

2021-35280



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM -2021-07-707
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: JUL 08 2021 2:51 pm
BY: [Signature]

DIVISION MEMORANDUM

No. 267, s. 2021

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned
This Division

FROM : VICTORIA V. GAZO, PhD, CESO V
Schools Division Superintendent *[Signature]*

DATE : July 8, 2021

SUBJECT : DISSEMINATION OF THE LETTER FROM THE CITY COMELEC, re:
ELECTORAL BOARD FOR 2022 NATIONAL AND LOCAL ELECTIONS

1. This Office disseminates the herein letter from the City COMELEC, re: *Electoral Board for 2022 National and Local Elections* which is self-explanatory.
2. *Electoral Board (EB)* are required to comply the *Application for Digital Certificate* (4 copies) with the following attachment:
 - a) Original Birth Certificate issued by PSA/NSO with 3 photocopies
 - b) Photocopies (4 copies) of Unified Multi-purpose Identification Card (UMID)
3. Should there be queries, contact *Rosalio P. Arangco*, Education Program Supervisor, SGOD at 0917 159 4825 and/or *Ms. Lucel B. Gurrea*, Election Assistant II at 0997 886 6627.





DepEd Malaybalay City <malaybalay.city@deped.gov.ph>

Electoral Board for 2022 NLE

1 message

Buk. Malaybalay City Comelec <buk.citycomelecmalaybalay@gmail.com>
To: DepEd Malaybalay City <malaybalay.city@deped.gov.ph>

Tue, Jul 6, 2021 at 10:49 AM

Ma'am/Sir,

Respectfully forwarding to your good office the attached List of **Electoral Board** willing to serve for May 9, 2022

National and Local Elections also included the Application for Digital Certification application form.


We respectfully ask for your usual kind assistance in disseminating the List to the respective teachers for them to comply with the ff;.

1. Application for Digital Certificate to be filled out and print (back to back) in set of 4 copies,
2. Original Birth certificate issued by PSA/NSO with 3 photocopies,
3. 4 photocopies of Unified Multi-purpose Identification Card (UMID)

Deadline of submission is on July 23, 2021

Thank you and more power.

2 attachments

 **EB MAY 9, 2022.xlsx**
50K

 **PNPKI-Individual-Certificate-Application-Form.pdf**
287K



Republic of the Philippines
COMMISSION ON ELECTIONS
Office of the City Election Officer
8700 City of Malaybalay, Bukidnon

LIST OF ELECTORAL BOARD

MAY 9, 2022 NATIONAL AND LOCAL ELECTIONS

#	POLLING CENTER	ELECTORAL BOARD (EB)
1	BUKIDNON NATIONAL HIGH SCHOOL	Madronero, Judith Joyno
2		Zamora, Freddie Lapura
3		Cruz, Jane Eyre Butaya
4		Saraus, Aileen_
5		GULLE, GERLYN A.
6		GALOPE, MELANIE L.
7		Tan, Antonio Ignalig
8		Paraiso, Mary Jean Suamaba
9		Dela Torre, Maricel Magallones
10		Kee, Catherine Sator
11		Miasco, Irene Luyong
12		EDEJER, NEO DAVID E.
13		Olvida, Diane Dalayao
14		Velez, IrmaLee Duran
15		CANETE, CHRIS RALPH T.
16		ARANGCO, ANNIE ROSE
17		Mondigo, Beulah Rose Guil-an
18		ASINERO, HARRIET A.
19		Ebora, Valentino Balling
20		DAAPONG, LANIE MARIE J.
21		Castillo, Doryss Kiamco
22	MALAYBALAY CITY CENTRAL SCHOOL	BELTRAN, MARIANNE D.
23		Taguam, Fe Mataquel
24		Pawid, Agustina Dinamling
25		SUAZO, JANICE D.
26		VILLANUEVA, CLARISSA B.
27		BABIA, CHARMINÉ H.
28		MORTERA, CHELO T.
29		KAGUING, CHARLES L.
30		MILA, JOAN P.
31		GARCES, JANICE HERA S.
32		VILLAFLORES, DARYL T.
33		DEQUITO, ROSELENE D.
34		BACASMOT, DOREEN C.
35		MARABONG, GENEVIEVE B.
36		BINAYAO, LIEZELLE L.
37		GAMIL, ARIANE MAY NALICAT
38	BATERIZA, BERGIL G.	

39		DEIPARINE, JAN REITZ M.
40		Lucasan, Jocelyn Escol
41		DINLAYAN, IRENE A.
42		MANGARON, REZELE V.
43		TABIOS, GLADYS B.
44		AQUE, ALDILYN B.
45		FELICIDARIO, CRISPIN C.
46		Huiso, Cozette Amor Muring
47	MALAYBALAY CITY CENTRAL SCHOOL	QUINGA, JESAMYN A.
48		LUMBAYAN, ROSEMARIE I.
49		Ontoy, Mary Ann Leah Monterde
50		DAGAHAY, ALMA FE M.
51		BLASE, JULIE ANN G.
52		ANTONIO, MERCEDITA B.
53		Habasa, Dolores Sanchez
54		MARFIL, TAMMY LYNN G.
55		Villaraza, Levy Ann Mae Alar
56		Gantalao, Arlene Carpentero
57		Sugutan, Zenith Estrada
58		Cabiluna, Maria Ruby Tapungot
59		Rambuyon, Janice Olarte
60		Sagubay, Ivy Mae Manzano
61		CRUZ, CHERINE MAGLIPONG
62	BCT ELEMENTARY SCHOOL	Improgo, Louis Ami
63		PERALES, ANAVENESSA PAANO
64		Rezon, Jonavilla Doniahan
65		Garcia, Beverly Monsanto
66		Madroñal, Mylane Clarete
67		PANGANDIAN, MARY ANN LOBRIGAS
68		Gio, Psyche Mae Montalban
69		ENOJARDO, CATHERINE CANILLO
70		IMPROGO, CECILLE MARIE TITAR
71		Galamiton, Michelle Jane C.
72		BEREÑA, CHERRY LOU QUIPANES
73		CENA, PEBIE CAINGLES
74		Tagadiad, Jeanine Bade
75		MANSUETO, JUDITH TEJADA
76		SAN MIGUEL, ENELYN DUCO
77		Sanoy, Ma. Loida Amper
78	AGLAYAN ELEMENTARY SCHOOL	SALVALEON, MARIBEL SELECIOS
79		CLOTARIO, LEAH CABAL
80		Esquillo, Maricar Jamago
81		PENASO, EDWIN
82		Langcatan, Gerakdine Simene
83		VILLANUEVA, DULCE
84		Palmitos, Recalyne Baroca
85		PESISANO, GRACE AMHOR CASUCOT
86		Cabrejas, Analee Alagos
87		Dacillo, Alicia Eboran
88		LABISTRE, DAFFODEL M.

89	APO MACOTE ELEMENTARY SCHOOL	Galope, Ritchiel Leono
90		BALINO, JOCELYN T.
91		Leono, Leny Concepcion
92		Lilangan, Juvilyn Lapis
93		Peria, Jonah Castillo
94	BANGCUD ELEMENTARY SCHOOL	PALASAN, EMELY H.
95		TAGA, ELMA CUDAL
96		Abella, Benie Jamili
97		MAPOY, GRACE AMOR OPSIMA
98		Licawan, Magdalena Nambatac
99		Medura, Cheery Gret Lig-ang
100		CELESTIAL, MARITESS RODICOL
101		KINDOM, HOPE RUTH EMPUERTO
102		DISALAN, JANAROSE MEJORADA
103		AMPARO, NARCISO JR. NUÑEZ
104		Gamil, Johnny Lito Lague
105		Cahuan, Cheryl Beck Joy Macad
106	BUSDI ELEMENTARY SCHOOL	GANAS, MERCY TAMONDONG
107		HINGPIT, ERMINILDA Q.
108		SAGAYOC, WENSLEY B.
109		FERROLINO, VICTOR JR A.
110		ALVAREZ, ARNECITA B.
111		LAGUNDAY, JIMBERT C.
112	PANCHO, NERI C.	
113	CABANGAHAN ELEMENTARY SCHOOL	Casimero, Letecia Aniel
114		SIA, LIEZEL PORLAES
115		Dutosme, Nora Marsamolo
116		Capacite, Arlyn Trazona
117		Dayola, Vergenia Garcia
118	SUAREZ, SHIRLEY B.	
119	CABURACANAN ELEMENTARY SCHOOL	Yandong, Liza Grace Ombayan
120		Juyad, Genelyn Navarro
121		GUMINDO, APPLE S.
122	CANAYAN ELEMENTARY SCHOOL	Lagunday, Jeremy Guinawat
123		BATICO. MILDRED R.
124		ESTRADA, ARCIE FE A.
125		MANSAMAY, ANNELIE M.
126		Vista, Lilibeth Pasco
127		Daluniag, SHERLENE C.
128	TINTINA-AN ELEMENTARY SCHOOL	Balahan, Beverly Vista
129		BADAJOS, JONALYN B.
130		CASINABE, LAIZA G.
131		Hayahay, Naserato, Jr. Encallado
132		BUSTILLO, IRISH C.
133	KILAP-AGAN ELEMENTARY SCHOOL	GANIA, JANE C.
134		OLIVEROS, MELCHIE R.
135		FELOMINO, REMAR V.
136		FORMOSO, MELCHINE C.
137	CAPITAN ANGEL ELEMENTARY SCHOOL	Javeñar, Jayson Geguiera
138		Martinez, Mishelle Sawayan

139		Amotillo, Artilou Salintao
140	CASISANG ELEMENTARY SCHOOL	Toston, Lucille Merced
141		SUICO, ELFIE JOY P.
142		CAGULADA, MAXIMO JR. G.
143		ALBARACE, CARMELITA I.
144		SALI, RHEA E.
145		BARCELO, MISCHIELLE M.
146		NATID-ASAN ELEMENTARY SCHOOL
147	Medrano, Jocelyn Beltran	
148	SANTONINIO, GIZELLA M.	
149	CASISANG ELEMENTARY SCHOOL	DAMING, RAMCIL M.
150		Navarette, Carmen Llido
151		PATRICIO, GRACE L.
152		Miral, Merly Machete
153		Del Rosario, Mila Salagantin
154		ENDO, JOSEPHINE M.
155		SALVANA,, JOYLYN C.
156		LUMACTOD, FLORDELIZA L.
157		LUCAGBO, JUNNA MAE O.
158	AIRPORT VILLAGE ELEMENTARY SCHOOL	Anguay, Raquel Nocum
159		Dela Torre, Mariecel Magallones
160		ROJAS, REYNA DAROY
161		Artianza, Analisa Primacio
162		Tamayo, Euvie Doliquez
163		Malinao, Alexies Abendaño
164		Bustillo, Eugene Rambuyon
165		Callao, Jane Jacildo
166		Revil, Edna Tado
167		RODRIGUEZ, ROBERT LADRA
168		Galve, Michelle Dialimas
169		Mariñas, Alma Bachoco
170		Bajala, Jean Landiza
171		GULLE, DOREEN MIAIA COMILANG
172		Lambo, Mary Grace Alima
173		ANABESA, VIRLYN LUMINDAS
174		OFALLA, KAREN TAN NERY
175		SUSON, REBECCA FIOLA
176		Amance, Misel Canape
177		SIMENE, VIVIAN MONTEROLA
178	Suerte, Rosalie Caga-anan	
179	Lapuz, Junalyn Dumaque	
180	ALBEZA, ANNALY LIMOCAN	
181	Abines, Roselyn Arim	
182	Lacaran, Nora Pagutayao	
183	SUL-ARON, RUBY A.	
184	Halasan, Lenie Gene Lauron	
185	PALLE, MARY JANE G.	
186	Jamago, Sharon Eve Morento	
187	DALWANGAN ELEMENTARY SCHOOL	Tulang, May Rose Bolivia
188		MAGANDING, LLOYD L.

189		Pandong, Daisy Hulleza
190		Maturan, Richelle Paña
191		Enojardo, Mary Jane Pahunang
192		BARNIDO, JENNILYN M.
193	NEW ILOCOS ELEMENTARY SCHOOL	Palma, Kristina Kaye Lim
194		ASPERIN, KHRISSA MIA
195		PASULOJAN, LESLIE D.
196	IMBAYAO ELEMENTARY SCHOOL	Cambangay, Homer Boyles
197		Tapungot, Rejane Mae Basco
198		Gultiano, Lilibeth Sumalinog
199		Rabanes, Cristine faith Cabrera
200		AMPONG, ROSE ANGELIE S.
201		Indapan, Ahmed Remate
202	INDALASA ELEMENTARY SCHOOL	TINANGCURAN, JULITA AUTIDA
203		Rizon, Mary Fe Tafeza
204		Sunog, Joy Lumantas
205		Calaguan, Elena Rodriguez
206		Pensahan, Josephine Cantaros
207		BELEN, MADELYN A.
208	KALASUNGAY ELEMENTARY SCHOOL	Binayao, Emmylou Paano
209		Caterial, Ria Mariz Alaiza
210		Villanueva, Linor Margret Melliza
211		Halina, Evangeline Libertad
212		Codinira, Judy Eliadora
213		Indapan, Carmen Belican
214		ORAPA, GRENLY DONDA
215		DANGAN, MARSHIA TERL C.
216		Badajos, Loida Caresia
217		HUSAYAN, PHOEBE BELICAN
218		Binayao, Maria Junalyn Castro
219		CABARELEZ, VALYN ROSE QUILLO
220		Samiento, Epifania Belican
221		Sulatan, Lourdes Formoso
222	Orlanda, Bendee Nancy Moreno	
223	KIBALABAG ELEMENTARY SCHOOL	ABITONA, DEOGENES ALEJANDRO B.
224		Montero, Rizza Pantonasas
225		AYOC, DAWN EVA MAE C.
226	KULAMAN ELEMENTARY SCHOOL	Dumapias, Marcy Esmeralda
227		Cahapay, Maricel Timbangan
228		ALMAHAN, MARI-ANE T.
229		Gayosa, Jane Ponce
230	LAGUITAS ELEMENTARY SCHOOL	Lumbayan, Janette Portillas
231		Capada, Rowena Hasan
232		Cabucos, Ethel Joy Tero
233		Abendan, Geraldine Ejem
234		Molina, Annabel Dela Cruz
235		Dumala, Maila Bongcales
236		CAPACIO, VIENNA JEAN A.
237		LIBRES, IRENE LEDAMA
238		Tago, Aileen Milar

239		REMATE, LOVELY JANE M.
240		HANGINAN, MERCY PIOLLO
241	LINABO ELEMENTARY SCHOOL	MUZONES, CHERLY L.
242		GAMALO, JEANNE CRISEL JOY C.
243		BOSQUE, MAELOU JANE RAMOS
244		SALAGUSTE, NELANY M.
245		Remate, Irish Encallado
246		Onipa, Rosabella Berba
247		Evangelista, Rosario Nepomuceno
248		CABUCOS, ERWIN PAGONZAGA
249		
250	MAGSAYSAY ELEMENTARY SCHOOL	Salvidas, Leila Dialimas
251		Meliston, Merita Alip
252		Cabalquinto, Aybie Rallos
253		BUCIO, JACKY LOU ELLEVERA
254		Bantilan, Marigen Formoso
255		Saluntau, Joy Donasco
256	MALIGAYA ELEMENTARY SCHOOL	PORLARES, SHEREE ANN B.
257		CARDOSA, CHERRY D.
258		Satur, Jovelyn Hufana
259		CABALQUINTO, QUEENIE MAE R.
260		GALLEROS, MICHAEL I.
261	MANAGOK ELEMENTARY SCHOOL	Bacul, Jungen Becaro
262		Arias, Marisa Ferrer
263		BALUCAN, ABIGAIL S.
264		Daguplo, Herievil Sulatan
265		Taghoy, Aiza Sarcaoga
266		Papa, Rosalie Diaz
267		Encabo, Edna May Marfil
268		ESPINOSA, MIRASOL P.
269		Clotario, Leah Cabal
270		Suralta, Lourdes Bulasa
271		BARETE, MENIA G.
272		BAYLOSIS, REY S.
273		Paciente, Lea Paez
274		Montefalcon, Loregen Abugan
275		PRADO, LEONIDEZA L.
276	MANALOG ELEMENTARY SCHOOL	OKIT, CYRELLE A.
277		PALADO, WINELYN T.
278	MAPAYAG ELEMENTARY SCHOOL	Cagulada, Raquel Piñon
279		Olivo, Jennette Zambas
280		Magan, Deuane Amor Bomaes
281	MAPULO ELEMENTARY SCHOOL	Sumbongan, Edeliza Madrid
282		Raut, Niño Cagaanan
283		CEJAS, ASHLEY NICCLE T.
284	MIGLAMIN ELEMENTARY SCHOOL	BANGIS, CHERRY B.
285		Quita, Quennie Seno
286		DABLIO, LUCHIE ANN MAE E.
287		Pacut, Catherin Cape
288		MANSANERO, MYLENE

289		TIANGA, ROXANNE JOY C.
290	PATPAT ELEMENTARY SCHOOL	Yee, Rowena Umapas
291		Salvo, Cleofe Daliton
292		Sianoza, Mylyn Arcaño
293		Velez, Mary Jean Maximino
294		Tamayo, Diadory Legaspi
295		Porras, Rizza Bagiohan
296		Melig, Cynthia Maris Cahimtung
297		Medina, Wenzel Litao
298		Aparece, Jay Ar Caterial
299		Ravina, Merisa Alegarbes
300	SAINT PETER ELEMENTARY SCHOOL	PATACA, ANNA RINA S.
301		Lomugdang, Janet Eraklo
302		Sumaylo, Norma Mariano
303		Aclub, Florence Latras
304		Supero, Riza Duno
305	SAN JOSE ELEMENTARY SCHOOL	Monzales, Jenny Vi Sitchon
306		Sambayon, Hazellel Mae Cañete
307		BARQUIO, JUVYLYN S.
308		Sambayon, Hazellel Mae Cañete
309		ENCISO, EMERSON T.
310		TADLAS, EASTER SUNDAY N.
311		Florita, Maria Adoracion Batocael
312		Fernandez, Merlita Mier
313		Gantalao, Shiela Mae Maleksi
314	MABUHAY ELEMENTARY SCHOOL	Cabajon, Zaneth Kee
315		Daluniag, Rey Somento
316		LOPEZ, DORIS O.
317	PANAMUCAN ELEMENTARY SCHOOL	Dionaldo, Jay Martin Lumahang
318		SABANAL, IRENE R.
319		BALLIN, DONAH JEAN S.
320		De los Santos, Rejane Palma
321	SAN MARTIN ELEMENTARY SCHOOL	Watiwat, Marcelina Tero
322		VALLEJERA, MERRYLIZA B
323		Pineda Jean Portillas
324		Balicanta, Risalita Salga
325		Lucero, Alicia Muzones
326	PADERNAL ELEMENTARY SCHOOL	Mirafuentes, Vanessa Joy Dandan
327		BAUTISTA, NAIDE P.
328		GERONGANO, RODELYN E.
329		OCTAVIANO, RACHEL S.
330	SILAE ELEMENTARY SCHOOL	Anggot, Dolrich Arellano
331		Rara, Crispinita Inocencio
332		RAMOS, CHERYL MAE D.
333		Mefragata, Charlyn Guinabo
334		Padrones, Liza Namuag
335		ATUP, MIRALYN S.
336	SIMAYA ELEMENTARY SCHOOL	Timoteo, Merlinda Calonge
337		OBRA, PLACIDA T.
338		DIEZ, CYRIL MONK A.

339	VIOLETA ELEMENTARY SCHOOL	OCONG, REYMOND L.
340		AYRE, SHAHANIE MAE A.
341		CABALLERO, ANGEL LOU A.
342	BINALBAGAN ELEMENTARY SCHOOL	TAGABI, NUEVELYN VALDEZ
343		CABALING, CATHERINE CAIPAN
344		LAURIO, EDERLY TIMOTEO
345	MALAPGAP ELEMENTARY SCHOOL / ISABELA AYALA GONZALES ELS	REBOTE, MARYJOY P.
346		Tafeca, Michelle Lapuz
347		DAGUIMOL, MERILYN O.
348		Lachica, Sosit Gabertan
349		Emano, Jewel Rose Maquido
350		SOHENTO, DOLORES M.
351		Delos Santos, Daniel Lupiag
352		Cabrejas, Judy Banaria
353		CABREJAS, NENA C.
354		Bayucot, Julius Berial
355		Tugas, Tessie Bongabong
356		TOLIBAO, JOANNA MICHELLE P.
357		Casimero, Jacob Fernandez
358		Barbon, Marychild Respito
359		MONTELLANO, JESSELLE B.
360		Ladera, Lanie Jane Celsa Lorenzo
361	SUMPONG ELEMENTARY SCHOOL	Tadlas, Jean Barlan
362		GUPANA, JLONIE JENN L.
363		Hinlo, Daisyree Pangan
364		Valle, Liza Joyno
365		BUSCAINO, FLORA A.
366		Sumanduran, Amysaida Panganiban
367		LADICA, JIMLY T.
368		Querol, Agnes Susanie Berondo
369		ABUNDA, SARAPHER A.
370		Layo, Dolly Ocladina
371		Dayo, Decery Lonte
372	VIOLETA ELEMENTARY SCHOOL / SAWAGA ELS	Bayon, Cindy Alcala
373		Pamisaran, Mariebeth Joy Balinas
374		Chome, Nilda Sabellina
375		CABREJAS, LOVELY V.
376		HO, SWENEY L.
377		NANO, JHIESA C.
378	ZAMBOANGUITA ELEMENTARY SCHOOL	TABAMO, JOY RUTH AWA-AN
379		TAGARDA, ARCELI TINOY
380		DORIAS, RENAH MAE DIONISIO
381		Cuizon, Jovy Bioyo
382		OLMILLA, MENCHE ESPAÑOL
383		ESCOBIDO, ANALYN HANSOL

6. DECLARATION

I hereby agree that I have read and understood the provisions of the Subscriber's Agreement; that all information provided and documents submitted in relation to this application is true and correct to the best of my knowledge; that I am duly authorized to make this application; that I consent to the subscriber agreement and will abide by the same; that I accept the publication of my certificate information.

I authorize and expressly give consent to the National PKI through its authorized representative(s) to verify my personal information from whatever source it deems appropriate.

Date: Place: Name of Applicant:

Signature: _____

7. CHECKLIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION

Present the ff. original documents with photocopy to our Registration Authority for verification and attestation

Required Documents:

- Birth certificate issued by PSA OR valid Passport
- Alien Certificate of Registration (ACR) card for foreigners
- Unified Multi-purpose Identification Card (UMID) Compliant Card

In the absence of UMID-compliant card, any two (2) of the following cards are allowed as valid ID's

- Driver's License
- Professional Regulation Commission (PRC) ID
- National Bureau of Investigation (NBI) Clearance
- Postal ID
- Voter's ID
- Government Service Insurance System (GSIS) e-Card
- Government Office and GOCC ID, e.g. Armed Forces of the Philippines (AFP ID), Home Development Mutual Fund (HDMF)
- Social Security System (SSS) Card
- Senior Citizen Card
- Overseas Workers Welfare Administration (OWWA) ID
- OFW ID
- Integrated Bar Of The Philippines ID
- Department of Social Welfare and Development (DSWD) Certification
- Company IDs Issued by Private Entities or Institutions Registered with or Supervised or Regulated either by the BSP, SEC, or IC

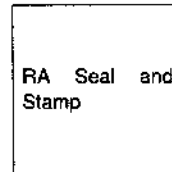
8. DISCLAIMER

The collected personal information is utilized solely for documentation and processing purposes within the DICT and is not shared with any outside parties, in accordance with the Data Privacy Act of 2012.

TO BE FILLED BY RA OFFICE ONLY

I declare that the applicant has provided correct information in this application form. I have checked and verified the application form and supporting documents.

RA Code: _____ Name: _____
Signature: _____
Date: _____ Place: _____



THIS FORM IS NOT FOR SALE



SUBSCRIBER AGREEMENT

PLEASE READ THIS AGREEMENT CAREFULLY BEFORE USING THE DIGITAL CERTIFICATE ISSUED TO YOU OR YOUR ORGANIZATION. BY APPLYING FOR A DIGITAL CERTIFICATE, YOU ARE AGREEING TO BE BOUND BY THE TERMS OF THIS AGREEMENT. IF YOU HAVE PROBLEMS UNDERSTANDING THIS AGREEMENT, E-MAIL US AT support.pnpki@dict.gov.ph.

1.0 Definitions

Applicant: The individual that applies for (or seeks renewal of) a Digital Certificate naming it as the " Subject".

Certification Practice Statement (CPS) - A statement of the practices that a certification authority employs in issuing, managing, revoking, and renewing or re-keying certificates.

Certificate Policy (CP) - A named set of rules that indicate s the applicability of a certificate to a particular community and/or class of application with common security requirements. For example, a particular CP might indicate applicability of a type of certificate to the authentication of parties engaging in business-to-business transactions for the trading of goods or services within a given price range.

Certificate Revocation List ("CRL") - A collection of electronic data containing the list of serial numbers revoked or suspended by the Certificate Authority

Online Certificate Status Protocol ("OCSP") - An Internet Protocol (IP) used to obtain the real time revocation status of a digital certificate. It is used as an online faster alternative to CRL list.

Public Key - A mathematical key which is available publicly and which is used to verify Digital Signatures created with the matched Private Key and to encrypt electronic data which can only be decrypted using the matched Private Key

Private Key - A mathematical key which is kept private to the owner and which is used to create Digital Signatures or to decrypt electronic data

Registration Authority (RA) - An entity that is responsible for one or more of the following functions: the identification and authentication of certificate applicants, the approval or rejection of certificate applications, initiating certificate revocations or suspensions under certain circumstances, processing subscriber requests to revoke or suspend their certificates, and approving or rejecting requests by subscribers to renew or re-key their certificates. RAs, however, do not sign or issue certificates (i.e., an RA is delegated certain tasks on behalf of a CA).

Subscriber - A subject of a certificate who is issued a certificate.

2.0 Authority to Use Digital Certificates

2.1 Grant of Authority As from the Effective Date up to the validity period of any issued Digital Certificate ("Valid from" date to "Valid to" date) , PNPKI grants to the Subscriber the authority to use the requested Digital Certificate in conjunction with Private Key and/or Public Key operations. The obligations of the subscriber (see section 4.0) with respect to Private Key protection are applicable from the effective date.

2.2 Limitations on Authority The digital certificate cannot be used for purposes other than what is allowed in this Subscriber Agreement and the CPS.

3.0 Use of PNPKI Digital Certificate

The subscriber shall use the certificate for its lawful and intended use only. The certificate shall be used in accordance with its Key-Usage field extensions. All issued certificate by PNPKI cannot be used for purposes other than what is allowed in this subscriber agreement and by the CPS. PNPKI shall not be liable for any claims arising from prohibited use.

3.1 Acceptance of a Digital Certificate

The following conduct constitutes certificate acceptance:

- a) A certificate shall be deemed accepted when it is in the subscriber or representative's control;
- b) Failure of the subscriber to object to the certificate or its content within five (5) calendar days; or
- c) The subscriber uses the certificate.

3.2 Revocation of Digital Certificates

A certificate shall be revoked when the bind between the subject and the subject's public key is no longer valid. An end-user subscriber certificate can be requested for revocation under any of the following conditions:

- a) When a verified request for revocation is received by PNPKI CA or RA;
- b) When any of the information found in the certificate is changed or no longer applicable;
- c) When the Private Key, or the media holding the Private Key, associated with the certificate is compromised;
- d) When the PNPKI CA determines that the end-user entity is no longer complying with the requirements of by the CPS and this subscriber agreement ; or
- e) When the PNPKI CA has the reason to believe that the certificate was issued in a manner that is not in accordance with the procedures required by the CPS and this subscriber agreement.
- f) When subscriber requested revocation of the Certificate;



4.0 Subscriber Obligations

This Agreement governs the subscriber's application for, acceptance, and use of, a digital certificate issued by the RA.

- a) The provisions of the Root CA CP/CPS, GovCA CP/CPS, and other pertinent documents are binding upon the subscriber.
- b) All the information provided in the digital certificate application form is true and correct.
- c) The use of the digital certificate shall be for the sole use of the subscriber.
- d) The subscriber will not, under any circumstances, allow any other person to use the digital certificate. Any such use by another person constitutes a compromise of the associated private key, requiring the revocation of the digital certificate.
- e) The subscriber shall protect the confidentiality of the private key associated with his or her digital certificate as well as any PIN number or other means used to activate the private key.
- f) The subscriber shall remain solely responsible for the maintenance of the confidentiality of the certificate.
- g) The subscriber shall not use the digital certificate for any unlawful purpose, or for any purpose that does not have anything to do with accessing the PKI information systems or transactions using the digital certificates.
- h) The subscriber shall promptly request the RA to revoke the digital certificate upon knowing or suspecting inaccurate information, loss, exposure or compromise of the associated private key.
- i) The subscriber shall not tamper, interfere with, or reverse-engineer any technical implementation of the digital certificate or its use, or in any manner seek to compromise the security provided by the RA and the National PKI system.
- j) The subscriber accepts the risk of an undetected compromised digital certificate or associated private key, which may be used to impersonate the said subscriber.

5.0 Permission to Publish Information

The Subscriber agrees that PNPKI may publish the serial number of the Subscriber's Digital Certificate in connection with PNPKI's dissemination of CRLs and OCSP.

6.0 Disclaimer

PNPKI shall not be liable for any claims arising from prohibited use of Digital Certificates issued by GovCA. PNPKI will not be liable if the user has not respected his obligations mentioned in the CPS and in this agreement.

7.0 Term and Termination

This agreement shall terminate upon

- a) The expiry date of any Digital Certificate issued to the Subscriber
- b) Any failure to comply with any of the subscriber obligations mentioned in this Subscriber Agreement

8.0 Effect of termination

Upon termination of this Subscriber Agreement for any reason, PNPKI may revoke the Subscriber's Digital Certificate in accordance with PNPKI revocation procedures.

9.0 CP and CPS Information

The digital certificate contains information provided by the subscriber, which is authenticated by the RA in accordance with the requirements set out in the CA CP and CPS, available for viewing and download at dict.gov.ph/pnpki/.

Date:

Place:

Name of Applicant:

Signature: _____

(Please sign in the presence of an administering officer)

