



2021-37917

Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DM 2021-09-482  
DEPED MALAYBALAY CITY DIV. O.  
RELEASED  
DATE: 9/10/21 TIME: 10:50  
BY: [Signature]

**Division MEMORANDUM**

No. 482, s. 2021

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisor, SGOD and CID  
Public Elementary and Secondary School Heads  
All Others Concerned

**FROM:** VICTORIA V. GAZO G  
Schools Division Superintendent

**DATE:** September 9, 2021

**SUBJECT: ADDENDUM TO DIVISION MEMORANDUM NO. 454, S. 2021 RE:  
EXTENSION OF ALTERNATIVE WORK ARRANGEMENT TO THE END OF  
September 2021**

The School Heads are hereby informed that they shall submit a recommendation of Alternative Work Arrangement (AWA) for their teachers from September 13-30, 2021 for approval of the Schools Division Superintendent. The minimum health standards stipulated in DepEd Order No. 14, s. 2020 must be considered when planning for AWA.

Widest dissemination of this memorandum is enjoined.

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