



Republic of the Philippines  
**Department of Education**  
 REGION X- NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DM- 2021- 09- 469  
 DEPED MALAYBALAY CITY DIVISION  
 SEP 11 2021  
 DATE: 11/11/21 TIME: 4: 20 PM  
 BY: [Signature]

**DIVISION MEMORANDUM**

No. 469, s. 2021

**TO :** Assistant Schools Division Superintendent  
 Chief Education Supervisors and Staff, CID and SGOD  
 Elementary and Secondary School Heads  
 All Others Concerned  
 This Division

**FROM :** VICTORIA V. GAZO, PhD, CESO V  
 Schools Division Superintendent

**DATE :** September 6, 2021

**SUBJECT :** ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM  
 NO. 402, s. 2021 RE: CHANGE IN THE SCHEDULE OF DIVISION  
 MONITORING AND EVALUATION OF STAR CLASSROOM IN THE  
 NEW NORMAL

1. With the outbreak of the Corona Virus-19 in the entire City of Malaybalay, this office informs the field of the *change of schedule* of the *Division Monitoring and Evaluation of Star Classroom in the New Normal* for School Year 2021-2022 as follows:
  - a. the monitoring and evaluation is moved from *September 2 to 24, 2021 to October 6 to 28, 2021*. See *Enclosure No. 1* for reference.
  - b. additional member of evaluators to Group A is EPS Jasmin J. Adriatico and EPS Dindo M. Gabales, for Group B.
  - c. additional heroes for the month of November – Andres Bonifacio and December – Jose P. Rizal
2. All other provisions in Division Memorandum No. 276, s. 2021 are still in effect.
3. Queries related to this can be relayed to *Lou-Ann J. Cultura, Education Program Supervisor* at 09175397405.

Enclosed: As Stated

Copy Furnished: CID/Records

**TO BE POSTED IN THE WEBSITE**





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*Enclosure No. 1*

**SCHEDULE OF DIVISION MONITORING AND EVALUATION OF STAR CLASSROOM**

<b>DATE</b>	<b>Schools to be Visited by TEAM A</b>	<b>District</b>	<b>Schools to be Visited by TEAM B</b>	<b>District</b>
Oct. 6, 2021 (Wed)	Capitan Angel IS Damitan IS Dalwangan NHS Dalwangan ES	District 1	Busdi IS (Elem.) Busdi IS (Sec.) Caburacanan ES Kulaman ES	District 10
Oct. 7, 2021 (Thurs)	New Ilocos ES Patpat ES Kalasungay NHS Kalasungay CS	District 1	Pighalugan ES St. Peter ES St. Peter NHS	District 10
Oct. 8, 2021 (Fri)	Baganao IS Kibalabag IS Manalog IS (Elem.) Manalog IS (Sec.)	District 2	Indalasa ES Silae NHS Zamboanguita CS Tuburan IS	District 10
Oct. 12, 2021 (Tue)	Kilap-agan IS Taguilanao ES Tintinaan ES Sumpung CS	District 2	Kibalabag ES Mapulo ES Pigpamulahan ES Silae ES	District 10
Oct. 13, 2021 (Wed)	Can-ayan IS (Elem.) Can-ayan IS (Sec.) Candiisan IS Incalbog ES	District 2	Miglamín NHS Miglamín ES Lunokan ES Langasihán ES	District 9
Oct. 14, 2021 (Thurs)	Imbayao NHS Imbayao ES Sta. Ana ES	District 3	Bagong Silang ES Dumayas ES Maligaya ES Matangpatang ES	District 9
Oct. 15, 2021 (Fri)	Bukidnon NHS	District 3	Managok CS Managok NHS	District 9
Oct. 19, 2021 (Tues)	Bukidnon NHS	District 3	Lalawan ES Lalawan NHS Paiwaig ES	District 8
Oct. 20, 2021 (Wed)	Barangay 9 ES BCT ES Casisang NHS	District 4	Isabela Ayala Gonzales ES San Martín ES San Martín AINHS	District 8





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Oct. 21, 2021 (Thurs)	MCCS	District 4	San Roque ES Sawaga ES Linabo CS	District 8
Oct. 22, 2021 (Fri)	Natid-asan ES Airport Village ES Casisang IS Casisang SHS	District 5	Bangcud CS Bangcud NHS Luyungan HS	District 7
Oct. 26, 2021 (Tues)	Mabuhay IS Panamucan ES San Jose ES Malaybalay City NHS	District 5	Dapulan ES Calawag ES Macote ES Apo Macote NHS	District 7
Oct. 27, 2021 (Wed)	Balangbang ES Laguitas ES	District 6	Binalbagan ES Padernal ES Simaya ES	District 7
Oct. 28, 2021 (Thurs)	Aglayan CS Malaybalay City SNHS Bendolan ES	District 6	Magsaysay IS Mapayag IS Cabangahan ES	District 6

**TEAM A**

Chair: Rachel R. Valde  
Co-Chair: Maria Concepcion S. Reyes  
Members: Imelda S. Bentillo  
Purissima J. Yap  
Jasmin J. Adriatico  
Gladys J. Dublas  
Nancy L. Dequito  
Jennifer L. Madelo  
Alma B. Molina  
Mary Larcy B. Pojas

**TEAM B**

Chair: Lou-Ann J. Cultura  
Co-Chair: Rosie A. Salupado  
Members: Virgilin R. Pizarro  
Analy L. Ocier  
Dindo M. Gabales  
Rosalio Arango  
Edelina M. Ebor  
Hazel M. Rusiana  
Kezziah M. Un  
Maricris Obeñita

***Note: The CID Chief Education Supervisor will visit schools in his own choice and PSDSs will serve as host in their respective districts during the Division level monitoring and evaluation with the concerned School Head.***



# STAR - CLASSROOM CHECKLIST

School Year 2021-2022

TEACHER: \_\_\_\_\_ GRADE LEVEL: \_\_\_\_\_ DISTRICT: \_\_\_\_\_  
 SCHOOL: \_\_\_\_\_ SCHOOL HEAD: \_\_\_\_\_  
 DATE EVALUATED: \_\_\_\_\_ PSDS: \_\_\_\_\_

	No.	INDICATORS/CRITERIA	Compliant to 100% of the Criteria (3 ★★ ★ Stars)	Compliant to 75% the Criteria (2 ★★ Stars)	Compliant to 50% Criteria (1 ★ Star)	Non-compliant (0 Star)
<b>F R O N T W A L L</b>	1.	<b>Physical Over-all Appearance of FRONT WALL</b> <i>Clean and neat, painted with interior beige color base on the standard color scheme for DepEd School Building, shows color harmony, depicts calmness in the learning environment and pleasing to the eyes, not overcrowded.</i>				
	2	<b>National Hero Picture at the center, (Framed/Mounted, Readable, Covered &amp; properly displayed) To be changed Monthly preferably heroes with important celebration e.g. Featuring Dr. Jose Rizal for December since Rizal Day falls on December.</b> <ul style="list-style-type: none"> <li>• <b>Pambansang Awit at the left side, Panunumpa Sa Watawat Chart at the right side when facing the chalkboard Framed/Mounted, Readable, Covered &amp; properly displayed</b></li> <li>• <b>Values of the Month- to be changed monthly (Framed/Mounted, Readable, Covered &amp; properly displayed)</b></li> </ul>				
	3	<b>Chalkboards/White Boards (Attendance of Learners written at the upper right side of the chalkboard)</b> <i>*Curtain (Optional) -plain or with little print, cool color or any color chosen by majority of the learners and properly installed</i> <i>*alphabet (elementary only)</i> <i>*presence of marker/chalk ledge</i>				
<b>B A C K W A L L</b>	4	<b>Physical Over-all Appearance of BACK WALL</b> <i>Clean and neat, painted with interior beige color base on the standard color scheme for DepEd School Building, shows color harmony, depicts calmness in the learning environment and pleasing to the eyes, not overcrowded.</i>				
	5	<b>Health &amp; Safety Board</b> <ul style="list-style-type: none"> <li>• <i>DRRM-EIC Posters/Materials</i></li> <li>• <i>NDEP &amp; BKD Posters/ Materials</i></li> <li>• <i>WINS &amp; Health Reminders</i></li> <li>• <i>COVID Health Protocols</i></li> </ul>				
	6	<b>WHAT'S UP Board</b> <ul style="list-style-type: none"> <li>• <i>UPDATES/ Announcements</i></li> <li>• <i>Birthdays</i></li> <li>• <i>Cleaners</i></li> <li>• <i>HOMEROOM PTA Officers</i></li> <li>• <i>RIGHTS and RESPONSIBILITIES of the Learners</i></li> </ul>				
	7	<b>LEARNER'S Board</b> <ul style="list-style-type: none"> <li>• <i>Learner's Work Output</i></li> </ul>				
	8	<b>In between the bulletin Boards (optional)</b> <i>Beautiful Paintings or beautifully printed/ cut-out sayings</i>				

S I D E W A L L S	No.	INDICATORS/CRITERIA	Compliant to	Compliant to	Compliant to	Non-
			100% of the Criteria (3 ★★ ★ Stars)	75% the Criteria (2 ★★ Stars)	50% Criteria (1 ★ Star)	compliant (0 Star)
	9	<b>Physical Over-all Appearance of SIDE WALLS</b> <i>Clean and neat, painted with interior beige color base on the standard color scheme for DepEd School Building, shows color harmony, depicts calmness in the learning environment and pleasing to the eyes, not overcrowded.</i>				
	10	<b>Right Side Wall:</b> <i>*one of the three identified Bulletin boards at the back wall in case the space can't accommodate 3 bulletin boards</i> <i>* beautiful painting or class picture or just an empty clean and painted wall space or anything that teacher's like</i>				

O T H E R R E Q U I R E M E N T S	No.	INDICATORS/CRITERIA	Compliant to	Compliant to	Compliant to	Non-
			100% of the Criteria (3 ★★ ★ Stars)	75% the Criteria (2 ★★ Stars)	50% Criteria (1 ★ Star)	compliant (0 Star)
	11	<b>Physical Arrangement /Over-all Appearance of Classroom (Cleanliness, Orderliness &amp; Neatness, shows color harmony, depicts calmness in the learning environment and pleasing to the eyes, not overcrowded with unnecessary posters, pictures, sayings and furniture)</b>				
	12	<b>Door Label/Sign Board- Preferably One School Design (Presence of Teacher's Program, Class Program &amp; Grade level &amp; Section Framed, Updated, Accessible)</b>				
	13	<b>Teacher's Table (with plastic/acrylic shields in cubicle form for health protection during distribution and retrieval of modules, with Classroom Teacher's Program, Seat-Plan, School Form 1 &amp; 2)</b>				
	14	<b>Cabinet/Divider/shelves for IM's (Well-maintained, Labeled and properly Indexed IM's and well arranged)</b>				
	15	<b>Learning Resources Available (Curriculum Guide, Teacher's Guide, MELC, DLPs, Learning Modules, Learner's Materials &amp; Individual Learner's Plan)</b>				
	16	<b>Reading Corner will only have reading materials. (IM's for reading will likewise be placed in the cabinets/shelves. Mat/ carpet/small table are encouraged, however establishment of additional structure is not allowed.)</b>				
	17	<b>Uniform Segregated Trash Cans (at least 3) inside the Room (preferably with foot-pedaled cover, properly labeled as Biodegradable, Non-biodegradable and Recyclable and properly placed).</b>				
	18	<b>Functional Comfort Room-Genderized CR is optional (Clean, presence of soap with dispenser, with running water/pail &amp; dipper)</b>				
	19	<b>Health Corner with handwashing facility inside the classroom (presence of medicine kit, soap, alcohol, Mirror, nail cutter &amp; and Drinking Water)</b>				
	20	<b>Shared Hand Washing Facility outside the classroom (presence of soap with dispenser, with running water)</b>				

21	<b>Painted Ceiling</b> ( <i>painted with flat/enamel white base on the standard color scheme for DepEd School Building, clean and well- maintained or improvised ceiling, clean and pleasing to the eye</i> )				
22	<b>Painted exterior walls and doors</b> ( <i>painted with exterior beige (for walls) and SR-318 temptation/matcha ( for doors) base on the standard color scheme for DepEd School Building, well- maintained, clean and pleasing to the eye</i> )				
23	<b>Adequate Ventilation &amp; Lighting facility</b> ( <i>maintained electrical fixtures, no spaghetti-like hanging wires, no boards/ posters covering the windows</i> )				
24	<b>Armchairs/Tables/Chairs</b> ( <i>free from vandals, scratches &amp; breakage, clean/painted/varnished and arranged according to New Normal set-up enough for the learners in the class) if painted color choices must be cool or earth colors.</i>				
25	<b>Plants inside the room to help clean indoor air and add beauty</b> ( <i>Maximum of 5 healthy plants properly located, with uniform plant pots/holders and safe for students and teachers</i> )				
26	<b>Class assigned area outside the room with flowers</b> ( <i>well-maintained, clean and free from hazards</i> )				
<b>TOTAL</b> _____					
<b>DESCRIPTIVE RATING</b>					

- Legend:** 61 - 78 = 3 stars classroom  
41 - 60 = 2 stars classroom  
21 - 40 = 1 star classroom  
0 - 20 = 0 star

Evaluated by:

\_\_\_\_\_  
Name and Signature