



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DM - 2021-00 - 323  
 DEPED MALAYBALAY CITY DIVISION  
 RELEASED 07:11 AM  
 DATE: JUN 22 2021  
 BY: [Signature]

**Division MEMORANDUM**

No. 323, s. 2021

**TO:** Assistant Schools Division Superintendent  
 Chief Education Supervisor (SGOD and CID)  
 Public Elementary and Secondary School Heads  
 School DRRM Coordinators  
 All Others Concerned

**FROM:**  **VICTORIA V. GAZO** ★  
 Schools Division Superintendent

**DATE:** June 21, 2021

**SUBJECT:** Addendum to Division Memorandum No. 319 Re: Virtual Meeting of School DRRM Coordinators in Preparation for the National Disaster Resilience Month

1. Attached is the activity matrix for the Virtual Meeting of School DRRM Coordinators in Preparation for the National Disaster Resilience Month scheduled on June 25, 2021.
2. Participants are expected to join the Facebook Group: MC School DRRM Coordinators day before June 25, 2021. The link for the virtual meeting shall be posted there for privacy and security purposes.
3. For more information or clarification, contact Jimdandy S. Lucine through 09171156864.

Encl: As stated

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Activity Matrix for the Virtual Meeting of School DRRM Coordinators in Preparation for the National Disaster Resilience Month

June 25, 2021 | 8:00 a.m. – 12:00 p.m.

TIME	ACTIVITY	PERSON IN-CHARGE
8:00 a.m. – 8:30 a.m.	Logging into the Virtual Room	
8:30 a.m. – 9:30 a.m.	Preliminaries <ul style="list-style-type: none"> <li>• Opening Prayer</li> <li>• Nationalistic Song</li> </ul> Presentation of Agenda	Through Video Presentation  Jimdandy S. Lucine <i>PDO II (DRRM)</i>
9:30 a.m. – 10:30 a.m.	Writing News Articles on DRRM Activities in Schools	Resource Speaker
10:30 a.m. – 12:00 p.m.	Proper Way of Taking Photos for DRRM Activities in Schools	Resource Speaker
12:00 p.m. – 1:00 p.m.	Lunch Break	
1:00 p.m. – 2:30 p.m.	<ul style="list-style-type: none"> <li>• Presentation of Activities to Conduct During the 2021 National Disaster Resilience Month</li> <li>• Organization of School DRRM Coordinators in the Division</li> </ul>	Jimdandy S. Lucine <i>PDO II (DRRM)</i>
2:30 p.m. – 3:00 p.m.	Ways Forward	Jimdandy S. Lucine <i>PDO II (DRRM)</i>