



Republic of the Philippines
Department of Education
 REGION X- NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

DM- 2021- 08- 453
 DEPED MALAYBALAY CITY DIVISION
 AUG 31 2021 RELEASED
 DATE: 31/08/2021 TIME: 11:30am
 BY: U. G. G. G.

DIVISION MEMORANDUM

NO. 453, s. 2021

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Public Elementary and Secondary School Heads
 All Others Concerned
 This Division

FROM: *for my*
VICTORIA V. GAZO, PhD, CESO V
 Schools Division Superintendent

DATE: August 31, 2021

SUBJECT: **DOWNLOADING OF FUNDS FOR THE PROVISION OF LEARNING RESOURCES FOR Q1 AND Q2 OF SY 2021-2022**

1. A Letter of Advice of Allotment (LAA) No. 10-21-223 was received from DepEd Regional Office to cover funding requirements for the implementation of Basic Education Learning Continuity Plan (BE-LCP) Provision of Learning Resources in the amount of Four Million Eight Thousand Seven Hundred Ninety One & 00/100 Pesos Only (Php 4,008,791.00). This amount shall be allocated and downloaded to all schools based on latest number of enrollees (see Annex A).

2. The amount downloaded shall be utilized in accordance with the guidelines in the utilization of downloaded funds for the provision of learning resources for Quarters 1 and 2 of SY 2021-2022 as per attached Joint Memorandum DM-OUCI-2021-195.

3. To facilitate the release of funds to the schools, the following requirements must be submitted on or before Monday, September 6, 2021:

- a. Letter Request
- b. Annual Procurement Plan
- c. Project Procurement Management Plan

You may use the automated forms sent through Facebook Messenger Groups – MC Elementary SH and MC Secondary SH.

4. Further, any previous cash advance granted for special purpose must be liquidated in full and any unutilized amount must be refunded.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
 Email Address: malaybalay.city@deped.gov.ph



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5. Pending the submission of Liquidation Reports, schools may start the procurement process to facilitate the timely reproduction and distribution of the Self-Learning Modules (SLMs). Payments shall then be made once the fund is already downloaded.
6. For compliance.

TO BE POSTED IN THE WEBSITE

Copy furnished: Records Section
Accounting Unit



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**ALLOTMENT PER SCHOOL
PROVISION OF LEARNING RESOURCES FOR Q1 AND Q2 OF SY 2021-2022
LAA 10-21-223**

<u>School</u>	<u>Allotment</u>
<i>Elementary</i>	
Aglayan Central School	68,871.00
Airport Village Elementary School	61,445.00
Baganao Elementary School	6,707.00
Bagong Silang Elementary School	6,348.00
Balangbang Elementary School	3,234.00
Bangcud Central School	81,687.00
Barangay 9 Elementary School	32,819.00
BCT Elementary School	24,075.00
Bendolan Elementary School	9,223.00
Binalbagan Elementary School	11,019.00
Busdi Integrated School - Elementary	17,248.00
Cabangahan Elementary School	21,679.00
Caburacanan Elementary School	13,535.00
Calawag Elementary School	6,109.00
Can-ayan Integrated School - Elementary	29,705.00
Candiisan Integrated School - Elementary	8,624.00
Capitan Angel Integrated School - Elementary	13,535.00
Casisang Central Integrated School - Elementary	58,690.00
Dalwangan Elementary School	40,484.00
Damitan Elementary School	8,145.00
Dapulan Elementary School	15,331.00
Dumayas Elementary School	5,270.00
Imbayao Elementary School	20,003.00
Incalbog Elementary School	6,109.00
Indalasa Elementary School	17,607.00
Isabela Ayala Gonzales Elementary School	13,295.00
Kalasungay Central School	62,763.00
Kibalabag Elementary School	10,660.00
Kibalabag Integrated School - Elementary	11,978.00
Kilap-agan Integrated School - Elementary	11,978.00
Kulaman Elementary School	12,217.00
Laguaitas Elementary School	24,674.00
Lalawan Elementary School	12,337.00
Langasihian Elementary School	12,696.00
Linabo Central School	47,312.00
Lunokan Elementary School	8,744.00
Mabuhay Integrated School - Elementary	16,290.00
Macote Elementary School	23,117.00
Magsaysay Integrated School - Elementary	27,549.00
Malaybalay City Central School	174,035.00

<u>School</u>	<u>Allotment</u>
Maligaya Elementary School	11,019.00
Managok Central School	53,660.00
Manalog Integrated School - Elementary	8,744.00
Mapayag Integrated School - Elementary	9,223.00
Mapulo Elementary School	6,348.00
Matangpatang Elementary School	7,067.00
Miglamín Elementary School	19,284.00
Natid-asan Elementary School	20,721.00
New Ilocos Elementary School	17,727.00
Padernal Elementary School	14,014.00
Paiwaig Elementary School	5,749.00
Panamucan Elementary School	5,629.00
Patpat Elementary School	36,652.00
Pighalugan Elementary School	4,312.00
Pigpamulahan Elementary School	15,212.00
San Jose Elementary School	40,724.00
San Martin Elementary School	39,766.00
San Roque Elementary School	6,707.00
Sawaga Elementary School	22,997.00
Silae Elementary School	10,540.00
Simaya Integrated School – Elementary	15,810.00
St. Peter Elementary School	13,654.00
Sta. Ana Elementary School	6,228.00
Sumpong Central School	67,314.00
Tag-ilanao Elementary School	4,432.00
Tintinaan Elementary School	5,510.00
Tuburan Integrated School - Elementary	8,863.00
Zamboanguita Central School	20,482.00
Junior High School	
Apo Macote National High School - Secondary	36,172.00
Bangcud National High School - Secondary	192,480.00
Bukidnon National High School - Secondary	563,427.00
Busdi Integrated School - Secondary	27,549.00
Can-ayan Integrated School - Secondary	36,412.00
Candiisan Integrated School - Secondary	10,061.00
Capitan Angel Integrated School - Secondary	13,774.00
Casisang Central Integrated School - Secondary	21,440.00
Casisang National High School - Secondary	49,108.00
Dalwangan National High School - Secondary	58,571.00
Imbayao National High School - Secondary	19,404.00
Kalasungay National High School - Secondary	21,440.00
Kibalabag Integrated School - Secondary	12,936.00
Kilap-agan Integrated School - Secondary	10,301.00
Lalawan National High School - Secondary	26,590.00
Luyungan High School - Secondary	23,237.00
Mabuhay Integrated School - Secondary	8,863.00
Magsaysay Integrated School – Secondary	25,512.00

<u>School</u>	<u>Allotment</u>
Malaybalay City National Science High School - Secondary	134,748.00
Malaybalay City National High School - Secondary	54,858.00
Managok National High School - Secondary	89,593.00
Manalog Integrated School - Secondary	12,936.00
Mapayag Integrated School - Secondary	5,749.00
Miglamín National High School - Secondary	25,872.00
San Martín Agro-Industrial High School - Secondary	43,838.00
Silae National High School	28,746.00
Simaya Integrated School- Secondary	6,109.00
St. Peter National High School - Secondary	22,877.00
Tuburan Integrated School - Secondary	11,618.00
Senior High School	
Apo Macote National High School - SHS	16,050.00
Bangcud National High School - SHS	110,913.00
Bukidnon National High School - SHS	363,401.00
Busdi Integrated School - SHS	15,092.00
Can-ayan Integrated School - SHS	20,122.00
Candiisan Integrated School - SHS	2,156.00
Capitan Angel Integrated School - SHS	6,468.00
Casisang National High School - SHS	25,632.00
Casisang Senior High School	23,356.00
Dalwangan National High School - SHS	27,668.00
Imbayao National High School - SHS	7,666.00
Kalasungay National High School - SHS	9,462.00
Kibalabag Integrated School - SHS	6,228.00
Lalawan National High School - SHS	11,858.00
Luyungan High School - SHS	7,785.00
Malaybalay City National Science High School - SHS	71,267.00
Malaybalay City National High School - SHS	24,794.00
Managok National High School - SHS	42,161.00
Miglamín National High School - SHS	15,331.00
San Martín Agro-Industrial High School - SHS	28,028.00
Silae National High School - SHS	12,936.00
St. Peter National High School - SHS	10,661.00
Grand Total	<u>4,008,791.00</u>



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

JOINT MEMORANDUM
DM-OUCI--2021-195

TO: ALL REGIONAL DIRECTORS

FROM: ANNA L. M. SEVILLA
Undersecretary for Finance

DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction

SUBJECT: Supplementary Guidelines in the Utilization of Downloaded Funds for Provision of Quarters 1 and 2 Learning Resources of SY 2021-2022

DATE: June 2, 2021

This memorandum is issued to establish the guidelines on the release and utilization of the downloaded funds for the provision of learning resources for Quarters 1 and 2 of SY 2021-2022. An initial budget amounting to 1,731,794,777.00 under FY 2021 Flexible Learning Option Fund shall be downloaded to the regions to cover the learning resource requirement for the Quarters 1 and 2 of SY 2021-2022. Additional funds shall be released to the field once the request for funds classified as *For Later Release* amounting to Php 841,000,000.00 is approved by the Department of Budget and Management.

The release of this fund shall be pursuant to Department Order 18 s. 2020 (Policy Guidelines for the Provision of Learning Resources in the Implementation of the Basic Education Learning Continuity Plan (BE-LCP)), and the use and utilization of such should be compliant with the provisions under the said DO except the use of Special Education Fund (SEF) and/or actual contributions from external partners as basis for the allocation formula in distributing the fund as discussed and approved in the Learning Resources and Platforms Committee (LRPC) Meeting dated May 28, 2021.

The use of this fund shall also be guided by Memorandum No. OUF-2020-0614 (Clarifications on DepEd Order 18, s. 2020 and DepEd Order 32, s. 2020 [Guidelines on the Engagement of Services of Learning Support Aides to Reinforce the Implementation of the BE-LCP in time of covid-19 pandemic]) which clarifies the eligible activities that may be charged against the funds downloaded to the field for the provision of the Learning Resources for the implementation of the BE-LCP.

Other conditions and considerations shall also be observed in the use of these downloaded fund which are as follows:

1. The fund shall be utilized for procurement for printing and delivery of SLMs for Quarters 1 and 2 for SY 2021-2022 and shall be subject to the minimum technical standards as prescribed under DM-CI-2020-00245; and
2. The use of the said fund shall be consistent with Section 6.6 of DO 18 s. 2020 and may also be utilized for the procurement of Universal Serial Bus or other similar storage devices or purchase of tablets, subject to the limitations prescribed under Memorandum No. OUF-2020-0614.
3. In case of insufficiency of budget, other funding sources for this purpose are as follows:
 - a. Balances from downloaded funds in FY 2020 for the provision of learning resources provided that the validity of the said fund has not yet lapsed;
 - b. General Administration and Support Service (GASS)-Maintenance and Other Expenses (MOOE) allotment of the SDOs as provided in Section 6.10 of DO 18. s. 2020
 - c. Regular MOOE allocations of Schools in accordance with DO 15, s. 2020 (Supplementary Guidelines on Managing Maintenance and Other Operating Expenses Allocation for Schools to Support the Implementation of Basic Education Learning Continuity Plan in Time of COVID-19 Pandemic) and subject to pertinent procurement, accounting, and auditing rules and regulation and Section 6.11 of DO 18. s. 2020;
 - d. Special Education Fund pursuant to Section 2.1 of Joint Circular No. 2 s. 2020 issued by the DepEd, Department of Budget and Management (DBM), and Department of Interior and Local Government (DILG);
 - e. Balances from funds that were previously downloaded for the provision of Learning Resources under FY 2021 Flexible Learning Options Fund per DM-OUCI-2021-029 dated February 1, 2021, DM-OUCI-2021-034 dated February 3, 2021, and DM-OUCI-2021-044 dated February 15, 2021, DM-OUCI-2021-060 dated March 10, 2021 and DM-OUCI-2021-107 dated April 12, 2021, and DM-OUCI-2021-098 dated April 16, 2021 may also be used, provided that provision of learning resources for the identified subjects and learning areas are sufficiently covered.
4. In such situation wherein there is an excess or balance of fund from the procurement of the specified learning resources, the balance may be used for procurement or production of other learning resource requirements, including delivery costs of learning resources, subject to Section 6.6 of DO 18 s. 2020 and OUF Memorandum OUF-2020-0614.

The allocation per region is attached hereto for reference as Annex A

The Regional Director, in coordination with the School Division Office Superintendents, shall determine the corresponding physical target of their respective allocation. Finally, Monitoring and Evaluation of the said funds shall also be in accordance with Section VII of DO 18 s. 2020.

For information and guidance.

Enclosures:

DO 18 s. 2020

Memorandum No. OUF-2020-0614

DM-CI-2020-00245

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