



Republic of the Philippines  
**Department of Education**  
 REGION X- NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DM 2021-06-298  
 DEPED MALAYBALAY CITY DIVISION  
 RELEASED  
 DATE JUN 02 2021 2:25  
 BY: [Signature]

**DIVISION MEMORANDUM**

No. 298 s. 2021

**TO:** Assistant Schools Division Superintendent  
 Chief Education Supervisor, CID and SGOD  
 Public Elementary and Secondary School Heads  
 All Others Concerned

**FROM:** VICTORIA V. GAZO, PhD., CESO V  
 Schools Division Superintendent

**DATE:** June 1, 2021

**RE: COMPARATIVE ASSESSMENT FOR EDUCATION PROGRAM  
 SUPERVISOR (EPS) - TLE**

1. This is to inform the field that the Selection and Ranking for Pool of Qualified Applicants for EPS - TLE is now open to all qualified applicants/candidates. Interested applicants should meet the herein qualification standards as embodied in DepED Order No. 66 s. 2007 (Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non Teaching Positions):

Education	Experience	Training	Eligibility
Masters in Education or other relevant Masters Degree with specific area of specialization	2 yrs.as Principal or 2 yrs.as Head Teacher or 2 years as Master Teacher	8 hours of relevant training	R.A 1080 (Teacher)

2. Qualified applicants are required to submit their letter of intent together with the support documents as enumerated below:

- CSC Form 212 (revised 2017);
- Transcript of Records;
- Eligibility – Certificate of Eligibility / PRC Rating and unexpired License;
- Performance Rating for the last three (3) years; (Numerical Rating)
  - for transferees and promotion, must be at least 1 year in the present position
- Updated Service Records;





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- Certificate/s of Outstanding/Meritorious Accomplishment;
  - Outstanding Employee Award;
  - Innovations (Conceptualized an innovative work plan and properly documented and approved by immediate chief and attested by authorized regional/division official;
  - Research and Development Projects;
  - Publication/Authorship;
  - Consultancy/Resource Speakership;
  - Certificates of trainings attended not credited during the last promotion;
  - Chairmanship/Co-chairmanship of a technical / planning committee;
  - Omnibus certification as to authenticity and veracity of all documents submitted.
3. Deadline of submission will be on **June 9, 2021**. Queries relative to this can be relayed to the Personnel Unit at 0907-688-9009.
4. The schedule of screening and interview will be announced later.

Copy furnished:

Records Unit  
Personnel Unit

TO BE POSTED ON THE WEBSITE

