



Republic of the Philippines
Department of Education
 REGION X- NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

DM 2021-8-414
 DEPED MALAYBALAY CITY DIVISION
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DIVISION MEMORANDUM

No. 414, s. 2021

**To: Assistant Schools Division Superintendent
 Chief, CID and SGOD
 School Heads
 All Others Concerned
 This Division**

From: VICTORIA V. GAZO, PhD, CESO V
 Schools Division Superintendent

Subject: ONLINE INVENTORY OF QUARTER 3 AND QUARTER 4 SELF-LEARNING MODULES (SLMs)

Date: August 3, 2021

1. To determine the number of reusable SLMs in Quarter 3 and Quarter 4, this Office conducts an Online Inventory of Self-Learning Modules through this link: shorturl.at/kzKU4

2. The following is the timeline for the inventory and submission:

DATE	ACTIVITY	Responsibility
August 3-11, 2021	School SLM Inventory	School Property Custodian
August 12-13, 2021	Division Consolidation	Division Supply Unit and Division LRMS

3. The School Property Custodians shall ensure that the following are observed:

- a. number of reusable modules shall not exceed the number of delivered modules;
- b. enter only data according to the number of modules available in each





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subject. If there are extra rows for unavailable modules, these must be left as blank fields. However, if the rows are lacking, additional rows can be added;

c. enter only data on the sheet intended for the school without visiting sheets of other schools and the summary sheet to avoid accidental loss or deletion of entries. Entering data under columns 'h' (gcd), 'i' (ratio), and 'j' (SLM Deficiency) **shall be avoided**; and

d. data for enrolment shall be consistent in all subjects in every grade level.

4. Further, Elementary and Secondary School Heads shall check the entries in the link for the authenticity of data.

5. Should there be queries, contact Darvy S. Daguiamol – Division Supply Officer at 09267753812 or Emelyn R. Togonon – Division Librarian II at 09061344997.

Copy furnished: Supply Section

TO BE POSTED IN THE WEBSITE



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