



Republic of the Philippines  
**Department of Education**  
 REGION X- NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DM - 2021 - 08 - 420  
 DEPED MALAYBALAY CITY DIVISION  
 RELEASED  
 DATE: \_\_\_\_\_ TIME: 11:19 AM  
 BY: AUG 05 2021

**DIVISION MEMORANDUM**

No. 420 s. 2021

TO : Assistant Schools Division Superintendent  
 Chief Education Supervisors, CID and SGOD  
 Secondary School Heads  
 All Others Concerned  
 This Division

FROM :  **VICTORIA V. GAZO, PhD., CESO V**  
 Schools Division Superintendent

DATE : August 5, 2021

SUBJECT: **CAREER GUIDANCE IMPLEMENTATION REPORT**

1. Pursuant to Regional Memorandum No. 407, s. 2021 entitled Career Guidance Implementation Report, all secondary school heads/guidance coordinators are advised to submit the said report on or before August 16, 2021 to this email add [rosie.salupado001@deped.gov.ph](mailto:rosie.salupado001@deped.gov.ph) or to the messenger.
2. Queries relative to this can be relayed to Rosie A. Salupado, Education Program Supervisor at 09269383292.





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

3732

8/3/21

**Office of the Regional Director**

August 2, 2021

REGIONAL MEMORANDUM  
No. 407, s. 2021

**CAREER GUIDANCE IMPLEMENTATION REPORT**

To: Schools Division Superintendents  
All Others Concerned

1. With reference to BCD-CSDD-O-2021-2499, all Schools Division Offices (SDOs) of this Region are directed to submit the Division-Consolidated Career Guidance Implementation Reports.
2. The career guidance division coordinators shall input the consolidated reports at <https://bit.ly/CGIReport>. The deadline of submission is **August 20**.
3. To collect the school guidance implementation reports, the school heads and/or the school career guidance coordinators are directed to use the attached template "Annex C. School Career Guidance Implementation Report."
4. For clarifications, please contact Mr. Carlos B. Llamas III through mobile number 09177168540 or e-mail at [carlos.llamas@deped.gov.ph](mailto:carlos.llamas@deped.gov.ph).
5. Immediate and wide dissemination of this Memorandum is desired.

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ATCH: As stated

To be indicated in the Perpetual Index  
under the following subjects:

CAREER GUIDANCE  
IMPLEMENTATION REPORT

CLMD/CLlamas3



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
(088) 856-3932 | (088) 881-3137 | (088) 881-3031  
Department of Education Region 10  
[region10@deped.gov.ph](mailto:region10@deped.gov.ph)  
<http://deped10.com>





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**Annex C: School Career Guidance Implementation Report**

**CAREER GUIDANCE IMPLEMENTATION REPORT**  
**S.Y. 2020 - 2021**

<b>School:</b>	<b>Name of School Head:</b>
<b>Division:</b>	<b>Region:</b>
<b>Date of Submission:</b>	

<b>Career Guidance Program</b>				
<b>1. Facilitation of Career Guidance Orientation</b> <i>(Attach documentation: photos, videos program matrix, summary of activity evaluation report)</i>				
Activity	Date of Facilitation	Target number of attendees	Actual number of attendees	Outcome
<b>2. Career Guidance Learning Activity Plan</b>				
Task	Actual Accomplishment	Remarks		
A. Provides relevant and updated information to learners (schedule of distribution and retrieval of activity sheets, learning resource link and other supplementary information)				
B. Prepares and distributes Career Guidance Learning Plan				
C. Preparation and distribution of Career Guidance Learning Activity Sheets				
D. Attends to the learner's concerns in different modalities.				
E. Encourages learners to appropriately use tools, ideas, methods, or "ways of knowing" to accomplish the activity and/or solve the problem.				



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<b>3. Career Counseling and Consultation</b>		
<b>Task/s</b>	<b>Accomplishment</b>	<b>Remarks</b>
A. Responds appropriately to learner questions and comments		
B. Explains important ideas in a clear and practical way		
C. Provides time and direction for individual counseling / consultation		
D. Attends to the learner's concerns in different modalities		
E. Responds appropriately to learner 's questions, clarifications and comments		
<b>4. Curriculum Exit Tracking System</b>		
No. of Senior High School Graduates: _____		
No. of Responses / Entries in the Curriculum Exit Tracking System: _____		

Recommendations \_\_\_\_\_

Prepared by:

\_\_\_\_\_  
Name and Signature of School Head