



Republic of the Philippines
Department of Education
DIVISION OF MALAYBALAY CITY

DM- 2021- 09- 491
DEPED MALAYBALAY CITY DIVISION
SEP 14 2021 RECORDED
DATE: 9/14/2021 TIME: 4:20
BY: V. Gazo

September 13, 2021

DIVISION MEMORANDUM

NO. 491 __, s. 2021

TO: Chief Education Supervisor and Staff, Curriculum Implementation Division
Chief Education Supervisor and Staff, Schools Governance and Operations Division
Section/Unit Heads
Elementary and Secondary School Heads, Teachers and Staff
This Division

FROM: **VICTORIA V. GAZO, Ph.D., CESO V**
Schools Division Superintendent

Re: **RELEASE OF ADDITIONAL MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) TO PUBLIC SCHOOLS FOR FY 2021**

1. The field is informed of the release of additional Maintenance and Other Operating Expenses in public schools for FY 2021 under OSEC-10-21-3926, 4123 and 4337 (see attached).

2. The additional allotment is to adjust and correct the MOOE allocation of schools provided under the General Appropriations Act FY 2021 which were comprehensively released to the schools division office. The adjustments were the results of the updating and re-validation of actual enrolment for SY 2020-2021 generated from the Learner's Information System (LIS) as of January 2020.

3. The use of funds shall be subject to the provision of DepEd No. 8, s. 2019 dated May 2, 2019 and DepEd Order No. 15, s. 2020 dated June 25, 2020.

4. The following documents are required in order to facilitate the downloading of funds for this purpose:

- a. Letter Request
- b. Breakdown of Requested School MOOE
- c. Annual Procurement Plan
- d. Project Procurement Management Plan



Republic of the Philippines
Department of Education
DIVISION OF MALAYBALAY CITY

- e. Subsidiary Ledger (as proof of 75% liquidation of previous cash advances of School MOOE)
5. Further, liquidation of previously downloaded cash advances for special purpose funds such as provision of learning resources must be liquidated in full and any excess funds must be refunded before any additional cash advance is given.
6. Deadline for submission is on Friday, September 24, 2021. You may use the automated forms sent through Facebook Messenger Groups – MC Elementary SH and MC Secondary SH.
7. Queries relative to this may be relayed to Budget Services of this Office at 09175294358.



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA347 310400100002000 - Current Appropriations Operation of Schools - Elementary (Kinder to Grade 6)		REFERENCE: FY 2021 GAAAO dated 12/28/2020	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-10-21-3926
FUND CODE: 01101101		ORGANIZATION CODE: 070010100000	LEGAL BASIS: Republic Act No. 11518 - FY 2021 GAA
PURPOSE: Provision of Additional Maintenance and Other Operating Expenses (MOOE) to Elementary Schools.		DATE: 02-Sep-21	FISCAL YEAR: FY 2021
To: The Schools Division Superintendent Schools Division of Malaybalay City DepEd - Region X 007010810010		Region : 10	
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	271,000.00
AMOUNT IN WORDS: *** Two Hundred Seventy One Thousand Pesos Only ***		Total:	<u>271,000.00</u>
NOTE: The allotment herein sub-allotted is valid for obligation until December 31, 2021.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE
Administrative Officer V
OIC, Budget Division

APPROVED:

ANN ALYN M. SVILLA
Undersecretary
Office of the Undersecretary for Finance

DEPARTMENT OF EDUCATION - OFFICE OF THE SECRETARY
 ADDITIONAL MOOE ALLOCATION FOR PUBLIC ELEMENTARY SCHOOLS FOR FY 2021
 AMOUNT IN PESOS

ANNEX A

Region	Division	BEIS School ID	School Name	MOOE Allocation
Region X	Malaybalay City	126535	Balangbang ES	27,000
Region X	Malaybalay City	500409	Busdi IS	33,000
Region X	Malaybalay City	126562	Calawag ES	14,000
Region X	Malaybalay City	500245	Can-ayan IS	13,000
Region X	Malaybalay City	501189	Capitan Angel Integrated School	12,000
Region X	Malaybalay City	103610	Damitan Elementary School	20,000
Region X	Malaybalay City	199511	Paiwaig ES	12,000
Region X	Malaybalay City	103629	Pighalugan ES	35,000
Region X	Malaybalay City	103647	Pigpamulahan ES	44,000
Region X	Malaybalay City	126591	San Jose ES	28,000
Region X	Malaybalay City	126572	San Roque ES	15,000
Region X	Malaybalay City	126594	Tag-ilanao ES	18,000
TOTAL				271,000



Republic of the Philippines
DEPARTMENT OF EDUCATION
BUDGET DIVISION - FINANCE SERVICE
CENTRAL OFFICE
 DepED Complex, Meralco Avenue, Pasig City
 Philippines 1600



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA350 310400100003000 - Current Appropriations Operation of Schools - Junior High School (Grade 7 to Grade 10)		REFERENCE: FY 2021 GAAAO dated 12/28/2020	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-10-21-4123
FUND CODE: 01101101		ORGANIZATION CODE: 070010100000	LEGAL BASIS: Republic Act No. 11518 - FY 2021 GAA
PURPOSE: Provision of Additional Maintenance and Other Operating Expenses (MOOE) to Junior High Schools.		DATE: 04-Sep-21	FISCAL YEAR: FY 2021
To: The Schools Division Superintendent Schools Division of Malaybalay City DepEd - Region X 007010810010		Region : 10	
PARTICULARS	ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED	
Subsidy to Operating Units	MOOE 5021408000	434,000.00	
AMOUNT IN WORDS: *** Four Hundred Thirty Four Thousand Pesos Only ***		Total: <u>434,000.00</u>	
NOTE: The allotment herein sub-allotted is valid for obligation until December 31, 2021.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE
 Administrative Officer V
 OIC, Budget Division

APPROVED:

ANNALYN M. SEVILLA
 Undersecretary
 Office of the Undersecretary for Finance

DEPARTMENT OF EDUCATION - OFFICE OF THE SECRETARY
 ADDITIONAL MOOE ALLOCATION FOR PUBLIC JUNIOR HIGH SCHOOLS FOR FY 2021
 AMOUNT IN PESOS

ANNEX B

Region	Division	BEIS School ID	School Name	MOOE Allocation
Region X	Malaybalay City	501195	Candiisan Integrated School	20,000
Region X	Malaybalay City	501189	Capitan Angel Integrated School	22,000
Region X	Malaybalay City	501580	Casisang Central Integrated School	26,000
Region X	Malaybalay City	501579	Kilap-agan Integrated School	21,000
Region X	Malaybalay City	501852	Mabuhay Integrated School	91,000
Region X	Malaybalay City	501190	Magsaysay Integrated School	18,000
Region X	Malaybalay City	501854	Manalog Integrated School	96,000
Region X	Malaybalay City	501853	Mapayag Integrated School	84,000
Region X	Malaybalay City	303984	Silae NHS	10,000
Region X	Malaybalay City	501582	Simaya Integrated School	14,000
Region X	Malaybalay City	501581	Tuburan Integrated School	32,000
TOTAL				434,000



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 BUDGET DIVISION - FINANCE SERVICE
 CENTRAL OFFICE
 DepED Complex, Meralco Avenue, Pasig City
 Philippines 1600



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA353 316400100004000 - Current Appropriations Operation of Schools - Senior High School (Grade 11 to Grade 12)		REFERENCE: FY 2021 GAAAO dated 12/28/2020	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-10-21-4337
FUND CODE: 01101101		LEGAL BASIS: Republic Act No. 11518 - FY 2021 GAA	DATE: 07-Sep-21
ORGANIZATION CODE: 070010100000			FISCAL YEAR: FY 2021
PURPOSE: <i>Provision of Additional Maintenance and Other Operating Expenses (MOOE) to Senior High Schools.</i>			
To: The Schools Division Superintendent Schools Division of Malaybalay City DepEd - Region X 007010810010			Region : 10
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	695,000.00
AMOUNT IN WORDS: *** Six Hundred Ninety Five Thousand Pesos Only ***			Total: <u>695,000.00</u>
NOTE: The allotment herein sub-allotted is valid for obligation until December 31, 2021.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

Ma. BeLEN D. DemonteVerde

MA. BELEN D. DEMONTEVERDE
 Administrative Officer V
 OIC, Budget Division

APPROVED:

Annealyn M. Sevilla
 ANNALYN M. SEVILLA
 Undersecretary

Office of the Undersecretary for Finance

DEPARTMENT OF EDUCATION - OFFICE OF THE SECRETARY
ADDITIONAL MOOE ALLOCATION FOR PUBLIC SENIOR HIGH SCHOOLS FOR FY 2021
AMOUNT IN PESOS

ANNEX C

Region	Division	BEIS School ID	School Name	MOOE Allocation
Region X	Malaybalay City	303946	Bangcud National High School	61,000
Region X	Malaybalay City	303950	Bukidnon NHS	257,000
Region X	Malaybalay City	500245	Can-ayan IS	18,000
Region X	Malaybalay City	501189	Capitan Angel Integrated School	54,000
Region X	Malaybalay City	314914	Casisang NHS	16,000
Region X	Malaybalay City	325504	Dalwangan National High School	19,000
Region X	Malaybalay City	501188	Kibalabag Integrated School	54,000
Region X	Malaybalay City	300507	Luyungan High School	54,000
Region X	Malaybalay City	314904	Malaybalay City National Science HS	57,000
Region X	Malaybalay City	303973	Managok NHS	60,000
Region X	Malaybalay City	303982	San Martin Agro-Industrial NHS	45,000
TOTAL				695,000