 and 1:00-5:00	Team A, Team B, Team C, Team D, Team E
Video Editing Gathering of Resources (MP4, MP3, JPEG and others) File Digging Script Writing Voice Recording	May 24-28, 2021 Division Multi-Purpose Hall RBI Studio 8:00-12:00 and 1:00-5:00	Team A, Team B, Team C, Team D, Team E
Progress Monitoring , Proof Reading and Polishing of Outputs	June 1-2, 2021 Division Multi-Purpose Hall 8:00-12:00 and 1:00-5:00	Team A, Team B, Team C, Team D, Team E
Presentation and Critiquing of Segments/Program Flow to SDS, ASDS, Chiefs and Section Heads	June 3-4, 2021 Division Multi-Purpose Hall 8:00-12:00 and 1:00-5:00	Team A, Team B, Team C, Team D, Team E
File Rendering	June 8-9, 2021	Team A, Team B, Team C, Team D, Team E



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Activity Dry Run Division	June 10 ,2021	All Technical Working Group Identified Guests
Activity Dry Run Region	June 11,2021	All Technical Working Group Identified Guests Bigaten Team
Set-up Preparation	June 15-18,2021	All Technical Working Group
Final Briefing and Preparation	June 21,2021	All Technical Working Group Identified Guests
Actual Airing	June 22, 2021 10:00-12:00	All Technical Working Group Identified Guests
Post Evaluation	June 22,2021 2:00-4:00	All Technical Working Group Identified Guests

3. The members of the technical working group specifically the teachers in the field are advised to coordinate with their respective school heads for further instruction and schedule/work arrangement.

4. Travelling expenses including meals and snacks of the technical working group (teachers) shall be charged to local funds subject to the usual accounting and auditing rules.

5. Should there be queries contact **Mr. Woodrow Wilson B. Merida**, Senior Education Program Specialist, Human Resource Development at 09664752094.

Copy furnished:
Records Unit
HRD-WWBM



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