



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DMA - 2021 - 06 - 300
 DEPED MALAYBALAY CITY DIVISION
 RELEASED 6:04 PM
 DATE: JUN 03 2021
 BY: [Signature]

DIVISION MEMORANDUM

No. 300, s. 2021

TO: Assistant Schools Division Superintendent
 Chief Education Supervisor, CID and SGOD
 Public Elementary and Secondary School Heads
 All Others Concerned

FROM: VICTORIA V. GAZO, PhD, CESO V
 Schools Division Superintendent

DATE: June 3, 2021

**SUBJECT: ANNOUNCEMENT OF VACANCIES FOR SENIOR HIGH SCHOOL
 TEACHER II (PROMOTION)**

1. This Office announces to all Senior High School Teacher I, this Division, hired last 2016-2019 that qualifies for selection process of the vacant Senior High School Teacher II in this Division. Applicants to the position should meet the herein qualification standards as embodied in DepED Order No. 27, s. 2016 and DepED Order No. 51, s. 2017 to wit:

Position	Education	Experience	Training	Eligibility
SHS Teacher II (SG12)	Academic Track & Core Subjects: Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject	Academic Track & Core Subjects: none required	Academic Track & Core Subjects: none required	Regular Applicants for a permanent position: RA 1080 (Teacher); if not, they must pass the LET within five (5) years of hiring
	Arts & Design Track: Bachelor's degree majoring in field(s) under the Track; or any Bachelor's degree plus 15 units of specialization in the relevant subject	Arts & Design Track: 1 year relevant teaching/industry work experience	Arts & Design Track: 4 hours of training relevant to the courses in the Track	
	Sports Track: Bachelor's degree majoring in field(s)	Sports Track: 1 year relevant	Sports Track: 4 hours of	





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	under the Track; or any Bachelor's degree plus 15 units of specialization in the fields under the Track	teaching/industry work experience	training relevant to the courses in the Strand	
	TVL Track: Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	TVL Track: 6 months of relevant teaching or 6 months of industry work experience	TVL Track: At least NC II + TMC I <i>*Appropriate to the specialization</i>	

2. Interested SHS Teacher I hired last 2016-2019 applicants are required to submit the following pertinent documents *properly ear marked* to this Office on or before **June 11, 2021**.

- 2.1. Application letter addressed to the Schools Division Superintendent
- 2.2. Duly accomplished Personal Data Sheet (Revised 2017 form 212) with recent 2x2 picture attached
- 2.3. Certified photocopy of certificates of relevant specialized training, if any;
- 2.4. Certified copy of Voter's ID and/or any proof of residency;
- 2.5. Eligibility – Certificate of Eligibility / PRC rating and unexpired license
- 2.6. Performance Ratings for the last three (3) years (numerical)
- 2.7. Updated Service Records
- 2.8. Certificate/s of Outstanding/Meritorious Accomplishment for the Portfolio;
 - a) Outstanding Employee Award;
 - b) Proof of Innovations (Conceptualized an innovative work plan and properly documented and approved by immediate chief and attested by authorized regional/division official;
 - c) Research and Development Projects;
 - d) Publication/Authorship;
 - e) Consultancy/Resource Speakership;
- 2.9. Certificates of trainings attended:
 - for TVL – at least TESDA NCII, and TMC I;
 - for Arts and Design – Certified photocopy of Certification of Proficiency/Recognition from recognized and respectable relevant associations / organizations / guild;
- 2.10. Omnibus certification as to authenticity and veracity of all documents submitted.

3. Qualified applicants shall be notified on the date of interview which might be on the last week of June or any week of July 2021 through virtual interview.

4. Queries relative to this can be relayed to the Personnel Unit at 0907-688-9009.





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5. Immediate dissemination of this memorandum is desired.

Copy furnished:

Records Unit

Personnel Unit

TO BE POSTED ON THE WEBSITE

