



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DM-2021-65-208  
 DIVISION OF MALAYBALAY CITY  
 RELEASED  
 DATE: MAY 19 2021 TIME: 3:18 pm

**DIVISION MEMORANDUM**

No. 248, s. 2021

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors, SGOD and CID  
 Education Program Supervisors  
 Public Schools District Supervisors  
 All School Heads  
 All Others Concerned

From: **VICTORIA V. GAZO, PH.D, CESO V**  
 Schools Division Superintendent

Date: May 19, 2021

Subject: **PARTICIPATION TO THE REGIONAL VIRTUAL ORIENTATION TO THE APPLICATION FOR RECOGNITION OF PD PROGRAMS AND COURSES FOR PROGRAM HOLDERS AND THE CONTINUING PROFESSIONAL DEVELOPMENT ACCREDITATION SYSTEM (CPDAS)**

- Attached is the Regional Memorandum No.228, s.2021 Re: *Regional Virtual Orientation to the Application for Recognition of PD Programs and Courses for Program Holders and the Continuing Professional Development Accreditation System (CPDAS)* on May 20 and 21.
- The participants of these activities are the Education Program Supervisors ,Public Schools District Supervisors, Division SEPS, Division EPS-II,CID Chief and SGOD Chief.
- The schedules of the activities are as follows:

Date/Time	Technical Assistance	Target Participants
May 20,2021 ( 9:00 am – 4:00 pm )	Regional Orientation to the Application for Recognition of PD Programs and Courses	Education Program Supervisors ,Public Schools District Supervisors, Division



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246  
 Email Address: [malaybalay.city@deped.gov.ph](mailto:malaybalay.city@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

May 21,2021 ( 9:00 am-12:00)		
May 21,2021 ( 2:00 pm-5:00 pm )	Regional Orientation to the Application for Recognition of PD Programs and Courses with PRC-CPDAS	Education Program Supervisors ,Public Schools District Supervisors, Division SEPS, Division EPS-II,CID chief and SGOD chief.

4. The virtual links are as follows:

Activity	Link
Regional Orientation to the Application for Recognition of PD Programs and Courses	Link: <a href="http://www.facebook.com/groups/neaapr10authorizationrecognition/">http://www.facebook.com/groups/neaapr10authorizationrecognition/</a> Registration link: <a href="http://bit.ly/May18RegionalOrientation">http://bit.ly/May18RegionalOrientation</a>
Regional Orientation to the Application for Recognition of PD Programs and Courses with PRC-CPDAS	Link: <a href="http://www.facebook.com/groups/neaapr10authorizationrecognition/">http://www.facebook.com/groups/neaapr10authorizationrecognition/</a> Registration link: <a href="http://bit.ly/PRCR10CPDAS">http://bit.ly/PRCR10CPDAS</a>

5. Should there be queries contact **Mr. Woodrow Wilson B. Merida**, Senior Education Program Specialist, Human Resource Development at 09664752094.

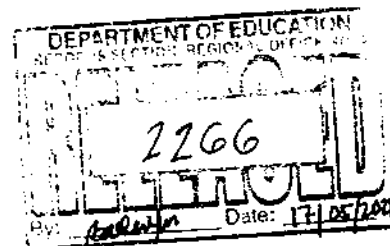
Copy furnished:  
Records Unit  
HRD-WWBM



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246  
Email Address: [malaybalay.city@deped.gov.ph](mailto:malaybalay.city@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO



Office of the Regional Director

2021-32816

May 10, 2021

REGIONAL MEMORANDUM  
No. 228, s. 2021

**REGIONAL VIRTUAL ORIENTATION TO THE APPLICATION  
FOR RECOGNITION OF PD PROGRAMS AND COURSES  
FOR PROGRAM HOLDERS AND THE CONTINUING PROFESSIONAL  
DEVELOPMENT ACCREDITATION SYSTEM (CPDAS)**

To: Schools Division Superintendents  
All Others Concerned

1. In line with the implementation of DepEd Order No. 1, s. 2020 titled "Guidelines for NEAP Recognition of Professional Development Programs and Courses for Teachers and School Leaders," the National Educators Academy of the Philippines (NEAP) will conduct a **Regional Virtual Orientation to the Application for Recognition of Professional Development Programs and Courses for Program Holders and the Continuing Professional Development Accreditation System (CPDAS)** on **May 20 and 21**.
2. The first orientation is aimed at the following:
  - a. Inform the concerned personnel regarding the implementation of DO No. 001, s. 2020 and its recent developments;
  - b. Equip the implementers on the processes of NEAP Recognition Program prior to the release of NEAP 2nd Call for submission of Professional Development Programs and Courses for Teachers and School Leaders; and
  - c. Guide the participants on how to fill out the enhanced recognition application form in preparation for the development of professional development programs for teachers and school leaders at the Regional Office (RO) and Schools Division Offices (SDOs).
3. On the other hand, CPDAS is aimed at shortening the processing time of accrediting CPD providers and programs and providing information on the status of a CPD provider's application and its programs in real time.



DepEd Regional Office X, Zone 1, Upper Bakulang, Cagayan de Oro City  
(088) 856-3932 | (088) 881-3137 | (088) 881-3031  
Department of Education Region 10  
region10@deped.gov.ph



4. The participants of these activities are the RO functional division chiefs, divisional supervisors, public school district supervisors, CID chiefs, SGOD chiefs, divisional SEPS, and divisional EPS II.
5. The schedules of the activities are as follows:

<b>Date/Time</b>	<b>Technical Assistance</b>	<b>Target Participants</b>
<p><b>May 20, 2021</b> (9:00 am - 4:00 pm)</p> <p><b>May 21, 2021</b> (9:00 am - 12:00 noon)</p>	<p>REGIONAL ORIENTATION TO THE APPLICATION FOR RECOGNITION OF PD PROGRAMS AND COURSES</p>	<p>RO Functional Division Chiefs, Division Supervisors, Public School District Supervisors, Division CID Chiefs, Division SGOD Chiefs, Division SEPS and Division EPS II</p>
<p><b>May 21, 2021</b> (2:00 pm - 5:00 pm)</p>	<p>REGIONAL ORIENTATION WITH PRC - CPDAS</p>	<p>RO Functional Division Chiefs, Division Supervisors, Public School District Supervisors, Division CID Chiefs, Division SGOD Chiefs, Division SEPS and Division EPS II</p>

6. The virtual links are as follows:

<b>Activity</b>	<b>Link</b>
<p>REGIONAL ORIENTATION TO THE APPLICATION FOR RECOGNITION OF PD PROGRAMS AND COURSES</p>	<p><i>Link:</i> <a href="http://www.facebook.com/groups/neaapr10authorizationrecognition/">http://www.facebook.com/groups/neaapr10authorizationrecognition/</a></p> <p><i>Registration link:</i> <a href="http://bit.ly/May18RegionalOrientation">http://bit.ly/May18RegionalOrientation</a></p>
<p>REGIONAL ORIENTATION WITH PRC - CPDAS</p>	<p><i>Link:</i> <a href="http://www.facebook.com/groups/neaapr10authorizationrecognition/">http://www.facebook.com/groups/neaapr10authorizationrecognition/</a></p> <p><i>Registration link:</i> <a href="http://bit.ly/PRCR10CPDAS">http://bit.ly/PRCR10CPDAS</a></p>

7. For queries and other concerns, please contact Raymund S. Antolo, HRDD chief/NEAP focal person, with email address at [raymund.antolo@deped.gov.ph](mailto:raymund.antolo@deped.gov.ph), Mary Anthony Sieras, NEAP-SEPS, with email address at [mary.sieras@deped.gov.ph](mailto:mary.sieras@deped.gov.ph).

8. Immediate and wide dissemination of this Memorandum is desired.



**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

\*Regional Orientation on the PD Programs and Courses

HRDD/NEAP niño

# REGIONAL ORIENTATION ON THE APPLICATION FOR RECOGNITION OF PROFESSIONAL DEVELOPMENT PROGRAMS AND COURSES

## PROGRAM OF ACTIVITIES

Day 1: May 20, 2021

8:30 - 9:00	<b>Online Registration</b>	<b>Team HRDD - NEAP</b>
9:00 - 10:00	<b>Preliminaries: Welcome Remarks</b>	<b>Atty. Shirley O. Chatto</b> Atty. General, NEAP
	<b>Inspirational Message</b>	<b>Dr. Arturo B. Bayocot, CESO III</b> Regional Director, Div. E-1 RP
	<b>Keynote Address</b>	<b>Dir. John Arnold S. Siena</b> Regional Director, Div. E-1 RP
10:00 - 1:00	<b>Part 1: Inputs Statement of Purpose</b>	<b>Dr. Raymund S. Antolo</b> Regional Director, NEAP
	<b>Professional Development (PD) Priorities</b>	<b>Dr. Helen E. Maasin</b> Regional Director, NEAP Supervisor for Professional Development, Division Office
	<b>Form R1: PD Program Recognition Application Form</b>	<b>Dr. Ray Butch Mahinay</b> Regional Director, NEAP Supervisor for Professional Development, NEAP Regional Office
1:00 - 1:30	<b>Workshop on Form R1</b> <i>Proceed to your designated Google Meet breakout link.</i>	

Day 2: May 21, 2021

8:30 - 12:00	<b>Part 2: Inputs Recognition Application Procedures</b>	<b>Dr. Rebecca P. Postrano</b> Regional Director, NEAP Supervisor for Professional Development, NEAP Regional Office
	<b>M &amp; E Plan Program Completion Report</b>	<b>Dr. Precilla Rebaya</b> Regional Director, NEAP Supervisor for Professional Development, NEAP Regional Office
	<b>Regional Director, NEAP</b>	<b>Mary Anthony C. Sieras</b> Regional Director, NEAP Supervisor for Professional Development, NEAP Regional Office

Registration Link: <http://bit.ly/May18RegionalOrientation>

Plenary Link: [meet.google.com/tow-vsyz-kyp](https://meet.google.com/tow-vsyz-kyp)



# REGIONAL ORIENTATION ON THE PROFESSIONAL REGULATION COMMISSION (PRC) - CONTINUING PROFESSIONAL DEVELOPMENT ACCREDITATION SYSTEM (CPDAS)

Session Link: [meet.google.com/rkr-zrrb-rms](https://meet.google.com/rkr-zrrb-rms)  
Attendance Link: <http://bit.ly/PRCRIOCPDAS>

## PROGRAM OF ACTIVITIES

PM	1:30 - 2:00	<b>Preliminaries</b>	
	2:00 - 5:00	<b>Welcome Remarks</b>	<b>Dr. Raymund S. Antolo</b> Chief, RSD - NEAP
		<b>Inspirational Message</b>	<b>Dr. Arturo B. Bayocot, CESO III</b> Regional Director, Div. I
		<b>Orientation Proper</b>	<b>Ms. Angel Mae M. Bait-it</b> Assistant Regional Director, Office of Regulation, Division CPDAS Region 7
		<b>Open Forum: Q&amp;A</b>	
		<b>Awarding of Certificate of Recognition</b>	
		<b>Q&amp;A and Photo Ops</b>	

Withal Host: **Mary Anthony C. Siera**  
Senior Education Program Specialist - NEAP-PRC



Republic of the Philippines  
**Department of Education**

*National Educators Academy of the Philippines*

**FORM R.1 Professional Development Program/Course Recognition Application Form**

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable. **DO NOT**  
**ABBREVIATE.**

**LEARNING SERVICE PROVIDER PROFILE**

<b>Learning Service Provider</b>	Tower of Knowledge		
<b>Complete Office Address</b>	Unit 123 Tower 2, Grass Residences, Bago Bantay, Quezon City		
<b>Contact Person</b>	Dr. X Xavier	<b>Mobile No.</b>	+63-9212345678
<b>Telephone No.</b>	63 02- 88881234	<b>Email Address</b>	knowledgetower@gmail.com
<b>NEAP Authorization Number</b>	LSP-2020-0019-0321		



**PROGRAM PROFILE**

You will need to complete the following components to describe the program you would like to be recognized.

<b>Title</b>	Creating and Sharing Teaching Materials Online
<b>Rationale</b>	<p>300-350 minimum words</p> <p>With the sudden shift on the mode of delivery in education, our learners as well as educators in all levels were caught unprepared / ill-prepared. One news article notes the significant drop in enrollment in the basic education as of the opening of SY 2020-2021, "Latest data from the Department of Education (DepEd) showed that there are 24.72 million who enrolled in basic education this school year, representing 89.02 percent of the student population of 27.7 million in 2019. While this exceeded the initial projections of 80-percent enrollment, the number still translates to around three million students who may have dropped out of the school system." A similar news article points out that the recent shift to online learning has only highlighted the rich-poor divide / dichotomy among our learners, with the reach having access to both gadgets and internet to cope with the demands of education. However, this is not to say that it does not come without challenges for the more privileged few. This quote from, Ana Erica Avanceña, a secondary school teacher, said "the DepEd's modalities have been working well. If we look at the modalities plainly, [they] are pretty plausible," she told The News Lens. "But we should take into great consideration the means of bringing these modalities to the main beneficiaries, the medium of instruction, the people who will be the stand-in teachers." Our teachers as well as our students need all the support they can get. i.Tower of Knowledge heeds this call by providing supportive training in online teaching for classroom teachers who are looking for innovative ways to maximize learning in this modality. In fact, its first program offering in October 2015 was designed to "re-tool" teachers for the delivery of the K+12 curriculum. This new platform also demands re-tooling primarily on the part of our teachers who need to innovate and adapt traditional classroom strategies to online teaching. This is how the proposed program was conceived and designed. Furthermore, i.LEAD has been incorporating online strategies and the use of technology for teaching various content courses in its previous programs specifically in the areas of language, mathematics and science.</p> <p>Professional Development Programs/Courses Recognition Application Form Page 3 From the evaluation and survey of our participants in these programs, 96.40% have expressed agreement that such programs are necessary for the improvement of pedagogy and the desire to participate in similar trainings about online learning.</p> <p>Current worldwide occurrences have brought about challenges to the education sector. Our teachers are faced with the limitation of no face to face interaction with their students. It is a sad reality that a bigger percentage</p>

	of the teaching force are not familiar with development and creation of teaching materials for sharing online.		
	References: <a href="https://www.onenews.ph/as-classes-open-learning-crisis-highlighted-with-millions-of-students-left-behind">https://www.onenews.ph/as-classes-open-learning-crisis-highlighted-with-millions-of-students-left-behind</a> <a href="https://international.thenewslens.com/article/142537">https://international.thenewslens.com/article/142537</a>		
<b>3Program Description</b>	<p>This terminal objective of this program is to empower teacher-participants to create, adapt and innovate virtual classrooms for different courses/subject areas.</p> <p>At the end of this course, the participants will be able to:</p> <ol style="list-style-type: none"> <li>discuss digital trends and innovation;</li> <li>develop and create content online learning scenario for a particular topic or lesson in his/her field of specialization</li> <li>demonstrate the application of virtual scenarios in the classroom teaching-learning process.</li> </ol>		
<b>4Professional Development Priorities</b>	Domain 1.2 Domain 2.2 Domain 3.2 Domain 7.2		
<b>5Target Participant</b>	Proficient teachers who will conduct online classes	<b>6PRC Program Accreditation No.</b>	(For Non-DepEd LSPs)
<b>7Delivery Platform</b>	Online	<b>8Indicative Date of Implementation</b>	From 4 June 2021 to 6 June 2021

#### COURSE LIST

Learning Service Providers can attach one or more courses in a program for recognition. You are required to list courses you are applying for recognition in the table below and then provide a detailed description of each course on the **COURSE DESIGN** page.

9Course	10Title	11Professional Standards Covered	12Schedule	13Modality
	Creating and Sharing Teaching Materials Online	<b>Proficient Teachers</b> Indicator 1.3.2 Indicator 2.5.2 Indicator 3.1.2 Indicator 3.2.2 Indicator 3.3.2 Indicator 3.4.2 Indicator 3.5.2 Indicator 7.3.2	From 4 June 2021 to 6 June 2021	Training

**COURSE DESIGN**

Provide a **detailed** description of each of the courses by breaking it into discrete sessions/modules. You may create a copy of this page if you have two or more courses.

<b><sup>14</sup>Course Title</b>		Creating and Sharing Teaching Materials Online					
<b><sup>13</sup>Course Description</b>		This course aims to help teachers develop and create teaching materials and share it online. At the end of the one-week course, teachers will be able to publish at least one teaching material online which they can use and share with other teachers.					
	<b><sup>16</sup>Duration</b>	<b><sup>17</sup>Topic</b>	<b><sup>18</sup>Session Objectives</b>	<b><sup>19</sup>Methodology</b>	<b><sup>20</sup>Assessment Strategies</b>	<b><sup>21</sup>Outputs</b>	<b><sup>22</sup>Resource Person/ Learning Facilitator</b>
D a y 1	30 minutes	Online orientation	Orient participants on the course and introduction of the training team	Synchronous online session	Physical check of attendance of participants through online registration and video validation	Online attendance check and video	Calvin Dolittle
	60 mins	Becoming a responsible digital citizen	Discuss digital etiquette	Video showing Online interactive discussion  Self-managed work on assigned work as provided by participant schedule.	Sharing of experience and feedback on shared experiences	written sharing of experiences and at least 3 feedbacks on shared experiences	Jennica Dela Cruz
D a y 2	90 mins	Trends and innovations in Education	Presentation and discussion on trends and innovations in education	Side deck presentation Videos of current trends in education  Self-managed work on assigned work as provided by participant schedule.	Individual insights on trends and innovations applicable to participants' school	Individual reflection paper.	Angelita Borja

					conditions/settings		
D a y 3	120 mins	Developing and creating content	Develop and create content based on relevant topic for the area of specialization/s subject	Online/offline instructions on topic selection Video presentation on creating slide deck integrating videos and audio enhancements	Rubrics for evaluating slide decks	Slide deck for selected topic	Angelita Borja
D a y 4	120 mins	Presentation of outputs	Demonstration of outputs in class	Individual presentation of finished slide decks (synchronous)	Rubrics for evaluating slide decks Group evaluation of outputs	Evaluated slide decks	Training team Class participants
D a y 5	90 mins	Presentation of outputs	Demonstration of outputs in class	Individual presentation of finished slide decks (synchronous)	Rubrics for evaluating slide decks Group evaluation of outputs	Evaluated slide decks	Training team Class participants
	20 mins	Closing Program	Provide instructions on how certificates will be distributed and who will be certified	Slide deck presentation Synchronous online session	Checklist of completed outputs	Output checklist	Training Team Class Managers

**PROGRAM IMPLEMENTATION PLAN**

<b>23 Funding Source</b>	Funding will be from registration fees	<b>24 Budget Requirements</b>	A registration fee of PhP2000.00/pax will be collected from
--------------------------	----------------------------------------	-------------------------------	-------------------------------------------------------------

			participants to cover administrative and expertise costs
--	--	--	----------------------------------------------------------

<b>Monitoring and Evaluation Plan</b>							
<b>Levels of M and E</b>	<b>Indicators</b>	<b>Methods and Tools</b>	<b>Data Sources</b>	<b>Schedule of M and E</b>	<b>Person/s Responsible</b>	<b>Resources</b>	<b>User of M and E Data</b>
<b>25Results</b>	Effective transfer of knowledge using technology from the course	Teacher observation tools Achievement test results of students	Teacher observation Achievement test results	2nd Quarter of the school year onwards	Immediate supervisors	Online forms Online connection for observation of actual class sessions	School administration Participants
<b>26Behavior</b>	Consistency in the utilization of technology in preparing teaching and learning materials	Teacher observation Client validation	Online materials prepared by teacher	2nd Quarter of the school year onwards	Immediate supervisors.	Online teaching and learning materials produced	Participants Other teachers
<b>27Learning</b>	Able to discuss and apply the technology	Evaluation of slide decks produced	Course outputs	Day 1-5 of the course	Training team Class Managers	Outputs	Training Team Class Managers
<b>28Reaction</b>	Comments and concerns brought up	Daily evaluation	Results of daily evaluation	Day 1-5 of the course	Training team Class Managers	Evaluation results	Training Team Class Managers

	during the training						
--	---------------------	--	--	--	--	--	--

**Declaration:**

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

I agree that the DepEd-National Educators Academy of the Philippines **to be** the co-owner of all the data gathered and the copyright of any publication of the use of these data.

Sign off by the Program/Course Manager or its equivalent

<b>Program Manager</b>	Dr. X Xavier
<b>Signature</b>	
<b>Date</b>	1 February 2021