



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2021-78571
DM 2021-09-505
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 21 2021 ME: 9:54
BY: [Signature]

DIVISION MEMORANDUM

No. 505, s. 2021

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary School Heads
All Others Concerned

FROM: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

DATE: September 20, 2021

SUBJECT: **ORIENTATION ON DEPED ORDER NO. 31, s. 2021 re:
OPERATIONAL GUIDELINES ON THE IMPLEMENTATION OF THE
SCHOOL-BASED FEEDING PROGRAM (SBFP) FOR SCHOOL YEAR
2021-2022 AMONG SBFP BENEFICIARY SCHOOLS**

1. In adherence to DepEd Order No. 31, s. 2021 dated August 9, 2021 re: Operational Guidelines on the implementation of the School-Based Feeding Program for SY 2021-2022, this Office hereby informs the field of the Virtual Orientation on the afore-mentioned guidelines among the 68 SBFP Beneficiary Schools.
2. Participants of this Orientation are the **68 Elementary School Heads** together with their respective School SBFP Coordinators on **September 22, 2021, 9:00AM – 12:00NN**, through an **online platform**.
3. Attached is the activity matrix of the afore-mentioned activity for reference (*see Enclosure No. 1*).
4. Participants are required to follow the procedures in joining the virtual orientation, to wit:
 - a. Situate in a location with stable and continuous internet connection.
 - b. Use the operational DepEd email account and log-in one hour before the schedule.
 - c. Minimize the volume of accessories such as headset and speakers or any audio devices to avoid feedback and echo.
 - d. Mute your speakers during discussion and unmute if you are acknowledged to talk.
 - e. School Heads are requested to check the link posted in your Group Chats an hour before the time of schedule and to send it to their respective School SBFP Coordinators or use this **link**: tinyurl.com/malaybalaysbfp2021.
5. Widest dissemination of this memorandum is desired.

Encl.: As stated

Copy Furnished:
SGOD-School Health Unit
Records Unit



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



Republic of the Philippines
Department of Education
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DIVISION OF MALAYBALAY CITY

ENCLOSURE NO. 1 of DM No. ___, s. 2020

MATRIX OF THE ACTIVITY:

ORIENTATION ON DEPED ORDER NO. 31, s. 2021 re:
OPERATIONAL GUIDELINES ON THE IMPLEMENTATION OF THE
SCHOOL-BASED FEEDING PROGRAM (SBFP) FOR SCHOOL YEAR 2021-
2022 AMONG SBFP BENEFICIARY SCHOOLS
SEPTEMBER 22, 2021
9:00 AM – 12:00 NN

Time	Activities
8:00 AM – 9:00 AM	Preparation/Opening of Link
9:00 AM – 9:30 AM	Preliminaries
	Invocation
	Opening Remarks: LORENZO O. CAPACIO, EdD SGOD, Chief Education Supervisor
	Message: VICTORIA V. GAZO, CESO V Schools Division Superintendent
	Statement of Purpose: PAUL REGIE C. MABELIN, MD Medical Officer III
	Introduction of Speakers: JENNIFER L. MADELO, Nurse II
9:30 AM – 10:00 AM	Presentation of the SBFP Operational Guidelines for SY 2021-2022 Speaker: KEZIAH FATIMA M. UN, Nurse II
10:00 AM – 10:30 AM	Financial Management Speaker: RHYSA CYLE C. ROSALEJOS, CPA, Accountant III
10:30 AM – 11:00 AM	Delivery, Inspection and Acceptance Speaker: EVANGELINE P. BAHIAN, ADAS III
11:00 AM – 11:30 AM	SBFP Safety Protocols Speaker: NANCY L. DEQUITO, Nurse II
11:30 AM – 11:45 AM	QUESTION AND ANSWER
11:45 AM – 12:00 NN	Closing Program
	Wrap-up/Agreement: KEZIAH FATIMA M. UN, Nurse II
	Message of Gratitude: ALIENA S. DAJAY, PhD, CESE Assistant Schools Division Superintendent
	Giving of Digital Certificates to Speakers: MARIE CRIS V. OBENITA, Nurse II
	Instruction on QUAME: EDELINA M. EBORA SEPS – M & E
	Closing Remarks: RALPH T. QUIROG CID, Chief Education Supervisor
	Closing Prayer: MARCOS JULITA K. FULGENCIO Dentist II



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Republic of the Philippines
Department of Education

09 AUG 2021

DepEd ORDER
No. **031**, s. 2021

**OPERATIONAL GUIDELINES ON THE IMPLEMENTATION
OF THE SCHOOL-BASED FEEDING PROGRAM**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), maintains its commitment to provide good nutrition to learners amidst the COVID-19 Pandemic. As such, it shall continue the implementation of the **School-Based Feeding Program (SBFP)** to address hunger and encourage learners to enroll, contribute to the improvement of their nutritional status, provide nourishment for their growth and development, help boost their immune system, and enhance and improve their health and nutrition values.
2. In consideration of the changes brought about by the pandemic, the implementation of the SBFP has been modified, putting utmost importance to the welfare, safety, and health of learners and personnel involved, while also ensuring the attainment of the program objectives. The SBFP shall be implemented in line with the Basic Education-Learning Continuity Plan (BE-LCP) and in strict compliance with the DepEd required health standards.
3. The SBFP primary beneficiaries are all severely wasted, wasted, severely stunted, and stunted learners. In case of excess funds, all learners in Last Mile Schools with 100 enrollees and below, the pupils-at-risk-of dropping-out (PARDOs), indigenous people (IP) learners, and those coming from indigent families, shall be considered as secondary beneficiaries. However, for School Year (SY) 2021-2022 only, the primary beneficiaries shall be all incoming kindergarten learners, and the Grade 1 to Grade 6 learners who were wasted and severely wasted based on the SY 2020-2021 SBFP report, except those who have moved to Grade 7.
4. The program shall provide beneficiaries with hot meals/nutritious food products through school-based/delivery/rationing for 120 days. However, for SY 2021-2022, only 60 feeding days for hot meals/NFP and 33 days for pasteurized or sterilized milk are targeted, because of the extended implementation period of Fiscal Year (FY) 2020 due to the imposition of numerous lockdowns and the need to fully utilize FY 2021 funds by year-end in accordance with the cash-based budgeting system.
5. This policy rescinds all previous issuances on the SBFP, and it shall take effect immediately upon its approval.

6. For more information, all concerned may contact the **Bureau of Learner Support Services-School Health Division**, 3rd Floor, Mabini Building, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at sbfp@deped.gov.ph or at telephone number (02) 8632-9935.

7. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

Encls.:

As stated

Reference:

DepEd Order No. 023, s. 2020

To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION
LEARNERS
POLICY
PROGRAMS
SCHOOLS





Operational Guidelines on the Implementation of the School-Based Feeding Program (SBFP)

I. RATIONALE

The global COVID-19 pandemic has posed challenges to the basic education sector, with the closure of schools and community learning centers as part of government measures to contain the pandemic. As response, the Department of Education (DepEd) developed the Basic Education Learning Continuity Plan (BE-LCP) which laid out the Department's learning delivery strategy and operational direction to ensure the health, safety, and well-being of all DepEd learners and personnel. In particular, the School-Based Feeding Program (SBFP) was identified in the BE-LCP as one of DepEd's interventions for increasing the physical resilience of learners.

In accordance with the BE-LCP, the SBFP implementation strategy for SY 2020-2021 was modified in consideration of the conditions brought about by the COVID-19 pandemic. Food items served in previous years were changed from hot meals to nutritious food products (NFP) composed of Enhanced nutribun, fruits and fruit juices/products, vegetables, root crops, and nutri-packs. Fresh milk, a new component introduced in compliance with RA 11037, was also served for the first time to SBFP beneficiaries. In addition to severely wasted and wasted learners from Grades 1 to 6, all Kindergarten learners were included as beneficiaries. The number of feeding days was adjusted from 120 to 60 days based on the remaining number of school days. Finally, food rations for the learners were picked-up by parents or delivered to their homes once or twice a week.

This policy is issued to provide guidance to SBFP field implementers on how the program shall be implemented given all these conditions and modifications in the program.

II. SCOPE AND COVERAGE

A. Recipient Schools and Target Beneficiaries

1. The SBFP shall cover **only public schools**. The proposed SBFP List of Schools for SY 2021-2022 may be accessed through the program managers at the Central, Regional, and Schools Division Offices. The List of Schools for the succeeding school years shall be disseminated later. Schools Division Offices (SDOs) and recipient schools shall ensure to maximize utilization of funds, and to cover the target beneficiaries to the fullest extent possible.
2. The SBFP's **primary beneficiaries** for SY 2021-2022 shall be all incoming kindergarten learners, and the Grade 1 to Grade 6 learners who were wasted (W) and severely wasted (SW) based on the SY 2020-2021 SBFP report, except those who have moved to Grade 7. For the identification of W and SW Grade 1 students, please refer to Section XI.A.2. For the succeeding school years, the primary beneficiaries shall be all severely wasted, wasted, severely stunted, and stunted learners.

3. In case of excess funds, the stunted learners, the pupils-at-risk-of dropping-out (PARDOs), indigenous people (IP) learners, those coming from indigent families, other enrollees in Last Mile Schools (LMS) with 100 learners and below shall be considered as **secondary beneficiaries**.
4. In case of shortage in funds, the SDOs and schools shall prioritize to feed the primary targets and adjust the feeding days accordingly.
5. For SY 2021-2022, the SDOs shall determine the final number of target beneficiaries from each school by **July 15, 2021**, which shall be the basis for the procurement of hot meals/NFP and milk. The cut-off for the implementation in succeeding years shall be identified later.

B. Duration

SBFP shall be implemented ideally for a feeding period of 120 days to achieve a significant impact on the nutritional status of children. However, due to the changes in the school calendar and in consideration of the possible lapse of the funds by yearend, the feeding period for SY 2021-2022 is reduced to **60 days for the regular component** (i.e., hot meals/NFP) and **33 days for the milk component** (i.e., pasteurized/sterilized milk). However, the feeding days may be reduced further to accommodate all the primary target beneficiaries. For the succeeding school years, the feeding period shall be identified later.

III. DEFINITION OF TERMS

Estimated beneficiaries	Eligible learners enrolled in the program. These shall be the primary beneficiaries, and all other secondary beneficiaries who may be considered by the school.
BE-LCP	The roadmap/framework developed by the Department of Education using participatory approach to provide guidance to the department on how to deliver education in this time of crisis while ensuring the health, safety, and welfare of all learners, teachers, and personnel of DepEd.
Community Quarantine	The restriction of movement within, into, or out of the area of quarantine of individuals, large groups of people, or communities, designed to reduce the likelihood of transmission of COVID-19 among persons in and to persons outside of the affected area.
Cycle Menu	Refers to a list of dishes to be served at a meal over a specified period. It is called a cycle

	menu, because a dish can be served in certain intervals, preferably odd-numbers days. (Adapted from the Implementing Rules and Regulations (IRR) of RA 1037)
Fortified blended foods	Blends of partially precooked and milled cereals, soya, beans, fortified with micronutrients. Special formulations may contain vegetable oil or milk powder and designed to provide protein supplements.
Fortified snacks/food	Addition of one or more essential nutrients to food; it may or may not be contained normally in the food (WHO/FAO).
Fresh milk	The normal mammary secretion of one or more healthy dairy animals like cows, buffalos/carabaos, or goats of local dairy farmers or farms that is (1) free from colostrum, (2) without adding or extracting anything to or from it, (3) has undergone heat processing, and (4) intended for consumption as liquid milk or for further processing.
Fresh milk-based products	Product created or produced based on, derived from, or blended with fresh milk. Some examples would be cheese, yogurt and flavored milk drinks among others produced with fresh milk as a component.
Hot Meals	Hot meals are composed of rice and viand targeted to provide energy of about 400-700 kilocalories per day and 15-20 grams of protein per day.
Iron-fortified Rice	An enriched rice made by blending Iron Rice Premix (IRP) with ordinary rice using an efficient blending machine.
Nutritious food products	A collective term for food products for rationing that replace hot meals. Food products under this category are E-nutribun, Milky Bun from PCC, fortified/enriched breads and pastries, root crops, local fruits in season/fruit products, vegetables/vegetable products,

	cereals/grains, fortified-blended food, and nutri-packs.
Nutri-packs	Ready-to-eat nutritious food products/ prepared food formula that contain carbohydrates, vitamins and minerals in a packet or a sachet, e.g., champorado pack, arroz caldo pack.
Pasteurized milk	Milk that has undergone heat treatment to destroy pathogenic organisms. Refrigeration is needed at temperature 2-4° Celsius and the shelf life in cold temperature is three to five days.
Sterilized milk	Fresh milk that is heated to a temperature to destroy all viable organisms. It can be stored in cool and dry room and the shelf life is 6-12 months.
Severely Wasted (SW)	A very thin child whose Body Mass Index (BMI)-for-age is below -3 z-score line based on World Health Organization-Child Growth Standards (WHO-CGS).
Wasted (W)	A thin child whose BMI-for-age falls between -2 to -3 z-score line based on WHO-CGS.
Stunting	<p>The impaired growth and development that children experience from poor nutrition and repeated infection.</p> <p>Children whose height-for-age is < -2 to -3 from the median are considered in moderate stunting, while children whose height-for-age is < -3 from the median are considered severe stunting.</p>
Undernutrition	A person's state or health condition resulting from the consumption of inadequate quantity of food over an extended period of time. It is manifested by being wasted, underweight or stunted (UNICEF).

IV. POLICY STATEMENT

This DepEd Order provides the CO, RO, SDOs, and Schools guidance on the implementation of SBFP starting SY 2021-2022 and onwards, accommodating changes in the implementation of the program as affected by the COVID-19 pandemic, particularly in the:

- A. target beneficiaries (due to the suspension of nutritional assessment, the target beneficiaries for SY 2021-2022 shall be all incoming Kindergarten learners and wasted and severely wasted Grade 1 to Grade 6 learners based on the SY 2020-2021 SBFP report, except those who have moved to Grade 7; for the succeeding school years, the target beneficiaries shall be all severely wasted, wasted, severely stunted, and stunted learners);
- B. type of feeding commodity (hot meals and/or NFP and milk);
- C. mode of delivery (school-based and/or home-based, depending on the community quarantine imposed in the area); and
- D. number of feeding days (ideally 120 feeding days but adjusted based on the remaining number of school days for FY 2021). The feeding period for SY 2021-2022 is reduced to **60 days for the regular component** (i.e., hot meals/NFP) and **33 days for the milk component** (i.e., pasteurized/sterilized milk). The feeding days may be reduced further to accommodate all the primary target beneficiaries. While for the number of feeding days for the succeeding school years, it shall be identified later.

The implementation of the SBFP shall have two components, namely (1) regular component (i.e., hot meals and/or NFP, school-based or rationed for 60 feeding days), and (2) milk component (i.e., pasteurized/sterilized milk, for 33 feeding days.) **All the beneficiaries should be able to receive both the hot meals/NFP and milk.**

Through SBFP, learners are expected to develop their milk drinking habit and be provided with the nourishment needed for their maximum growth potential to become more productive citizens in the country.

V. FINANCIAL REQUIREMENTS

A. Budget Allocation and Allowable Expenses

1. Budget allocations for the regular component to be downloaded to the SDOs shall be based on the target number of beneficiaries per the report of the SY 2020-2021 SBFP implementation, computed at P20.00 per beneficiary per feeding day, with the following breakdown: P18.00 for the food items (hot meals/NFP) and P2.00 for operational expenses.
2. For the milk component, the budget is computed at P20.00 per beneficiary per feeding day, with the following breakdown: P19.00 for the milk and P1.00 for operational expenses. The Breakdown of Allocation of the SBFP Funds for SY 2021-2022 and the succeeding school years shall be released through a Memorandum to the Regional Directors. The estimated cost of milk is P19.00 for a 200-

ml pouch or P95.00 for a 1-liter bottle. However, additional cost of P1.00-2.00 per pouch or P5.00-6.00 per bottle may be allowed as additional transportation cost for milk supplies coming from another province or region, subject to the usual procurement, accounting, and auditing rules and regulations.

3. The Program Support Funds (PSF) for CO, ROs, and SDOs shall be used for the following:
 - 3.1) Conduct of orientation activities, snacks/meals for face-to-face meetings/conferences, monitoring activities, traveling expenses, communication-related expenses, and others;
 - 3.2) Augmentation of program funds for NFP and milk in case the initial downloaded funds to the SDOs and the PSF are insufficient to cover the primary target beneficiaries and other operational expenses.

The Schools Division's PSF may also be used for the following:

- 3.3) Cover funding deficiencies in the NFP and milk components and operational expenses related to the milk component, such as but not limited to the payment of 3% service fee of National Dairy Authority (NDA)/Philippine Carabao Center (PCC) offices, and transportation expenses for the distribution of milk from drop-off points to schools to homes of learners. In allocating the amount for the distribution cost, the SDO or the school must determine the most economical and efficient mode of transporting the milk products from the drop-off point to the school;
 - 3.4) Procurement of ice, coolers/insulated reusable coolers, freezers/refrigerators, trays and crates for the schools or designated drop-off points, and augmentation of school operational funds for transportation expenses and payment of other professional services to partners.
4. Operational expenses downloaded to each school allowed under this program include the purchase of basic eating/cooking utensils, trays and crates, packaging materials, communication-related expenses, reasonable transportation expenses from drop-off points to schools to homes of learners, common office supplies needed for the preparation of reports, payment of labor and wages of kitchen assistants, and other professional services to partners from barangay (i.e. nutrition scholars, health workers, among others), payment for the health certificate of food handlers, expenses related to the operation of central kitchen such as purchase of water, dishwashing soaps, LPG, charcoal, firewood, and kerosene.
5. Expenses related to compliance with the required health standards such as use of face masks, face shields, alcohols, gloves, and sanitizers, shall be charged against SBFP PSF at the SDOs or the SBFP Operational Expenses downloaded to schools subject to the pertinent procurement, accounting, and auditing rules and regulations.

B. Fund Availment

1. The implementation of SBFP is funded under the General Appropriations Act for the year, and the years thereafter. The release of fund each year is governed by a National Budget Circular (NBC) issued by the Department of Budget and Management (DBM).
2. The CO Finance Service-Budget Division shall prepare and issue the Sub-Allotment Release Orders (Sub-AROs) to the SDOs. The allocation per RO/SDO shall be released through a memorandum addressed to the Regional Directors. The SDOs are encouraged to do the procurement of the food commodities for both NFP and milk. However, the SDOs have the option to download the funds to a cluster of schools/school districts. In cases where procurement or other activities are determined to be best undertaken at the school level (e.g., in consideration of geographic location, efficiency in procurement, etc.), such shall be allowed **with the approval of the Regional Director**.
3. Upon receipt of Sub-ARO, the SDOs shall submit a request for their corresponding Notice of Cash Allocation (NCA) for hot meals/NFP, milk, and PSF, attaching a copy of the Sub-ARO and a list of the recipient schools, to their respective Department of Budget and Management (DBM) Regional Office. The ROs/SDOs are encouraged to request the DBM Regional Office not to effect the imposition of the 5% tax and release the full amount allotted for SBFP in order to fully serve the intended number of beneficiaries. The DepEd ROs shall assist/facilitate and monitor the SDOs in requesting the release of NCAs from DBM.
4. The Schools Governance and Operations Division (SGOD) at the SDO shall prepare a Work and Financial Plan for the SBFP Funds received for hot meals/NFP, milk, and PSF for approval by the Schools Division Superintendent (SDS).
5. For the implementation of the milk component, the SDO shall prioritize the transfer of funds to the NDA and/or the PCC to cover the supply and delivery, as well as the services and assistance related to the production, processing, packaging, delivery and storage of pasteurized milk and sterilized milk. The transfer shall be in accordance with the Operating Memorandum of Agreement (OpMOA) with the NDA and/or the PCC and shall include the 3% Service Fee of the NDA and/or the PCC.
6. SDOs who are recipients of donated milk supply from private stakeholders/partners can use the allocated SBFP funds for the payment of administrative and logistics cost such as but not limited to: handling and delivery expenses from the sponsor's warehouse to SDO, drop-off points to houses of the beneficiaries, transportation cost, and other SBFP related expenses, subject to the applicable procurement law, accounting and auditing rules and regulations. In addition, the funds may be used for additional milk supply or additional hot meals/NFP to cover the primary and secondary beneficiaries.

7. The SDO shall record in its book of accounts the transactions related to transfer of Milk Feeding Funds to the NDA and/or the PCC. The transactions shall have the following journal entries:

Particulars	Debit	Credit
1) Transfer of Funds to NDA and/or PCC	Transfer to NDA:	Cash-Modified Disbursement System (MDS) – Pxxx
	Due from Government-Owned and Controlled Corporation (GOCCs) – Pxxx	
	or	
	Transfer to PCC:	
	Due from National Government Agency (NGA) – Pxxx	
2) Liquidation of NDA/PCC	Food Supplies Expense – Pxxx	Liquidation by NDA:
		Due from Government-Owned and Controlled Corporation (GOCCs) – Pxxx
		Liquidation by PCC:
		Due from National Government Agency (NGA) – Pxxx
3) Return of Balance by the NDA/or the PCC	Cash-Collecting Officer – Pxxx	Balance from NDA:
		Due from Government-Owned and Controlled Corporation (GOCCs) – Pxxx
		Balance from PCC:

		Due from National Government Agency (NGA) – Pxxx
4) Deposit to Treasury of the Returned Balance	Cash-Treasury/Agency Deposit, Regular – Pxxx	Cash-Collecting Officer – Pxxx

8. For school level procurement approved by the RD, funds for the hot meals/NFP and/or operational expenses shall be released in one or two tranches or through regular monthly releases as preferred by or agreed with the recipient schools.
9. The manual on the Simplified Accounting Guidelines and Procedures for the use of Non-Implementing Units/Schools shall be adopted to account the receipts, utilization, and liquidation of funds of non-implementing units.
10. The reimbursement form issued pursuant to Commission on Audit (COA) Circular No. 2017-001 dated June 19, 2017 shall be used for the reimbursement of expenses amounting to P300.00 or less.
11. SDO Accountants shall ensure that the School Head or accountable officer has duly applied for bonding with the Bureau of Treasury, Fidelity Bond Division. Additional bond shall be sourced from the School MOOE.

C. Liquidation of Funds

1. The School Head is primarily responsible for the liquidation of the funds released to them by the SDO.
2. The SDO Accounting Unit shall ensure the timely submission of liquidation reports by the School Heads.
3. The RO/SDO Finance Officers shall prepare a monthly SBFP Budget Utilization Report to be submitted through channels to DepEd CO.
4. The RO/SDO SBFP Technical Working Group (TWG) shall conduct stringent monitoring and actual spot checking of cash released to schools.
5. All Regional SBFP Focal Persons shall submit an interim status of implementation including utilization of funds at the DepEd CO-BLSS by end of December or the current year, and a final status by end of the SY.
6. SBFP funds shall be treated as “program fund” and shall be issued/released to School Heads regardless of the other unliquidated MOOE/cash advance provided that the said cash advance is current in status.
7. For the milk feeding component, a monthly partial liquidation report shall be submitted by the NDA/PCC, plus a Final Full Liquidation

Report shall be submitted 30 days after the last day of implementation.

a. Attachments for the Monthly Liquidation Report:

- i. Report of Disbursement with stamp received by NDA/PCC COA certified correct by the Accountant approved by the Head of IA;
- ii. Copy of the Report of Checks Issued certified correct by the Accountant approved by the Head of IA; and
- iii. Journal Entry Voucher taking up the disbursement

b. Attachments for the Final Liquidation Report:

Same as in 7.a. and Official Receipt issued for the refund of unexpended / unutilized balance of fund transfer.

8. In the event that the NDA or the PCC is unable to submit the said supporting documents within 30 days from the last day of implementation of Milk Feeding, the NDA or the PCC shall officially inform the SDO through letter with an attached copy of the documents submitted for review and audit duly received by the Auditor's Office. The NDA or the PCC is given another 30 days to comply with the requirements.

D. Special Instructions for Continuing and Current Funds

1. RO/SDO Accountants are hereby directed to report all balances of the FY 2020 and FY 2021 funds duly noted by the RDs/SDSs.
2. The report shall be submitted to the Office of the Secretary and the CO Accounting Division not later than October of every year, copy furnishing the BLSS-SHD.
3. The excess/remaining balance of SBFP continuing and current funds shall be used for the following priority purposes:
 - a. Feed all learners present/enrolled in the school, prioritizing the lowest grade level, and other secondary beneficiaries.
 - b. Extend the number of feeding days.
 - c. Cover funding deficiencies in the NFP and Milk requirements.
4. After complying with the provisions in IV.D.3 and there are still excess funds, they may be used for the other SBFP-related activities such as purchase of weighing scale, microtoise, additional Level 1 PPEs, gloves, face shield, face masks, and other medical and dental supplies, and multivitamins/Vitamin C for the beneficiaries and/or implementers, purchase of office equipment below P15,000.00 (laptop, printer, LCD, etc.), and replication of forms subject to the approval of the Schools Division Superintendent.

The above-mentioned items may be procured at the SDO or at the school-level depending on the most practical, efficient and economical strategy of procuring the items.

5. The SDOs/Schools may hire temporary laborers, helpers or assistants for the delivery of food packs. The compensation of the hired helper shall be in accordance with relevant labor and employment laws and/or social legislation, subject to the usual accounting and auditing rules.
6. The utilization of the excess and unutilized funds shall be included in the WFP to be approved by the Regional Director (if the excess and unutilized funds are in the RO) or the Schools Division Superintendent (if the excess and unutilized funds are in the SDO).
7. The SDOs and the School Heads cannot refuse SBFP funds unless upon written notice and proof is shown that other funds are available (canteen funds or funds from external stakeholders) to support the full implementation of SBFP. The School Head, however, is still expected to submit a program accomplishment report to the SDO even if no SBFP fund is utilized.
8. The SDOs shall ensure the obligation and disbursement of current funds in accordance with Cash-Based Budgeting System and consistent with the General Provisions of the GAA and NBC.

VI. FOOD COMMODITIES

A. Regular Component

1. Hot meals and/or NFP shall be provided to the beneficiaries, considering the availability of the said products from the market as well as the taste sensitivity in the locality. The nutritional content of the NFP and pasteurized/sterilized milk should meet one-third (1/3) of the beneficiary's daily requirements for energy (calories), protein, vitamin A, and iron - as specified in the Philippine Dietary Reference Intakes (PDRI).
2. The SDO focal person shall prepare a food supply map of food commodities/ NFP available in the region as reference in developing **a localized cycle menu**. A 7-day or 5-day cycle menu may be prepared depending on the implementation and distribution arrangements. The cycle menu can be by school clusters/schools district/municipality/schools division-wide. It shall be composed of but not limited to a combination of the following:
 - a. Hot meals (Shall be allowed only in areas without community quarantine imposed and with approval of the local chief executive and SDS);
 - b. Enhanced Nutribun/Milky Bun from PCC/Fortified/Enriched breads;
 - c. Local fruits in season/local fruit products/local vegetables/local vegetable products/root crops/cereals and grains (only Iron-fortified rice for a maximum of 10 days only), fresh eggs; and

d. Fortified blended food and nutri-packs.

3. The SDOs shall prioritize food technology products developed by FNRI (E-nutribun, fruit juices, among others) attached as **Annex 1**, and nutritious food products recommended by the National Nutrition Council (NNC) whenever feasible and where supply is available. Fortified/enriched breads will only be allowed in areas without/lacking in supply of E-nutribun/Milky Bun from PCC (**Annex 2**).
4. The BLSS-SHD and ROs shall quality-assure the localized cycle menu prepared by the SDOs.
5. The SDOs/procuring entity shall determine and prepare the **complete list of food products** needed for the entire duration of the feeding period, based on the cycle menu. The cycle menu shall be prepared by the Schools Division SBFP Focal Person.
6. The implementation of hot meals through central kitchens shall be applicable to areas with **no cases of COVID-19**, and prior coordination with the LGUs/Barangay shall be made to strategize the distribution and delivery of food with compliance to health safety protocols.
7. All program managers/implementers in the ROs, SDOs, and schools are expected to comply with DepEd Order No. 13, s. 2017, or the Policy and Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices, in choosing the food products.

B. Milk Component

1. The RO and SDO Focal Persons in coordination with NDA and PCC field offices shall prepare a Milk Source/Supply Map for pasteurized milk and sterilized milk. Pasteurized milk shall be prioritized over sterilized milk as far as practicable. Remote or far-flung schools, mountainous schools, and schools in hard-to-reach areas shall be prioritized for supply of sterilized milk.
2. Pasteurized and sterilized milk shall be sourced from local dairy farmers and cooperatives and supplied to the SDOs by either the NDA or the PCC in accordance with the allocations and distributions indicated in the approved Milk Source/Supply Map.
3. Other stakeholders shall approach and engage the Central Office External Partnership Service (CO-EPS) if they are interested to support the areas that have no available supply of milk based on the source map of NDA/PCC, provided that they have a Certificate of Exemption from the Inter-Agency Committee on EO 51, or the "*Philippine Code of Marketing of Breastmilk Substitutes*". The CO-EPS will assist in the preparation of MOA and other pertinent documents related to this.
4. SDOs that are either not covered or are insufficiently covered by the NDA/PCC may be allowed to procure commercial powdered/sterilized milk, subject to the following pre-requisites:

- a. Certification by NDA and/or PCC that it is unable to provide the milk requirements of the SDO concerned; and
- b. Justification by the SDO that it is no longer practicable to source the milk supply from a local dairy farm/cooperative despite best efforts and utmost prudence.

VII. SPECIFICATIONS AND QUALITY STANDARDS

A. Nutritious Food Products

1. Hot meals – shall be selected from standardized recipes developed or approved by DepEd, DOST-FNRI, and NNC.
2. E-nutribun/Milky Bun from PCC/ Fortified/enriched breads

Sample/Nutritional Content	Ex. Enhanced Nutribun (FNRI Technology), 140g - (Energy-437kcal, Protein-8g, Vit.A- 223mcg, Iron-6mg, Calcium - 264mg)
Preparation of Food	For take-home/rationing, no preparation needed

3. Local fruits in season/local fruit products/local vegetables/local vegetable products/root crops

Sample/Nutritional Content	Ex. Camote, 100g - (Energy- 69kcal, Protein-4.7g; Vit.A- 648mcg, Iron-4.3mg)
Preparation of Food	To be cooked/prepared at home

4. Cereals and grains (only Iron-fortified rice)

Sample/Nutritional Content	Ex. Corn, 39g (Energy- 173Kcal, Protein- 4.4gm, Vit.A- 3µg, Iron- 0.8mg)
Preparation of Food	To be cooked at home

5. Fortified blended food and nutri-packs

Sample/Nutritional Content	Ex. Champorado, 50g (Energy- 205Kcal, Protein- 3gm, Vit.A- 87µg, Iron- 4.6 mg)
Preparation of Food	To be cooked at home

Technical specifications of NFP are attached as **Annex 3**.

B. Milk

1. The pasteurized and sterilized milk shall be in accordance with the specifications and quality standards indicated in **Annex 4**. The SDOs and the suppliers may agree on the flavor of the milk as long as it is compliant to DO 13, s. 2017.

2. The pasteurized milk must be packed in food-grade polyethylene pouches (200ml/pouch) or 1-liter food-grade plastic bottles. On the other hand, the sterilized milk must be packed using retortable/doy packaging pouches (180-200ml/pouch).
3. As part of quality assurance, a Proximate Analysis on the Physico-Chemical and microbiological test on milk shall be submitted by NDA/PCC as an alternative to nutrition facts before the first delivery of milk.
4. The recommended specifications for commercial powdered/ready-to-drink milk is indicated in **Annex 3**.

VIII. PROCUREMENT

- A. Allowable expenditures incurred in relation to the implementation of the SBFP shall be in accordance with the provisions of DepEd Order No. 13, s. 2016, or *the Implementing Guidelines on the Direct Release of Maintenance and Other Operating Expenses (MOOE) Allocations of Schools Including Other Funds Managed by School*, and procurement activities relative thereto shall observe the rules prescribed under Republic Act (RA) No. 9184 and its Implementing Rules and Regulations (IRR).
- B. Procurement may be done in any of these approaches, or a combination thereof, as may be determined by the SDO concerned:
 1. The SDO as the Procuring Entity, in which case the procurement of the food items is undertaken at the SDO level.
 2. A cluster of schools/schools district can elect a lead school as the Procuring Entity, in which case the procurement of the food items are undertaken by the lead school but deliveries can be made directly to the recipient schools. Decisions related to procurement shall be a consensus among the cluster of schools /schools district to promote transparency.
 3. A school procurement may be allowed subject to approval of the RD, if the following are satisfied: (1) far-flung/last mile schools and no means of clustering with other nearby schools; (2) procurement is limited to the available commodities in the area; and (3) the school has a School Bids and Awards Committee (SBAC).
- C. Procurement shall be in accordance with the provisions of RA 9184 and its IRR, which can either be through public bidding or through any of the alternative methods, as may be applicable.
- D. DepEd, through the BLSS-SHD, shall seek assistance of and coordinate with the NDA/PCC in identifying, gaining access to and dealing with the local dairy farms and/or cooperatives for the sourcing and procurement of fresh milk and sterilized milk, as well as the provision of technical assistance and other services in ensuring the production, processing, packaging, delivery and storage, as well as the safety and hygiene of the fresh milk and sterilized milk that are to be given to the intended beneficiaries. It shall also be embodied and defined in a

framework Memorandum of Agreement (MOA) wherein the policy and general framework of cooperation and coordination between DepEd and NDA/PCC, as well as the operational details in the implementation of the SBFP-Milk Feeding Component shall be established. The MOA shall also be entered between DepEd and NDA/PCC in the nature of an **agency-to-agency agreement** under item V.D Negotiated Procurement as contemplated under RA 9184. The said MOA shall likewise stipulate the details of coordination and transactions between the SDOs and the NDA/PCC national headquarters or regional offices that will be embodied in OpMOAs and in call-off purchase orders (POs).

- E. The OpMOA (with PO as attachment) should be signed by the SDO and the NDA/PCC field offices. The signed OpMOA shall be the basis for the request for NCA from DBM, then the SDO will transfer the funds to NDA/PCC field offices, then NDA and PCC shall undertake the procurement of milk from local dairy suppliers, then the milk distribution to schools will follow.
- F. The procurement of coolers/insulated reusable coolers, freezers, or refrigerators for the implementation of the milk component is subject to inventory of available equipment, especially if such equipment was already purchased using FY 2019 funds. The amount allocated for this purpose must be guided by the COA Circular 2012-003 dated October 29, 2012, re: *Updated Guidelines for the Prevention and Disallowance of Irregular, Unnecessary, Excessive, Extravagant, and Unconscionable Expenditures*. Additionally, the procurement of freezers/refrigerators for the schools and/or designated drop-off points shall be done at the schools division level and shall observe the requirements of RA 9184 or the *Government Procurement Reform Act*, and its IRR. It shall also observe the rules governing semi-expendable properties with unit cost below the capitalization threshold of P15,000 and the issuance of the Inventory Custodian Slip (ICS) to the end user to establish accountability.

IX. DELIVERY, INSPECTION, AND ACCEPTANCE

A. Nutritious Food Products

1. The mode, schedule, drop-off points, and other specifications of delivery shall be determined by the SDO (if SDO is the procuring entity)/ school TWG (if cluster of schools/schools district/school is the procuring entity) in coordination with the SDO focal person depending on the procurement modality adopted by the implementing units.
2. The Inspection Team (IT) shall do a random inspection of NFP every delivery as to its quantity and quality, including the date of manufacturing and expiration.
3. The IT shall recommend whether to accept or not the NFP delivered if not in accordance with the technical specifications provided.
4. If deliveries are interrupted due to the imposition of lockdowns, the End-user and the Supplier must agree on a revised delivery schedule.

B. Milk

1. The mode, schedule, drop-off points, and other specifications of delivery shall be determined by the SDO and the supplier in consideration of the local conditions to be specified in the purchase order. SDOs and local dairy suppliers shall identify and agree on one or two drop-off point/s per school district/SDO for the milk supply deliveries.
2. Delivery of fresh milk shall be from 6:00 am to 5:00 pm at least twice a week at the schools during school days or at designated drop-off points as agreed upon by the SDO and the NDA/PCC. No delivery should be made during holidays and weekends. For sterilized milk products, milk supply shall be delivered on a monthly basis, with supply volumes depending on the distance of the drop-off points from the production site; and at least three months' worth of supply for drop-off points far from the sterilized milk production site or from areas that require extensive logistics.
3. Upon delivery, the IT designated by the School Head of the drop-off point, or the SDO Inspection Team, if the SDO is the drop-off point, shall inspect the goods and ensure that they are in good quality for consumption of the beneficiaries. At least one (1) member of the IT shall accomplish and sign the Inspection and Acceptance Report (IAR) Form (**Annex 5**) as proof that they have received the specified quantity and quality of milk. The school property custodian or school personnel designated by the School Head for the purpose shall accept the inspected goods and sign the acceptance portion of the IAR. The SDO shall collect all SBFP Form 4, bearing the specimen signature of the authorized consignees and IT, to be attached to the PO.
4. The IT shall do a random inspection of milk packs every delivery as to the quantity and quality of milk. All milk packs to be delivered must be clean, without leaks, and not spoiled. Some signs of spoiled milk packs are as follows: bulging packs, yellowish in color (if the milk has no flavor), curdled or with lumps, thick texture, slimy or chunky.
5. The IT shall reject all milk packs that are unclean, with leaks, and spoiled subject to replacement by the supplier using their buffer stocks or in the next delivery.
6. Local dairy suppliers shall inform the recipient schools and drop-off points of the delivery schedule.
7. Local dairy suppliers shall observe the minimum health standards to prevent spread and mitigate COVID-19 (e.g., wearing of masks and gloves for both suppliers and consignees, physical distancing, highest food safety standards, hand and respiratory hygiene).
8. During the delivery of milk, one (1) authorized consignee and one (1) member of the IT should be present to sign the Delivery Receipt (DR) and the IAR. The supplier shall provide the DR while the SDOs/schools shall provide three original copies of the IAR. The

original DR and two (2) original copies of the IAR shall be provided to the supplier. A duplicate copy of the DR and third copy of the IAR shall be provided to the drop-off point.

9. SDOs shall arrange the delivery of milk from drop-off points to schools, or the recipient schools may pick up their milk supply from the drop-off point. It is the responsibility of the recipient schools to ensure that their milk supply is picked up during the exact time of delivery by the supplier or within an hour at the most to preserve the quality and freshness of milk. Immediate distribution to the beneficiaries shall likewise follow.
10. If deliveries are interrupted due to the imposition of lockdowns, the End-user and the Supplier must agree on a revised delivery schedule.

X. FEEDING MECHANICS AND FOOD DISTRIBUTION

A. Feeding Mechanics for Schools With Face to Face Classes

1. For learners in schools, feeding time shall be decided by the School Head in consultation with the SBFP Core Group and PTA according to the needs of the children and practicability of feeding.
2. Feeding may be conducted at the school feeding center/area or separate room to avoid disruption of classes. The food shall be served and consumed inside the feeding area.
3. The parents of the beneficiaries shall provide the basic feeding utensils such as plates, spoons and forks, lunch box or may be charged from the P2.00 operational expenses or program support funds. Placemats, table napkins/towels, and other feeding paraphernalia may also be used. The parents or volunteers shall likewise be responsible for the washing of used utensils. However, the schools are not allowed to collect any money from the parents.
4. The School Head or his/her authorized representative shall be responsible for supervising the daily feeding in school site.
5. Highest standard of hygiene in the preparation and serving of food must be practiced and observed.
6. Aside from feeding, the children shall be taught proper hygiene (such as proper washing of hands before and after eating), table manners (prayers before and after meals), good grooming, simple concepts on health care, and importance of nutrition in their health and development, among others. The children shall likewise be taught basic chores (i.e., washing their own plates/trays or washing the dishes); cleanliness and disinfecting of utensils and surroundings must be done and follow all the safety precautions to avoid other illnesses and COVID-19. The feeding teachers are encouraged to discuss daily the meal for the day and the nutrients which can be derived from the meal.

7. In order to facilitate the feeding and not to burden teachers, the PTAs and other volunteer workers shall be mobilized and tapped to assist in the conduct of the feeding.
8. If beneficiaries become overweight/obese, they shall continue to be fed but they will be referred to the PE teacher for involvement in physical activities/exercises and to the School Nurse for health counseling.
9. Beneficiaries who are not gaining weight or continue to be severely undernourished shall be referred to the SDO/RHU health personnel for further assessment.
10. The SBFP Core Group is encouraged to minimize food wastage by practicing portion control.
11. Children who participated in daily feeding shall be recorded in SBFP Form 3.
12. In cases of interruption (i.e., school is used as temporary evacuation center, etc.), the School Head shall ensure that the feeding activity shall be for the targeted children only.

B. Food Packaging and Distribution for Schools without Face-to-Face Classes

1. Without physical classes, schools shall strategize schemes to deliver the nutritious food products and milk packs to the beneficiaries in their homes.
 - a. Parents can pick up the NFP and milk on designated days and time.
 - b. School personnel may opt to distribute the NFP and milk from the school to the homes of the beneficiaries by contracting local utility vehicles in the community within reasonable costs.
 - c. School personnel may coordinate with partners such as the barangay or non-government organizations (NGOs) to distribute the milk packs from the school to the homes of the beneficiaries.
2. NFP to be distributed to the homes of the learners shall be hygienically packed in environment-friendly bags. The use of plastic bags is discouraged. Parents who will pick up the food products can also bring their own reusable bags.
3. During the repacking of NFP, personnel must adhere to food safety standards and the required health standards such as handwashing before handling food products, wearing of masks, gloves, face shields, and practice of physical distancing.
4. Parents/Guardians shall be advised to supervise the consumption of the distributed food items by the beneficiaries to ensure that they receive the nutritional benefits. Milk intended for seven (7) days may be consumed two (2) times a day as long as supervised by the parents/guardians.

5. Even if NFP and milk are to be consumed at home, it is important to communicate to the parents that the beneficiaries shall be the ones to consume the food and milk.
6. Schools shall document the receipt of food items by parents for all deliveries made. All receiving documents shall be forwarded to SDOs at the end of feeding cycle for accounting and recording purposes.

C. Precautionary Measures for SBFP Implementation

1. The following food safety standards, in accordance with DepEd Order No. 52 s. 2008, or *Compliance with DepEd Policies on Food Safety in Schools*, shall be strictly followed by the SBFP implementers at all times, and advocated to the parents of the beneficiaries:
 - a. Availability of potable water and handwashing facilities;
 - b. Well-maintained, clean, well-ventilated, and pest-free environment;
 - c. Proper selection of food and ensuring freshness and good quality;
 - d. Washing and cleaning items before storing;
 - e. Storing of dry goods in dry storage area and of perishable foods in cold storage area;
 - f. Hygienic practices in food preparation, serving and storage;
 - g. Ensuring non-food items are not in the kitchen area, or if it cannot be avoided, it should be properly labeled and segregated from food items;
 - h. Observing the expiry dates of food commodities; and
 - i. First-in and first-out (FIFO) policy shall be observed in withdrawing stocks from the storeroom.
2. For the milk component, the following precautionary measures are advised:
 - a. Adverse effects of milk to some beneficiaries may be experienced such as signs and symptoms of gastroenteritis, stomach discomfort and lactose intolerance. In such cases, it is advised that the beneficiary be referred by the parent/ guardian to the local health unit or center for proper medical evaluation and management. The beneficiary may stop drinking milk until such time it is recommended by the health personnel to drink small amount or quantity. Close coordination with the health personnel/health center is necessary during the conduct of milk feeding.
 - b. School personnel shall prepare a list of beneficiaries who do not have lactose intolerance, with lactose intolerance but are willing to participate in the program, and those that are not allowed by their parents to participate using **SBFP Form 5**. The list shall be emailed to sbfp.milk@deped.gov.ph before the milk feeding starts.

XI. OTHER ACTIVITIES

A. Nutritional Assessment

1. Nutritional assessment is temporarily suspended for this period to avoid COVID-19 transmission until the issuance of an advisory for its continuation.
2. To identify the SW and W learners among the Grade 1 learners, parents of these learners shall be requested to submit the child's BMI-for-Age status certified by the RHU, SDO health personnel, or private doctors upon enrolment. Each Regional Office may set their respective guidelines in selecting the SW and W from the Grade 1 learners such as the use of Mid-Upper Arm Circumference (MUAC). Program implementers and parents must comply with the minimum health standards in conducting any nutritional assessment scheme for safety and health precautions.
3. The SBFP Focal Persons, with the assistance and close coordination with the Barangay Health Workers/Barangay Nutrition Scholars, may conduct house visits to record the progress of the nutritional status of the target learner beneficiary only if ECQ/GCQ/MECQ/MGCQ is no longer imposed in the area and social distancing is no longer required.

B. Orientation of Program Implementers

1. SDOs, through the TWG, shall conduct an orientation among School Heads and teachers using this Operational Guidelines circulated through DepEd Order subject to compliance to the minimum public health standards.
2. The schools shall also inform the parents, PTCA, barangay officials, and other stakeholders about the program to ensure effectiveness, common understanding of the program, and the roles and responsibilities of implementers and stakeholders through letters, video conference, or small gathering.
3. Orientation topics shall include:
 - a. Overview of the program;
 - b. Background/rationale;
 - c. Implementing and partnership guidelines;
 - d. Roles of PTCA and other stakeholders in program implementation;
 - e. Training/cooking demonstrations for teachers and parents;
 - f. Sustainability of nutrition gains/improvement at home;
 - g. Food preparation and food safety concepts;
 - h. Parent's Consent for Milk; and
 - i. Orientation on minimum health standards set by DepEd, DOH, IATF and OP.
4. All activities to be conducted from the CO, ROs, SDOs, and schools shall comply with the minimum health standards set by DepEd, DOH, IATF and OP to ensure safety and avoid spread of COVID-19. Any activities should not be held especially those that will require

mass gatherings, instead the use of mass media, teleconferencing, leaflet, bulletin boards, Facebook page may be resorted to convey messages and information to learners, school personnel and parents.

C. Deworming

Per DOH Department Memorandum No. 2020-260, deworming campaigns requiring mass campaigns are postponed until further notice. However as per DOH Memorandum No. 2020-0237, there shall be a continuous provision of community-based health services.

D. Awards and Incentives

1. Granting of Service Credits to SBFP Coordinators and School Feeding Coordinators/Implementers

The services rendered by SBFP implementers beyond the required eight hours of service or during weekends and holidays are eligible for service credits in accordance with the provisions of DepEd Order No. 53, s. 2003. The School Heads are responsible for requesting such incentives for approval by the SDS.

2. Search for the Most Outstanding Implementers of SBFP

The best RO/SDO/School implementer of SBFP may be recognized and awarded at the end of the feeding period based on the following criteria:

- a. Number of beneficiaries benefited;
- b. Compliance with guidelines;
- c. Prompt submission of liquidation reports;
- d. Support to local dairy farmers/farmer groups/agrarian reform beneficiaries (ARBOs)/ Sustainable Livelihood Program Associations (SLPAs)/DOST-FNRI Technology Adoptors;
- e. Good practices developed and lessons learned;
- f. Involvement/support of parents and community/LGUs; and
- g. Advocacy and social/resource mobilization activities.

XII. ENGAGEMENT WITH PARTNERS

All DepEd governance levels shall enjoin the national government agencies, development partners, NGOs, LGUs, Enhanced Partnership Against Hunger and Poverty (EPAHP) partners, the private sector, and other stakeholders to:

- A. Support national health programs by data collection and implementation of nutrition services for the most vulnerable learners;
- B. Strengthen the capacity of LGUs and SDOs to address food insecurity and malnutrition by sustaining food/milk production, operation of central kitchens, adoption of technology, nutritional assessment activities, and assistance in distribution and delivery;

- C. Conduct nutrition education for parents, nutritional assessment, monitoring/evaluation, and research;
- D. Tap organized groups such as Sustainable Livelihood Program Association (SLPAs), Agrarian Reform Beneficiary Organization (ARBOs), local community cooperatives or farmers/fisher folk associations as partner/service providers for the supply and delivery of locally produced food; and
- E. Adopt the areas that have no available supply of milk based on the source map of NDA/PCC, provided that they have a Certificate of Exemption from the Inter-Agency Committee on EO 51, or donate nutritious food products. The Central Office External Partnership Service will assist in the preparation of MOA and other pertinent documents related to this in accordance with RA 8525, or An Act Establishing an Adopt-A-School Program.

XIII. ROLES AND RESPONSIBILITIES

A. Central Office

The Bureau of Learner Support Services-School Health Division (BLSS-SHD) shall be the focal unit for SBFP supervised by the Office of the Undersecretary for Administration (OUA), Office of the Assistant Secretary for Procurement and Administration (OASPA), and the Director of the Bureau of Learner Support Services. The BLSS-SHD shall:

1. Propose and prepare annual physical and financial targets for approval by the national government budget allocation for SBFP;
2. Conduct orientation on program implementation to DepEd Regional/Division focal persons and School Heads;
3. Monitor and provide technical assistance to ROs in the implementation of the SBFP;
4. Conduct program assessments in consultation with representatives from among the field implementers;
5. Develop policies and issue memoranda/orders related to SBFP and other complementary programs for effective program implementation;
6. Consolidate regional SBFP Terminal Reports;
7. Facilitate organization or reorganization of the National Technical Working Group (NTWG) to ensure smooth coordination of program implementation at the Central Office¹; and
8. Organize or reorganize the SBFP Technical Support Group and Secretariat to handle day to day operation of program coordination, monitoring and evaluation.

¹ The members of SBFP National Technical Working Group, Technical Support Group and Secretariat were officially designated through Office Order OO-OSEC-2021-018 dated 06 May 2021

B. Regional Offices

1. Orient the SDO Focal Persons, Accountants, and COA Auditors on the program and its implementing guidelines.
2. Submit to the BLSS-SHD the list of recipient schools which will implement the program together with the lists of target beneficiaries, project proposals, and master lists of beneficiaries.
3. Designate permanent project focal persons from the Education Support Services Division (ESSD), preferably the Nutritionist-Dietician and other health personnel, to ensure that the implementation of the SBFP is administered properly. It is recommended that the designated focal persons be allowed to focus solely on the management and implementation of SBFP and not be given additional assignments or tasks not related to SBFP. Current additional tasks assigned to the focal persons shall be relieved.
4. Ensure timely downloading of funds to SDOs.
5. Oversee the implementation of the program and ensure timely release to and liquidation of funds by the SDOs.
6. Ensure proper coordination and active engagement with LGUs, NGOs, Civil Society Organizations (CSOs), and other groups undertaking the school feeding program.
7. Provide updated Monthly Progress Monitoring Reports.
8. Monitor and provide technical assistance to SDOs in the implementation of the SBFP, specifically on the preparation of cycle menu and technical specifications of food items, and compliance with the guidelines.
9. Submit to the BLSS-SHD a program terminal report with analysis and recommendations.
10. Ensure that all SBFP beneficiaries are provided with physical examination, oral health assessment, and preventive care, if practicable.

C. Schools Division Offices

1. Forge partnerships with LGUs and/or NGOs/CSOs in areas where there are LGUs and/or NGOs/CSOs that are willing to partner for the SBFP.
2. Orient the District Supervisors, School Heads, feeding coordinators, and Monitoring and Evaluation Personnel in the School Governance and Operations Division (SGOD) on the program and its implementing guidelines.

3. Submit to the Regional Office the list of recipient schools that will implement the program together with its identified target beneficiaries.
4. Undertake the procurement process and prepare, among others, Program Procurement Management Plan (PPMP), Annual Procurement Plan (APP), Resolution to Award (RTA), Milk Supply Map, OpMOA & PO for Milk, Cycle Menu and Technical Specifications for nutritious food products, Drop-off points and Delivery Schedule.
5. Oversee the implementation of the program and facilitate the prompt liquidation of funds by the NDA/PCC and schools.
6. Designate permanent program focal persons from the School Governance and Operations Division (SGOD), preferably from among the health personnel, to ensure that implementation of the SBFP is administered properly. It is recommended that the designated focal persons be allowed to focus solely on the management and implementation of SBFP and not be given additional assignments or tasks not related to SBFP. Current additional tasks assigned to the focal persons shall be relieved.
7. Ensure the timely release of funds to NDA/PCC and schools, and prompt payment to the suppliers.
8. Ensure proper coordination and active engagement with LGUs, NGOs/CSOs, and other groups undertaking the feeding program.
9. Provide updated Monthly Progress Monitoring Reports.
10. Monitor the compliance of the schools with the guidelines, procurement process, financial management, health and nutritional assessment and other complementary activities.
11. Consolidate terminal reports from the schools with analysis and recommendations and submit to DepEd RO.
12. Ensure that SBFP beneficiaries are provided with physical examination, oral health assessment and preventive care, if practicable.

D. Schools

1. School Heads shall strategize the implementation plan for SBFP, especially for the blended or modified learning set-up of the BE-LCP.
2. Organize the SBFP Core Group who shall perform the functions enumerated below.

Creation of SBFP Core Group and Parent-Volunteers

- a. The School Heads shall create an SBFP Core Group from among the school personnel (feeding teacher or as designated by the School Head) and parents who shall be responsible for managing

and implementing the program. The members may be replaced only for valid reasons.

- b. The members of the Core Group shall be carefully selected. The members of the Core Group shall be submitted by the School Head to the SDO for records purposes.

The SBFP Core Group shall:

- i. Identify the target beneficiaries based on the provided criteria, for approval by the School Head;
 - ii. Together with the School Head, identify parents/volunteers who shall help in the whole duration of the program (identified parents/volunteers must be physically and mentally fit);
 - iii. Prepare the schedule of parents/volunteers who shall assist for the day, prepare the distribution, supervise the daily distribution/ delivery/pick-up;
 - iv. Educate and capacitate/training on food safety and health safety measures to parents who shall help in the food preparation;
 - v. Do the recording and reporting using SBFP Forms; and
 - vi. Submit to the SDO the lists of actual beneficiaries and the terminal report at the end of feeding to the SDO through the District Office.
- c. Aside from the Core Group, the schools may organize Parent-Volunteers who shall help in the packing and distribution of NFP.
 - d. The Core Group shall likewise coordinate with partners/ stakeholders/ civil society/municipality or barangay to assist in the delivery and distribution of food items to the respective residence of the beneficiary.
3. Submit to the SDO the lists of actual beneficiaries.
 4. Oversee the implementation of the feeding program, including procurement, disbursement and liquidation of funds, filling-out of required SBFP forms, actual feeding, and health and nutritional assessment and complementary activities if practicable.
 5. Provide needed reports.
 6. Submit on time the necessary documentation and liquidation reports to the SDO.

XIV. PROGRAM MONITORING AND EVALUATION

A. Monitoring Activities

1. Progress monitoring shall be conducted to assess the efficiency of implementation of the program.
 - a. **School level** - The School Head and Core Group shall monitor daily (thru online and other means) the SBFP implementation

and gather feedback from parents particularly on the food distribution and food consumption of the beneficiaries. **Likewise, the teacher/teacher adviser shall include in the LIS database and tag the SBFP beneficiaries to determine their completion rate at the end of the school year.**

- b. **SDO level** - The SDO TWG shall monitor monthly the compliance of the schools to the guidelines and food distribution (SBFP Form 11 or Progress Monitoring in Google Sheet).
 - c. **Regional level** - The regional TWG shall monitor monthly (thru online and other means) the activities of the SDOs such as engagement with partners, requests for funds, submission of required documents from the schools, timely release of funds to the School Heads, start of feeding, progress of implementation, and liquidation of funds, among others (SBFP Form 10 or Progress Monitoring in Google Sheet).
 - d. **National level** - The national TWG shall monitor monthly (thru online and other means) the activities of the ROs such as the provision of technical assistance to SDOs and conduct of orientation activities for SDOs, ensuring that the program is implemented on time and in accordance with the set standards (SBFP Form 9).
- 2. All monitoring activities may be done using available and appropriate technology, including online platforms and tools such as Google Sheet, video conferencing, Facebook Workplace groups or chat, among others. Real-time monitoring may be done online through taking photos or streaming live videos of the actual implementation of the program.
 - 3. All monitors are expected to provide appropriate correction of practices that are not in accordance with the guidelines, and to recommend interventions to address problems or issues. Those needing resolution from higher authorities must be referred immediately through appropriate channels for appropriate action.
 - 4. Results of monitoring shall be integrated in the Terminal Report.

B. Submission of Reports

- 1. **SBFP Forms** (may be accessed at <http://bit.ly/SBFP-Forms-FY2021>)
 - a. **SBFP Form 1 (Masterlist of Beneficiaries)** - shall be accomplished at the school level at the start of feeding. This form shall be submitted to the SDO after feeding attached to the Terminal Report.
 - b. **SBFP Form 2 (SBFP Summary and Start/End of Feeding)** - shall be accomplished at the school level, at the start and at the end of the feeding. This form shall be submitted to the SDO after feeding attached to the Terminal Report.
 - c. **SBFP Form 3 (Record of Daily Feeding)** - shall be accomplished daily by the SBFP Core Group at the School Level

to serve as the record of the daily activities. This form is not for submission but should be available for random inspection.

Note: Accomplishment of this Form is only for schools with face-to-face classes

- d. **SBFP Form 4 (List of Authorized Consignees and School Inspection Team for Milk Delivery)** - shall be prepared by the school for submission to the SDO and NDA/PCC field offices attached to the OpMOA and PO.
- e. **SBFP Form 5 (List of Beneficiaries with/without Milk Intolerance)** - shall be accomplished by the SBFP Core Group before start of feeding (Refer to X.C.2.b).
- f. **SBFP Form 6 (Record of Deliveries)** - shall be accomplished by the SBFP Core Group every time there is a delivery.
- g. **SBFP Form 7A, B and C (Program Terminal Report)** - shall be filled-up and submitted by the Schools, SDOs, and ROs within 30 days after the end of feeding.
- h. **SBFP Form 8 (Parent's Consent for Milk)** - shall be distributed to the parents of the beneficiaries before they are allowed to participate in the program. This shall be kept at the school for record purposes.
- i. **SBFP Form 9** - Monitoring Tool for CO
- j. **SBFP Form 10** - suggested Monitoring Tool for ROs
- k. **SBFP Form 11** - suggested Monitoring Tool for SDOs

2. Terminal Report

- a. All School Heads shall submit a terminal report using SBFP Form 7A.
- b. The said report shall be submitted to the SDO, then for consolidation using SBFP Form B, then to the RO for consolidation using SBFP Form C.
- c. The ROs shall submit the Terminal Report two (2) months after the end of feeding and email at sbfp.milk@deped.gov.ph.

XV. SPECIAL PROVISIONS

- A. To maximize the use of funds in a school year, or to catch up on missed feeding days due to natural or man-made calamities or pandemic, schools may propose to conduct double feeding (i.e., the provision of food items intended for two days within a day, its consumption is recommended to be with interval) for approval by the RD in coordination with the auditor and accountant. In this way, current funds for the school year will be fully utilized.
- B. Double feeding may also be conducted if the estimated number of feeding days will exceed the number of school days, subject to the

approval of the RD prior to the implementation to complete the target feeding days.

- C. The ROs/SDOs may partner with or operationalize Central Kitchens manned and operated by the Local Government Units (LGUs). The minimum safety protocols and health standards shall be strictly observed.
- D. All activities to be conducted from the CO, ROs, SDOs, and schools shall comply with the required health standards, per DepEd Order No. 14, s. 2020, or the *Guidelines on the Required Health Standards in Basic Education Offices and Schools*.
- E. The CO, ROs, and SDOs shall ensure that the SBFP TWG are organized at the national, regional, and schools division levels. The TWG shall be composed of, but not limited to, ExeCom members, DepEd SBFP focal persons and his/her alternate, other health personnel, Adopt-a-School coordinator, accountant/finance/budget, procurement officer, and planning officer. The TWG shall review and recommend program policies for food and milk component, coordinate and monitor program implementation, and provide guidance and support to school implementers.

XVI. PENALTY CLAUSE

Any DepEd personnel who violate any provision of this Order shall be dealt with administratively, pursuant to DepEd Order No. 49, s. 2006, or the *Revised Rules of Procedure of the Department of Education on Administrative Cases*.

The ROs and SDOs shall likewise enforce administrative or disciplinary actions on School Heads, feeding coordinators, or any SBFP implementers proven to have violated the DepEd policies, especially on fund management (DepEd Order No. 62, s. 2016, RA 9184).

XVII. REFERENCES

Republic Act 11037, Masustansyang Pagkain para sa Batang Pilipino Act

Republic Act 11469, Bayanihan Heal as One Act

DOH AO-2020-015, Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation

DOH DM No. 2020-260 Interim Guidelines on Integrated Helminth Control Program and Schistosomiasis Control and Elimination Program During the COVID-19 Pandemic

DOH Memorandum No. 2020-0237 Interim Guidelines for the delivery of Nutrition Services in the Context of COVID-19 Pandemic

DepEd Order No. 14, s. 2020 Guidelines on the Required Health Standards in Basic Education Offices and Schools

DepEd Memo on Minimum Public Health Standards for COVID-19 Mitigation in Schools and DepEd Offices

XVIII. SEPARABILITY CLAUSE

If for any reason, any portion or provision of this Order is declared unconstitutional, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

XIX. REPEALING CLAUSE

All prior orders, rules and regulations, part or parts thereof, inconsistent with the provisions of this Order, are hereby repealed.

XX. EFFECTIVITY

This policy rescinds all previous issuances on the SBFP and shall be registered with the Office of the National Administrative Register, University of the Philippines (UP) Law Center, Diliman, Quezon City. These guidelines shall take effect immediately upon their approval.

Annexes

- Annex 1:** List of DOST-FNRI-developed Technologies relevant for School-based Feeding Program
- Annex 2:** PCC Milky Bun Specifications
- Annex 3:** Technical Specifications and Quality Standards of NFP and Commercial Milk
- Annex 4:** Specifications of NDA/PCC Milk
- Annex 5:** Inspection and Acceptance Report (IAR) Form

**DEPARTMENT OF SCIENCE AND TECHNOLOGY
FOOD AND NUTRITION RESEARCH INSTITUTE**



DEPED-OSTC-44628

LIST OF ENHANCED NUTRIBUN ADOPTORS / FACILITIES NATIONWIDE

AS OF DECEMBER 19, 2020

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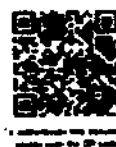
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X	BESTFRIEND GOODIES Blk 9 lot 51-57 Prime Rose St., Camella Homes, Upper Carmen, Cagayan de Oro City	E-NUTRIBUN	Ms. NENITA M. TAN Proprietress Mobile No.: 09171747001 / 09177101398	Dir. ALFONSO P. ALAMBAN Regional Director, DOST X J.R. Borja Memorial Hospital Compound Carmen, Cagayan de Oro City Tel. No.: (088) 858 3931 Mobile No.: +63 919 376 8158 E-mail: al.alamban@gmail.com / dleoren2002ph@yahoo.com Ms. EUFRESNIE ANN D. SIMBAJON Officer-In-Charge Provincial S&T Director, Misamis Occidental Tel. No.: (088) 531 1332 Mobile No.: +63 908 861 6597 E-mail: eufresnie@yahoo.com Engr. JUNELYN-LOUVENA B. RUIZ Officer-In-Charge Provincial S&T Director, Misamis Oriental Tel. No.: (088) 880 3627 Mobile No.: +63 917 677 3336 E-mail: dost10mor@hotmail.com
	Heaven's Bakehaus & Enterprises, Purok 2, Canaway Road, Tibanga, Iligan City	E-NUTRIBUN	Mr. MARC CLARO Proprietor 223-3429 09173047831	
	D' HERMANOS PIZZA Brgy. II- Marilou Annex (Pob.) Tangub City, Misamis Occidental	E-NUTRIBUN	Mr. RAYMOND T. LANZADO / PATROCENIA U. LANZADO Mobile No.: 09128920797 E-mail: zenylanzado123@gmail.com	
	DELTA Business Ventures P-3 Lawaan, Aloran, Misamis Occidental	E-NUTRIBUN	Mr. EMMANUEL C. DIANGO Proprietor Mobile No.: 09192060040 / 09185433726 E-mail: deltabusinessventures@gmail.com	
	SG BUSINESS VENTURES INC. Lane 101, Masterson's Avenue, Upper Carmen, Cagayan de Oro City.	E-NUTRIBUN	AGNES EMELDA S. GONZALES Operation's Manager Mobile No.: 09088810233 / 09069503864 Email: agnesgonzales0703@gmail.com	
	THE LIFE GIVING PRODUCTS & SPECIALTY (MANHU-THE LIFEGIVING BREAD) CORP. Sitio Moloypoloy, South Diversion Road, Indahag, Cagayan de Oro City.	E-NUTRIBUN	Mr. GILBERT ABELLA GABUTAN Mobile #: 0998-5324331/ 0925-7004384/ 0906-8741211 Email: tlgpsc2010@yahoo.com.ph	
	YUM BREADHAUZ & FOOD PRODUCTS D. Delara St., Brgy. 22-A (Pob.) Gingoog City, Misamis Oriental	E-NUTRIBUN	Mr. JESSIE G. GUZMANA Owner Mobile No.: 09153363687 Email: ybread1996@gmail.com	

XI	MA-AN'S BAKESHOP, CO. Mc Arthur Highway, Bago Aplaya, Talomo, Davao City, 8000	E-NUTRIBUN	Ms. JOAN M. REYES Owner Cp#0917-8632586 joanreyespbi@gmail.com	Dr. ANTHONY C. SALES, CESO III Regional Director, DOST-XI cor. Friendship and Dumanlas Rds., Bajada, Davao City
	NAVALES FOODS Brgy. Paciano, Davao City	E-NUTRIBUN	Mr. VICTOR NAVALES Owner 09176275579 vicnavales@yahoo.com	Tel. No.: (082) 227 5672 E-mail: dr.acs_dostxi@yahoo.com / acsales@dost.gov.ph / mgd_dost 11@yahoo.com



Department of Agriculture
PHILIPPINE CANOAS CENTER
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001



PRODUCT SPECIFICATIONS

Name of Product: Milkybun
Product description: Nutribun with buffalo milk
Ingredients: Hard Wheat Flour (fortified with Vitamin A and Iron), Soft Wheat Flour (fortified with Vitamin A and Iron), Buffalo Milk, Water, Sugar, Shortening, Skimmed Milk Powder, Eggs, Margarine, Instant Dry Yeast, Iodized Salt
Packaging: Polypropylene
Shelf-life: 4 to 5 days at room temperature
Serving Size: 80 g and 160g
Allergen Information: Contains wheat, eggs, milk and milk products

NUTRITION FACTS

Serving Size: 80g

Amount Per Serving		% RNI
Calories	267 kcal	12%
Fat	7 g	
Saturated Fat	4.06 g	
Cholesterol	0 g	
Potassium	158 mg	
Total Carbohydrates	42 g	
Dietary Fiber	4 g	
Sugars	1 g	
Protein	9 g	17%
Calcium	432 mg	43%
Iron	6 mg	46%
Zinc	2 mg	29%

*Percent RNI values are based on 2002 RNI Reference requirements for 10 – 12 years old male.

Serving Size: 160g

A food-secure Philippines
with prosperous farmers and fisherfolk



Amount per Serving		% RNI
Calories	533 kcal	25%
Fat	14 g	
Saturated Fat	8.13 g	
Cholesterol	0 g	
Potassium	315 mg	
Total Carbohydrates	84 g	
Dietary Fiber	8 g	
Sugars	3 g	
Protein	17 g	31%
Calcium	865 mg	87%
Iron	12 mg	92%
Zinc	4 mg	59%

*Percent RNI values are based on 2002 RNI Reference requirements for 10 – 12 years old male.

Prepared by:


Teresita M. Baltazar
Food technologist

Approved by:


Mina P. Abella
Supervising Science Research Specialist

A food-secure Philippines

with prosperous farmers and fisherfolk



Annex 3

**TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS
AND COMMERCIAL MILK**

Type of Food	Enhanced Nutribun (with certification from FNRI)																					
Serving Size	140-160 grams per pack (or 70-80 g x 2 pcs)																					
Quality	Bread received in good condition, not expired, no signs of molds, no foul smell, and soft in texture.																					
Packaging	Individually packed in food-grade plastic pouches or 1 pouch for the number of feeding days. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, there must be an imprinted sign per pack which indicates " DepEd-SBFP, NOT FOR SALE ".																					
Expiration	Expiration date should be at least 5 days from the date of delivery																					
Nutritional Content	<table><tr><td></td><td>Minimum Amount Per Serving</td></tr><tr><td>Energy</td><td>440-500 kcal</td></tr><tr><td>Protein</td><td>16-18 g</td></tr><tr><td>Fat</td><td>8-9 g</td></tr><tr><td>Calcium</td><td>230-360 mg</td></tr><tr><td>Sodium</td><td>260-440 mg</td></tr><tr><td>Potassium</td><td>354-460 mg</td></tr><tr><td>Iron</td><td>5-6 mg</td></tr><tr><td>Zinc</td><td>1-2 mg</td></tr><tr><td>Vit. A</td><td>195-351 mcg</td></tr></table>			Minimum Amount Per Serving	Energy	440-500 kcal	Protein	16-18 g	Fat	8-9 g	Calcium	230-360 mg	Sodium	260-440 mg	Potassium	354-460 mg	Iron	5-6 mg	Zinc	1-2 mg	Vit. A	195-351 mcg
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Protein	16-18 g																					
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Calcium	230-360 mg																					
Sodium	260-440 mg																					
Potassium	354-460 mg																					
Iron	5-6 mg																					
Zinc	1-2 mg																					
Vit. A	195-351 mcg																					
Delivery Schedule	(to be supplied by the End-user)																					
Drop-off Points	(to be supplied by the End-user)																					

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Milky Bun by Phil. Carabao Center (PCC)															
Serving Size	160 g x 1 pc (or 80 g x 2 pcs.)															
Quality	Bread received in good condition, not expired, no signs of molds, no foul smell, and soft in texture.															
Packaging	Individually packed in food-grade plastic pouches or 1 pouch for the number of feeding days. The packaging must clearly and readably indicate the Manufacturing Date and/or the Expiration Date. If possible, an imprinted sign per pack which indicates "DepEd-SBFP, NOT FOR SALE" .															
Expiration	Expiration date should be at least 5 days from the date of delivery															
Nutritional Content	<table><tr><td></td><td>Minimum Amount Per Serving</td></tr><tr><td>Energy</td><td>267-533 kcal</td></tr><tr><td>Protein</td><td>9-17 g</td></tr><tr><td>Potassium</td><td>158-315 mg</td></tr><tr><td>Calcium</td><td>432-865 mg</td></tr><tr><td>Iron</td><td>6-12 mg</td></tr><tr><td>Zinc</td><td>2-4 mg</td></tr></table>			Minimum Amount Per Serving	Energy	267-533 kcal	Protein	9-17 g	Potassium	158-315 mg	Calcium	432-865 mg	Iron	6-12 mg	Zinc	2-4 mg
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Protein	9-17 g															
Potassium	158-315 mg															
Calcium	432-865 mg															
Iron	6-12 mg															
Zinc	2-4 mg															
Delivery Schedule	(to be supplied by the End-user)															
Drop-off Points	(to be supplied by the End-user)															

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Fortified/Enriched Breads													
Flavor	Plain/Any Flavor													
Serving Size	120 g x 1 pc or 40 g x 3 pcs													
Quality	Bread received in good condition, not expired, no signs of molds, no foul smell, and soft in texture.													
Packaging	Individually packed in food-grade pouches or 1 pouch for the number of feeding days. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, an imprinted sign per pack which indicates "NOT FOR SALE".													
Expiration	Expiration date should be at least 5 days from the date of delivery													
Nutritional Content (if possible)	<table><tr><td></td><td>Minimum Amount Per Serving</td></tr><tr><td>Energy</td><td>324 kcal</td></tr><tr><td>Protein</td><td>10 g</td></tr><tr><td>Fat</td><td>4 gm</td></tr><tr><td>Calcium</td><td>25 mg</td></tr><tr><td>Iron</td><td>3.1 mg</td></tr></table>			Minimum Amount Per Serving	Energy	324 kcal	Protein	10 g	Fat	4 gm	Calcium	25 mg	Iron	3.1 mg
	Minimum Amount Per Serving													
Energy	324 kcal													
Protein	10 g													
Fat	4 gm													
Calcium	25 mg													
Iron	3.1 mg													
Delivery Schedule	(to be supplied by the End-user)													
Drop-off Points	(to be supplied by the End-user)													

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Root crops, e.g. Camote
Serving Size	85 g x 2pcs (Approximately Contains: 256 kcal, 2 g Protein, 110 mg Calcium, 180 mcg Vit A)
Quality	Root crops received in good condition, no signs of molds, no foul smell, and no pests or insect bites
Packaging	Individually packed in paper bag/cling wrap or 1 pouch for the number of feeding days.
Signs of Expiration	Appearance of rotten parts
Nutritional Content	(The nutritional content of 2 pcs of camote shall have the following nutritional content based from the Food Composition Table. These nutritional content is assumed to be achieved if the serving size and weight are followed.)
Delivery Schedule	(to be supplied by the End-user)
Drop-off Points	(to be supplied by the End-user)

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Fruits, e.g. Banana
Serving Size	80 gm (1 pc of 14 x 3.5 cm) (Approximately Contains: 146 kcal, 1.6 gm Protein, 24 mg Calcium, 69 mcg Vit A)
Quality	Preferences: Local Produce Fruits received in good condition, underripe, not rotten, smells fresh, and no pests or insect bites
Packaging	Packed in paper bag/cling wrap or 1 pouch for the number of feeding days
Signs of Expiration	Appearance of rotten parts
Nutritional Content	(The nutritional content of a banana shall have the following nutritional content based from the Food Composition Table. These nutritional content is assumed to be achieved if the serving size and weight are followed.)
Delivery Schedule	(to be supplied by the End-user)
Drop-off Points	(to be supplied by the End-user)

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Vegetables (Leafy), e.g. Malunggay
Serving Size	20 gm/1 cup fresh leaves (Approximately Contains: 32.5 kcal, 2.2 gm Protein, 123 mg Calcium, 460 mcg Vit A)
Quality	Leafy vegetables received in good condition, not rotten, underripe, fresh green color, and no pests or insect bites/infestations
Packaging	Packed in paper or plastic/pouches or 1 pouch for the number of feeding days
Signs of Expiration	Appearance of yellowish/rotten leaves
Nutritional Content	(The nutritional content of the fresh leaves shall have the following nutritional content based from the Food Composition Table. These nutritional content is assumed to be achieved if the serving size and weight are followed.)
Delivery Schedule	(to be supplied by the End-user)
Drop-off Points	(to be supplied by the End-user)

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Vegetables (Non-Leafy), e.g. Kalabasa
Serving Size	113 g/1 cup (Approximately Contains: 70 kcal, 97 gm Protein, 97 mg Calcium, 234 mcg Vit A)
Quality	Vegetables received in good condition, not rotten, underripe, fresh in color, and no pests or insect bites/infestations
Packaging	Packed in pouches or 1 pouch for the number of feeding days
Expiration	Appearance of rotten parts or very soft
Nutritional Content	(The nutritional content of the vegetables shall have the following nutritional content based from the Food Composition Table. These nutritional content is assumed to be achieved if the serving size and weight are followed.)
Delivery Schedule	(to be supplied by the End-user)
Drop-off Points	(to be supplied by the End-user)

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Nutri-packs													
Flavor	Any Flavor													
Serving Size	60 - 100 gm													
Quality	Nutripacks received in good condition, no signs of damage in packs, no signs of holes, pest-free, and not expired													
Packaging	Individually packed in food-grade pouches or 1 pouch for the number of feeding days. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, an imprinted sign per pack which indicates "NOT FOR SALE" .													
Expiration	Expiration date should be at least 6 months from the date of delivery													
Nutritional Content	<table><tr><td></td><td>Minimum Amount Per Serving</td></tr><tr><td>Energy</td><td>250-457 kcal</td></tr><tr><td>Sugar</td><td>Less than 20 g</td></tr><tr><td>Protein</td><td>4 g</td></tr><tr><td>Zinc</td><td>2 mg</td></tr><tr><td>Iron</td><td>4 mg</td></tr></table>			Minimum Amount Per Serving	Energy	250-457 kcal	Sugar	Less than 20 g	Protein	4 g	Zinc	2 mg	Iron	4 mg
	Minimum Amount Per Serving													
Energy	250-457 kcal													
Sugar	Less than 20 g													
Protein	4 g													
Zinc	2 mg													
Iron	4 mg													
Delivery Schedule	(to be supplied by the End-user)													
Drop-off Points	(to be supplied by the End-user)													

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Fruit Juices													
Flavor	Any Flavor													
Serving Size	200 ml													
Quality	Fruit juice comes from real fruit juice, not synthetic flavorings, received in good condition, no signs of damage in packs, not expired, no signs of bulging/dents													
Packaging	Individually packed in food-grade pouches. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, an imprinted sign per pack which indicates " NOT FOR SALE ".													
Expiration	Expiration date should be at least 6 months from the date of delivery													
Nutritional Content	<table><tr><td></td><td>Minimum Amount Per Serving</td></tr><tr><td>Energy</td><td>80 kcal</td></tr><tr><td>Sugar</td><td>Less than 20 g</td></tr><tr><td>Vit C</td><td>2 mg</td></tr><tr><td>Vit. B</td><td>Traces</td></tr><tr><td>Iron</td><td>Traces</td></tr></table>			Minimum Amount Per Serving	Energy	80 kcal	Sugar	Less than 20 g	Vit C	2 mg	Vit. B	Traces	Iron	Traces
	Minimum Amount Per Serving													
Energy	80 kcal													
Sugar	Less than 20 g													
Vit C	2 mg													
Vit. B	Traces													
Iron	Traces													
Delivery Schedule	(to be supplied by the End-user)													
Drop-off Points	(to be supplied by the End-user)													

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Cereals
Flavor	Plain/Any Flavor
Serving Size	35 gm x 2 packs
Quality	Cereals received in good condition, no signs of damage in packs, no lumps, no signs of holes, pest-free, and not expired
Packaging	Individually packed in food-grade pouches or 1 pouch for the number of feeding days. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, an imprinted sign per pack which indicates "NOT FOR SALE" .
Expiration	Expiration date should be at least 6 months from the date of delivery
Nutritional Content	(The nutritional content of cereals shall have the following nutritional content based from the Food Composition Table. These nutritional content is assumed to be achieved if the serving size and weight are followed.)
Delivery Schedule	(to be supplied by the End-user)
Drop-off Points	(to be supplied by the End-user)

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Grains, e.g. Corn (rice not included)
Flavor	Plain
Serving Size	180 g As Purchase (64 g Edible Portion)
Quality	Grains received in good condition, no signs of damage in packs, no signs of holes, pest-free, and not rotten
Packaging	Individually packed in food-grade pouches or 1 pouch container for the number of feeding days.
Signs of Expiration (If possible)	Dry or wilted husks, kernels are hard and dry, with molds and black spots
Nutritional Content	(The nutritional content of grains shall have the following nutritional content based from the Food Composition Table. These nutritional content is assumed to be achieved if the serving size and weight are followed.)
Delivery Schedule	(to be supplied by the End-user)
Drop-off Points	(to be supplied by the End-user)

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Legumes
Flavor	Plain
Serving Size	100 g As Purchase (100 g Edible Portion)
Quality	Legumes received in good condition, pests-free, and not rotten
Packaging	Individually packed in food-grade pouches or 1 pouch container for the number of feeding days.
Expiration (If possible)	Expiration date should be at indicated/ 6 months from the date of delivery
Nutritional Content	(The nutritional content of legumes shall have the following nutritional content based from the Food Composition Table. These nutritional content is assumed to be achieved if the serving size and weight are followed.)
Delivery Schedule	(to be supplied by the End-user)
Drop-off Points	(to be supplied by the End-user)

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Iron Fortified Rice (IFR)									
Serving Size	400 grams per pack (raw, uncooked) NOTE: The IFR shall be served with the maximum of 4 kilos for the whole feeding duration, strictly for IFR only (400gms x 10 days)									
Quality	IFR is in good condition, not expired, no signs of molds or discolorations, no foul smell, and no lump grains.									
Packaging	400 g individually packed in food-grade plastic pouches or 1 pouch. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, there must be an imprinted sign per pack which indicates "DepEd-SBFP, NOT FOR SALE" .									
Expiration	Expiration date should be at least 6 months from the date of delivery									
Nutritional Content	<table><tr><td></td><td>Minimum Amount Per Serving – 100 g</td></tr><tr><td>Energy</td><td>356 kcal</td></tr><tr><td>Protein</td><td>7.4 g</td></tr><tr><td>Iron</td><td>2-6 mg</td></tr></table>			Minimum Amount Per Serving – 100 g	Energy	356 kcal	Protein	7.4 g	Iron	2-6 mg
	Minimum Amount Per Serving – 100 g									
Energy	356 kcal									
Protein	7.4 g									
Iron	2-6 mg									
Delivery Schedule	(to be supplied by the End-user)									
Drop-off Points	(to be supplied by the End-user)									

*Provide samples for sensory evaluation and acceptability test.

Type of Food	Fresh Egg
Serving Size	2 pieces Large or Extra Large (56 g or more per pc)
Quality	Shells are rough, clean and unbroken, no signs of crack, and no bad smell
Packaging	<p>Individually packed in paper board/polystyrene cases/food-grade plastic pouches or 1 pouch for the number of feeding days. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, there must be an imprinted sign per pack that indicates "DepEd-SBFP, NOT FOR SALE".</p> <p>The supplier should provide a sturdy packaging of eggs to ensure safe handling and distribution.</p>
Expiration	Expiration date should be at least 25 days from the date of delivery
Nutritional Content	(The nutritional content of 2 pcs of eggs shall have the following nutritional content based from the Food Composition Table. These nutritional content is assumed to be achieved if the serving size and weight are followed.)
Delivery Schedule	(to be supplied by the End-user)
Drop-off Points	(to be supplied by the End-user)

*Provide samples for sensory evaluation and acceptability test.

1. Type of Milk	Powdered Milk	Ready-to-drink Milk												
2. Flavor	May be flavored or non-flavored (for decision of the End-user)	May be flavored or non-flavored (for decision of the End-user)												
3.Serving Size	33-40 grams per pack	180-200ml/ 1L												
4. Quality	Milk should be received in good condition, not expired, no signs of spoilage, not lumped/clumped.	Milk should be received in good condition, not expired, no signs of spoilage, not cured, slimy and/or sour smell.												
5. Packaging	Individually packed in food-grade foil/polyethylene pouches or 1 pouch for the number of feeding days. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, there must be an imprinted sign per pack which indicates "NOT FOR SALE" .	Individually packed in food-grade foil/polyethylene pouches or 1 pouch for the number of feeding days. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, there must be an imprinted sign per pack which indicates "NOT FOR SALE" .												
6. Expiration	Expiration date should be at least 6 months from the date of delivery	Expiration date should be at least 6 months from the date of delivery.												
7.Nutritional Content	<table><tr><td></td><td>Minimum Amount Per Pack of Milk</td></tr><tr><td>Energy</td><td>140-160 kcal</td></tr><tr><td>Protein</td><td>4.0-6.0 grams</td></tr><tr><td>Fat</td><td>3.0-7.0 grams</td></tr><tr><td>Calcium</td><td>>100mg</td></tr><tr><td>Sodium</td><td><120mg</td></tr></table>			Minimum Amount Per Pack of Milk	Energy	140-160 kcal	Protein	4.0-6.0 grams	Fat	3.0-7.0 grams	Calcium	>100mg	Sodium	<120mg
	Minimum Amount Per Pack of Milk													
Energy	140-160 kcal													
Protein	4.0-6.0 grams													
Fat	3.0-7.0 grams													
Calcium	>100mg													
Sodium	<120mg													
Delivery Schedule	(to be supplied by the End-user)													
Drop-off Points	(to be supplied by the End-user)													

*Provide samples for sensory evaluation and acceptability test.

Energy, protein, fats must be expressed in or rounded off to whole numbers, but not anyway be lower than the minimum amount as stated and not higher than the PDRI values.

FRESH PASTEURIZED WHITE MILK **Net Contents: 1 Liter**

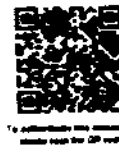
Nutrition Facts		
Serving size: 200 mL		
No. of Servings per container/pack: 5		% RNR*
Amount per Serving		
Calories (Total)	122	5%
Calories from Fat	29	
Total Fat (g)	3	
Saturated fat (g)	2	
Trans Fat (g)	0	
Cholesterol (mg)	16.1	
Sodium (mg)	56	
Total Carbohydrates (g)	15	
Dietary Fiber (g)	0	
Sugar (g)	7	
Total Protein (g)	8	12%

* Percent RNR values are based on RNR for FAO/WHO 2002 reference adult requirement of 19-29 years old male.

2

Reference No.: MNLF-1910-1058 / AKR1910-058
Date Reported: October 14, 2019 / October 15, 2019

NATIONAL DAIRY AUTHORITY



FLAVORED MILK DRINK (STERILIZED)

Net Contents: 180 mL

Nutrition Facts		
Serving size: 180 mL		
No. of Servings per container/package: 1		% RENE*
Amount per Serving:		
Calories (kcal)	144	6%
Calories from Fat	29	-
Total Fat (g)	3	5% **
Sat. Fat (g)	2.2	11% **
Unsat. Fat (g)	1	-
Trans Fat (g)	0	-
Cholest. (mg)	11.7	4% **
Sodium (mg)	47	9%
Total Carb. (g)	23	8% **
Fiber (g)	3	15%
Sugar (g)	17	-
Total Protein (g)	6	9%
Vitamin A (ug RE)	0	0%
Vitamin D (mg)	0	0%

* Percent RENE values are based on 2015 RENE PDR reference adult requirement of 19-29 years old.

** % DAILY VALUE, U.S. FDA (used if no RENE)

- No recommended % Daily Value for these nutrients/elements are provided in the USFDA Guideline for Nutrition Labeling.

Reference No.: SP1801-0815 / CQ1801-0815
Date Reported: February 23, 2018

Prepared By: F.A.S.T Laboratories



Page 1 of 2

CUSTOMER NAME	: NATIONAL DAIRY AUTHORITY
ADDRESS	: Bai Compound, Visayas Avenue, Diliman, Quezon City
SAMPLE/S SUBMITTED	: PASTEURIZED FLAVORED MILK
SAMPLE CODE	: CQ1005-4911-01
DATE RECEIVED	: 11 May 2018
DATE ANALYZED	: 16 May 2018 to 28 May 2018
ANALYZED BY	: R.P. Balutao
DATE REPORTED	: 29 May 2018

Parameters	Unit	Test Method	Results
Fructose	%	HPLC	Less than 1
Glucose	%	HPLC	Less than 1
Sucrose	%	HPLC	4.75
Maltose	%	HPLC	Less than 1

Evangelina E. Valdez
Laboratory Business Manager
Chem. Reg. No. 07562



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ACCOMPLISHMENTS/RECOGNITIONS: Dept. of Environment and Natural Resources (DENR) • Dept. of Health (DOH) • Dept. of Agriculture • Bureau of Animal Industry (BAI) • Food and Drug Administration (FDA) • Bureau of Fisheries and Aquaculture Resources (BFAR) • National Job Development Authority (NJDA)

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BREAKDOWN OF ALLOCATIONS FOR SCHOOL-BASED FEEDING PROGRAM (SBFP FUNDS) FY 2021 PHP6.04 B

REGION	Number of Target Beneficiaries for FY 2021	NFP (P18.00 x 60 Days)	Milk (P19.00 x 33 Days)	Admin Cost (P2.00 x 60 Days + P1.00x33 days)	Program Support Funds (PSF) 2.00%	TOTAL
Central Office						44 208,580.00
Region I						150,000.00
Regional Office						
Alaminos City	2,932	5,166,560.00	3,838,364.00	448,596.00	111,433.00	5,566,953.00
Batang City	1,100	1,888,000.00	589,700.00	168,800.00	42,557.00	2,088,557.00
Candon City	1,498	2,617,840.00	939,246.00	229,194.00	57,955.00	2,844,235.00
Cagayan City	6,135	6,625,800.00	3,846,645.00	386,655.00	217,371.00	11,046,471.00
Acuña Norte	10,074	10,878,840.00	6,315,771.00	3,841,369.00	389,404.00	19,125,444.00
Ilocos Sur	11,722	12,659,760.00	7,349,694.00	1,293,466.00	453,501.00	22,256,411.00
La Union	17,929	19,363,320.00	11,241,489.00	2,411,111.00	693,637.00	34,041,557.00
Urdaneta City	3,462	3,574,160.00	1,133,054.00	520,506.00	131,617.00	5,359,327.00
Pangasinan	48,544	52,427,520.00	30,437,088.00	1,427,232.00	1,278,070.00	92,169,910.00
Pangasinan	52,280	56,462,400.00	32,719,560.00	1,948,440.00	2,022,679.00	99,253,479.00
San Carlos	5,775	7,317,000.00	4,247,489.00	1,036,575.00	262,111.00	12,863,614.00
San Fernando City	2,649	2,882,520.00	1,573,463.00	408,157.00	101,258.00	4,965,398.00
Ugama City	3,470	4,747,600.00	2,175,690.00	430,430.00	144,747.00	7,598,467.00
Vigan City	1,470	1,128,000.00	1,003,790.00	244,800.00	61,901.00	3,537,591.00
14	170,129	183,739,320.00	106,670,883.00	26,029,737.00	6,581,951.00	323,171,891.00
Region II						150,000.00
Regional Office						
Batanes	368	397,440.00	230,736.00	56,304.00	14,217.00	698,737.00
Cagayan	24,596	26,563,680.00	15,421,692.00	1,763,188.00	951,110.00	44,700,368.00
Cauayan City	4,154	4,497,120.00	2,610,828.00	617,092.00	161,097.00	7,906,137.00
Iligan City	3,895	4,206,600.00	2,442,165.00	196,935.00	150,690.00	7,395,390.00
Isabela	36,931	39,888,720.00	23,157,618.00	3,650,902.00	1,478,904.00	68,176,144.00
N. Vitoria	10,481	11,211,480.00	6,508,881.00	1,588,191.00	401,620.00	19,710,172.00
Quirino	4,840	5,227,760.00	3,034,580.00	740,120.00	187,250.00	9,189,710.00
Santiago City	1,680	1,774,400.00	1,061,944.00	263,040.00	147,170.00	3,987,554.00
Tuguegarao City	3,288	3,551,040.00	2,061,576.00	573,764.00	127,206.00	6,313,586.00
9	92,146	99,517,680.00	57,775,542.00	14,098,338.00	3,564,945.00	175,106,505.00
Region III						150,000.00
Regional Office						
Angkor City	11,922	12,875,760.00	7,475,264.00	1,824,066.00	461,218.00	22,636,308.00
Aurora	6,710	7,246,800.00	4,207,176.00	1,026,530.00	259,596.00	12,740,102.00
Bataan	23,133	24,983,640.00	14,504,191.00	3,519,349.00	894,970.00	43,902,150.00
Bulacan	52,554	56,758,320.00	32,951,358.00	8,040,767.00	2,033,709.00	99,783,644.00
Labatayan City	8,895	9,606,600.00	5,577,165.00	1,360,935.00	344,150.00	16,888,850.00
Barangay City	2,289	2,472,120.00	1,435,293.00	352,211.00	88,511.00	4,348,135.00
Meycauayan City	4,952	5,348,160.00	3,104,904.00	757,856.00	189,587.00	9,401,507.00
Capitan City	3,715	3,796,200.00	2,203,905.00	537,795.00	135,988.00	6,673,888.00
Marikina City	12,342	13,329,360.00	7,738,434.00	1,888,176.00	477,467.00	23,433,437.00
Marikina City	5,064	5,469,120.00	3,175,128.00	774,792.00	195,916.00	9,614,956.00
N. Lupa	41,418	44,131,440.00	25,968,086.00	6,336,954.00	1,607,380.00	78,043,860.00
Onongapo City	5,582	6,026,560.00	3,499,934.00	854,046.00	215,264.00	10,596,774.00
Pampanga	27,401	40,393,080.00	23,450,477.00	5,722,351.00	1,446,470.00	71,012,378.00
San Fernando City	8,166	8,819,180.00	5,120,082.00	1,249,398.00	315,926.00	15,504,686.00
San Jose City	4,981	5,179,480.00	3,123,087.00	762,093.00	192,705.00	9,457,365.00
SIDM	20,613	22,767,040.00	12,974,351.00	3,153,789.00	797,476.00	39,713,661.00
Munoz Science City	2,960	3,196,800.00	1,835,520.00	457,880.00	114,116.00	5,602,326.00
Tarlac City	1,555	1,639,400.00	8,488,951.00	2,077,915.00	524,418.00	14,790,724.00
Tarlac Prov	34,011	36,734,040.00	21,374,151.00	5,233,489.00	1,315,895.00	64,087,615.00
Zambales	22,346	24,133,680.00	14,010,941.00	3,418,948.00	864,522.00	37,418,082.00
20	322,411	348,203,880.00	202,151,697.00	49,328,883.00	12,473,436.00	617,307,896.00
Region IV-A						150,000.00
Regional Office						
Antipolo City	29,791	31,644,280.00	18,365,457.00	4,481,523.00	1,111,710.00	55,604,970.00
Bacoor City	12,567	13,572,360.00	7,879,504.00	1,932,751.00	486,197.00	23,860,812.00
Batangas Prov	58,111	62,759,880.00	36,435,597.00	8,890,983.00	2,248,198.00	110,334,658.00
Batangas City	9,124	10,069,920.00	5,846,148.00	1,426,572.00	360,727.00	17,703,367.00
Bonifacio	8,401	9,071,080.00	5,257,417.00	1,285,352.00	325,018.00	15,940,267.00
Calabarzon	6,300	6,804,000.00	3,952,100.00	962,900.00	241,734.00	11,960,734.00
Calamba City	17,945	19,980,600.00	11,116,515.00	2,980,585.00	750,816.00	34,828,516.00
Cavite Prov	37,847	40,474,760.00	23,595,060.00	5,925,591.00	1,476,745.00	71,472,156.00
Cavite City	2,912	3,143,880.00	1,825,197.00	445,383.00	111,621.00	5,526,081.00
Dasmarias	11,564	12,489,120.00	7,250,628.00	1,769,232.00	447,388.00	21,956,428.00
General Trias	9,302	10,281,080.00	5,957,112.00	1,455,653.00	366,373.00	24,060,318.00
Imus City	7,775	8,397,000.00	4,874,925.00	1,189,575.00	300,799.00	14,762,299.00
Laguna	40,827	43,872,180.00	25,477,149.00	6,715,931.00	1,571,777.00	77,137,047.00
Lipa City	10,886	11,756,880.00	6,625,572.00	1,665,558.00	411,158.00	20,669,118.00

REGION	Number of Target Beneficiaries for FY 2021	NFP (P18.00 x 50 Days)	Wilk (P19.00 x 33 Days)	Admin Cost (P2.00 x 60 Days + P1.00x33 days)	Program Support Funds (PSF) 2.08%	TOTAL
Ilocos City	9,879	17,669,320.00	6,134,133.00	1,511,487.00	362,196.00	19,677,136.00
Quezon	29,999	54,798,970.00	17,619,113.00	4,179,847.00	1,011,341.00	77,619,381.00
Rosario	76,396	14,507,680.00	47,900,292.00	11,688,588.00	2,955,608.00	140,002,168.00
San Pablo City	9,586	10,784,880.00	6,261,722.00	1,527,856.00	366,338.00	18,940,000.00
Sta. Rosa City	9,723	10,500,840.00	6,096,121.00	1,481,619.00	358,163.00	18,466,543.00
Tanauan City	5,040	9,143,200.00	3,150,380.00	771,291.00	194,988.00	13,259,869.00
Taybasa City	3,045	5,288,600.00	1,709,715.00	449,889.00	117,805.00	7,566,019.00
Z1	427,118	461,287,440.00	267,802,986.00	65,349,054.00	16,524,340.00	811,113,820.00
Region IV-B						150,000.00
Regional Office						
Calapan City	4,104	4,432,320.00	2,571,208.00	627,912.00	158,776.00	7,790,216.00
Marinduque	7,949	8,584,920.00	4,984,073.00	1,216,197.00	307,531.00	15,092,721.00
Or. Mindoro	27,420	29,613,600.00	17,192,140.00	4,195,260.00	1,060,825.00	51,061,925.00
Or. Mindoro	11,505	15,105,400.00	10,380,635.00	4,973,265.00	1,257,553.00	31,716,853.00
Palawan	40,824	44,089,920.00	25,596,648.00	6,246,072.00	1,579,399.00	77,512,039.00
Puerto Princesa	10,457	11,293,560.00	6,556,539.00	1,699,921.00	404,560.00	19,954,580.00
Romblon	10,301	11,125,080.00	6,458,727.00	1,626,053.00	398,525.00	19,608,385.00
Z2	133,560	144,244,800.00	83,742,120.00	20,434,680.00	5,167,199.00	253,738,769.00
Region V						150,000.00
Regional Office						
Aklan	17,367	40,032,360.00	23,241,009.00	5,671,251.00	1,434,048.00	70,378,668.00
Capiz Norte	30,076	17,482,080.00	28,857,651.00	4,691,528.00	1,163,580.00	52,074,949.00
Compostela	92,240	29,519,200.00	57,834,480.00	14,117,720.00	3,558,581.00	105,030,981.00
Catanduanes	11,340	11,247,200.00	1,110,180.00	1,190,070.00	438,732.00	14,186,262.00
Iloilo City	3,732	3,490,560.00	2,026,464.00	494,496.00	125,040.00	6,136,560.00
Legaspi City	9,965	6,442,320.00	3,740,071.00	927,645.00	230,774.00	11,340,810.00
Maguindanao	5,096	5,503,680.00	3,195,192.00	779,688.00	193,154.00	9,671,714.00
Marikina City	16,883	19,833,640.00	23,125,641.00	5,643,295.00	1,428,930.00	49,631,506.00
Marikina City	3,160	3,412,800.00	1,941,170.00	483,480.00	122,354.00	5,960,804.00
Naga City	6,434	6,948,720.00	4,034,118.00	994,402.00	246,919.00	12,224,959.00
San Jose City	6,515	7,036,200.00	4,084,305.00	996,795.00	252,067.00	12,375,367.00
San Jose City	26,200	28,296,000.00	16,427,400.00	4,008,600.00	1,013,626.00	49,741,626.00
Tubigon City	4,950	5,446,000.00	3,103,040.00	787,350.00	191,506.00	9,398,946.00
Z3	269,158	290,690,640.00	168,762,066.00	41,181,174.00	10,413,186.00	511,197,066.00
Region VI						150,000.00
Regional Office						
Aklan	16,283	11,905,640.00	11,717,441.00	3,191,799.00	784,709.00	27,519,589.00
Antique	19,749	21,328,920.00	12,382,513.00	3,021,597.00	764,049.00	37,487,089.00
Bacolod City	16,918	18,271,440.00	10,607,586.00	2,588,454.00	654,524.00	32,122,004.00
Bago City	5,507	5,947,560.00	3,452,889.00	842,571.00	213,055.00	10,456,075.00
Cadiz City	5,677	6,131,160.00	3,559,479.00	569,581.00	143,532.00	10,374,852.00
Capiz	27,669	19,882,520.00	17,446,461.00	4,153,357.00	1,070,458.00	52,554,796.00
Escalante City	3,578	3,865,320.00	2,244,019.00	477,587.00	135,454.00	6,724,400.00
Gumamala	4,424	4,777,320.00	2,773,848.00	676,872.00	171,155.00	8,399,095.00
Hamamayan City	4,776	5,158,080.00	2,994,552.00	740,728.00	184,774.00	9,068,144.00
Iloilo Province	62,876	67,906,080.00	39,473,752.00	9,670,078.00	2,432,547.00	119,481,907.00
Iloilo City	10,899	11,770,920.00	6,813,674.00	1,661,547.00	421,661.00	20,668,802.00
Kabankalan City	11,668	11,599,780.00	7,314,581.00	1,794,898.00	451,334.00	21,160,594.00
La Carlota City	7,471	2,614,680.00	1,517,967.00	377,413.00	93,664.00	4,604,724.00
Negros Occ.	53,101	57,349,080.00	33,294,127.00	8,124,153.00	2,054,371.00	100,821,731.00
Pasay City	7,069	7,034,520.00	4,297,161.00	1,165,557.00	290,045.00	13,787,283.00
Roxas City	5,352	5,780,160.00	3,351,704.00	818,856.00	207,054.00	10,157,774.00
Sagay City	4,676	5,049,000.00	2,931,125.00	715,275.00	180,866.00	8,876,366.00
San Carlos City	6,727	6,185,160.00	3,590,879.00	876,211.00	221,060.00	10,873,390.00
Say City	3,481	3,759,480.00	2,111,587.00	522,591.00	134,573.00	6,529,231.00
Sipalay City	3,000	3,246,000.00	1,381,100.00	459,200.00	116,064.00	5,196,064.00
Z4	173,849	295,756,920.00	171,701,123.00	41,898,897.00	10,594,670.00	520,103,610.00
Region VII						150,000.00
Regional Office						
Ban City	3,240	3,499,200.00	2,011,480.00	499,720.00	125,349.00	6,135,749.00
Bosman City	5,713	6,170,040.00	3,542,011.00	874,089.00	221,025.00	10,807,165.00
Bogo City	3,795	4,098,600.00	2,479,165.00	580,635.00	146,827.00	7,304,227.00
Bonif	35,507	38,347,560.00	22,262,889.00	5,411,571.00	1,373,695.00	67,416,515.00
Caraga City	4,958	5,354,640.00	3,108,666.00	758,574.00	191,815.00	9,413,795.00
Cebu City	27,726	29,944,080.00	17,384,702.00	4,247,078.00	1,072,663.00	52,648,523.00
Cebu Province	65,183	70,397,640.00	40,869,741.00	9,972,999.00	2,521,800.00	125,662,180.00
Davao City	6,731	7,269,480.00	4,220,337.00	1,119,843.00	280,409.00	13,290,069.00
Dumaguete City	3,424	3,697,320.00	2,146,448.00	523,872.00	132,466.00	6,500,106.00
Gusungun City	8,059	8,703,720.00	5,057,494.00	1,253,077.00	311,787.00	15,346,078.00
Marikina City	11,872	12,821,760.00	7,443,744.00	1,816,416.00	459,304.00	22,541,224.00
Mandau City	7,952	8,588,160.00	4,985,904.00	1,216,656.00	307,647.00	15,098,467.00

REGION	Number of Target Beneficiaries for FY 2021	NFP (P18.00 x 60 Days)	MMR (P15.00 x 33 Days)	Admin Cost (P2.00 x 60 Days + P1.00x33 days)	Program Support Funds (PSF) 2.08%	TOTAL
Region VII						
Regional Office						150,000.00
Baybay City	4,370	5,704,600.00	4,022,140.00	771,460.00	186,475.00	6,684,680.00
Biliran	34,704	4,450,320.00	3,175,408.00	625,712.00	154,628.00	5,251,068.00
Alabang	7,078	2,222,640.00	1,590,368.00	314,874.00	79,620.00	3,407,500.00
Agusan del Sur	1,370	2,505,600.00	1,454,640.00	251,960.00	89,756.00	4,241,956.00
Caraga City	7,783	8,401,480.00	4,878,687.00	1,190,493.00	301,031.00	13,774,691.00
Tanday City	3,327	3,593,160.00	2,086,279.00	509,151.00	128,715.00	6,416,345.00
Med. City	5,463	5,900,040.00	3,425,301.00	835,839.00	211,351.00	10,372,531.00
19	244,633	264,203,640.00	153,384,891.00	37,428,849.00	9,464,362.00	464,611,742.00
Region VIII						
Regional Office						150,000.00
Baybay City	4,370	5,704,600.00	4,022,140.00	771,460.00	186,475.00	6,684,680.00
Biliran	6,364	6,873,120.00	3,990,228.00	973,692.00	246,210.00	10,083,350.00
Borongan City	1,549	1,681,720.00	971,493.00	218,527.00	60,315.00	2,942,055.00
Calbayog City	7,043	7,595,640.00	4,409,691.00	1,078,049.00	272,093.00	13,355,473.00
Calbayog City	4,713	5,090,040.00	2,955,052.00	711,089.00	182,337.00	8,948,517.00
Comar	11,835	12,803,400.00	7,433,085.00	1,811,619.00	454,646.00	20,502,750.00
Isi	63,466	68,575,680.00	39,811,892.00	8,711,888.00	2,156,533.00	107,855,993.00
Madaya City	1,516	1,745,280.00	1,011,231.00	244,248.00	62,520.00	3,064,280.00
A. Samar	22,005	29,166,480.00	16,932,762.00	4,111,918.00	1,044,808.00	51,277,968.00
Ormoc City	9,847	4,554,760.00	2,547,069.00	534,590.00	141,271.00	7,731,690.00
Samar	21,854	23,601,320.00	13,703,458.00	3,341,663.00	844,485.00	41,491,926.00
S. Leyte	7,041	7,658,280.00	4,446,051.00	1,094,923.00	274,337.00	13,463,591.00
Tacloban City	8,013	8,675,640.00	5,036,691.00	1,239,049.00	310,781.00	15,261,961.00
13	173,677	187,571,160.00	108,895,479.00	26,572,581.00	6,719,217.00	329,908,437.00
Region IX						
Regional Office						150,000.00
Capitan City	3,109	3,357,720.00	1,949,343.00	475,677.00	120,781.00	5,903,521.00
Dipolog City	12,228	3,486,240.00	2,027,956.00	493,884.00	124,885.00	6,133,965.00
Isabela City	4,444	4,799,520.00	2,786,388.00	679,432.00	171,929.00	8,437,269.00
Pagadian City	7,492	8,041,360.00	4,891,484.00	1,146,176.00	289,850.00	14,374,970.00
Tamboara City	31,291	33,794,780.00	19,619,457.00	4,787,523.00	1,210,586.00	59,411,846.00
Zambo Norte	37,164	40,137,120.00	23,301,828.00	5,846,092.00	1,437,801.00	70,563,941.00
Zambo Sur	31,941	34,496,780.00	20,021,001.00	4,846,973.00	1,235,771.00	60,596,526.00
Zambo Surigay	26,686	28,820,880.00	16,732,122.00	4,081,953.00	1,032,428.00	50,668,366.00
8	145,355	156,983,800.00	91,137,585.00	22,239,315.00	5,623,492.00	276,113,793.00
Region X						
Regional Office						150,000.00
Bukidnon	40,456	49,091,480.00	28,500,912.00	6,954,768.00	1,758,601.00	86,306,761.00
CORD City	21,283	25,145,640.00	14,598,441.00	3,562,299.00	900,771.00	44,207,251.00
Comar	2,496	2,695,680.00	1,564,992.00	381,888.00	96,565.00	4,739,125.00
El Salvador	1,539	1,667,120.00	964,953.00	245,467.00	69,541.00	2,947,081.00
Geogrog City	6,045	6,517,800.00	3,781,945.00	933,355.00	233,487.00	11,473,587.00
Iligan City	14,183	15,296,040.00	8,886,701.00	2,160,939.00	547,938.00	26,891,626.00
Isabel del Norte	26,563	28,688,040.00	16,655,021.00	4,094,159.00	1,027,669.00	50,467,819.00
Malaybalay City	5,516	5,957,280.00	3,458,532.00	843,948.00	213,491.00	10,473,241.00
Masinas Occ	12,790	13,813,200.00	8,019,330.00	1,956,870.00	494,810.00	24,284,210.00
Masinas Or	25,365	29,944,200.00	16,211,355.00	3,957,345.00	1,000,665.00	49,109,560.00
Orinquet City	2,459	2,655,720.00	1,541,793.00	376,227.00	95,144.00	4,668,974.00
Orinquet City	4,042	4,365,360.00	2,534,134.00	618,426.00	156,377.00	7,674,437.00
Tanguit City	3,524	3,805,920.00	2,209,548.00	539,172.00	136,337.00	6,691,917.00
Valencia City	5,488	5,927,040.00	3,441,576.00	839,664.00	211,120.00	10,420,500.00
14	179,219	193,556,520.00	112,370,313.00	27,420,507.00	6,933,626.00	340,430,966.00
Region XI						
Regional Office						150,000.00
Daan de Oro	25,557	27,601,560.00	16,074,139.00	3,910,221.00	985,749.00	48,574,769.00
Daan City	17,834	40,860,720.00	23,721,918.00	5,768,607.00	1,463,721.00	71,834,976.00
Daan del Norte	13,415	14,506,800.00	8,473,745.00	2,046,545.00	519,773.00	25,552,873.00
Daan del Sur	16,557	17,881,560.00	10,381,219.00	2,513,721.00	640,577.00	31,426,577.00
Daan del Central	12,162	13,134,960.00	7,675,574.00	1,860,786.00	470,533.00	23,041,841.00
Daan Or	14,721	15,899,760.00	9,230,694.00	2,251,466.00	569,565.00	27,971,491.00
Digos City	4,718	5,095,440.00	2,958,186.00	711,854.00	180,540.00	8,955,020.00
IGACOS City	4,892	5,283,360.00	3,067,184.00	748,476.00	189,267.00	9,288,387.00
Marik City	1,950	2,106,000.00	1,222,050.00	298,350.00	75,441.00	3,702,441.00
Panabo City	3,940	4,255,200.00	2,470,380.00	607,820.00	152,431.00	7,486,831.00
Talaga City	1,940	4,255,200.00	2,470,380.00	607,820.00	152,431.00	7,486,831.00
11	239,707	250,883,560.00	147,596,289.00	34,375,171.00	8,404,985.00	265,410,005.00
Region XII						
Regional Office						150,000.00
Corbato (North)	33,925	34,521,000.00	20,045,325.00	4,811,175.00	1,217,049.00	60,524,549.00
Gen San	24,545	25,508,600.00	15,389,715.00	3,755,385.00	949,597.00	49,693,312.00
Kidapawan City	6,641	7,196,920.00	4,294,173.00	1,041,897.00	264,974.00	13,004,114.00

REGION	Number of Target Beneficiaries for FY 2021	NFP (P18.00 x 60 Days)	MHI (P19.00 x 33 Days)	Admin Cost (P7.00 x 60 Days + P1.00x33 days)	Program Support Funds (PSF) 2.08%	TOTAL
Koronadal City	9,001	9,721,080.00	5,643,677.00	1,377,153.00	948,731.00	17,090,641.00
South Cotabato	28,493	30,772,440.00	17,865,111.00	4,359,429.00	3,102,337.00	56,099,317.00
Sultan Kudarat	22,604	24,417,320.00	14,172,708.00	3,458,412.00	2,454,504.00	44,502,944.00
Tacurong City	3,601	3,889,080.00	2,257,877.00	551,961.00	399,312.00	7,098,230.00
Sarangani	25,238	27,257,040.00	15,834,236.00	3,861,414.00	2,764,408.00	50,717,962.00
I	151,306	164,480,480.00	95,495,862.00	23,302,818.00	5,892,415.00	289,131,575.00
Caraga						
Regional Office						150,000.00
Tandag City	1,817	1,962,360.00	1,139,759.00	278,001.00	20,296.00	3,340,416.00
Agusan del Norte	12,157	13,129,560.00	7,622,439.00	1,866,011.00	1,370,330.00	24,018,340.00
Agusan del Sur	25,679	27,733,320.00	16,100,793.00	3,928,887.00	2,853,469.00	50,616,469.00
Butuan City	2,746	2,965,680.00	1,721,742.00	420,138.00	306,237.00	5,413,797.00
Butig City	2,876	3,057,080.00	1,771,967.00	432,376.00	309,332.00	5,569,755.00
Butuan City	10,609	11,457,720.00	6,651,843.00	1,623,177.00	1,190,441.00	20,923,181.00
Cabadbaran	2,881	3,113,640.00	1,807,641.00	441,099.00	319,538.00	5,681,958.00
Davao Island	1,001	1,241,080.00	738,167.00	184,103.00	135,103.00	2,296,453.00
Davao Island	6,404	7,024,320.00	4,078,008.00	999,132.00	727,671.00	13,829,131.00
Davao City	2,954	3,133,520.00	1,804,238.00	441,099.00	319,538.00	5,681,958.00
Davao North	8,704	9,400,320.00	5,457,406.00	1,330,712.00	966,740.00	17,555,178.00
Davao Sur	18,176	19,640,580.00	11,396,357.00	2,780,928.00	2,039,193.00	36,957,058.00
II	99,096	107,023,680.00	62,133,192.00	15,161,688.00	1,833,826.00	188,102,386.00
MOR						
Regional Office						150,000.00
Calicut City	48,531	52,413,480.00	30,428,937.00	7,415,743.00	5,377,567.00	95,735,727.00
Calicut City	14,714	15,891,120.00	9,225,678.00	2,251,747.00	1,650,255.00	29,019,800.00
Malabon City	7,872	8,508,240.00	4,935,506.00	1,206,134.00	884,784.00	15,534,664.00
Malabon City	12,189	13,164,320.00	7,643,503.00	1,864,917.00	1,371,568.00	24,044,308.00
Mandaya City	4,818	5,214,240.00	3,027,156.00	738,684.00	546,866.00	9,526,946.00
Manila	41,340	44,431,200.00	26,794,780.00	6,744,470.00	4,961,624.00	83,922,074.00
Mandaya	11,775	12,718,080.00	7,335,552.00	1,801,738.00	1,338,950.00	23,194,320.00
Muntinlupa	11,475	12,393,000.00	7,194,325.00	1,755,675.00	1,284,945.00	22,628,945.00
Muntinlupa	7,701	8,392,680.00	4,872,417.00	1,188,963.00	880,644.00	15,334,704.00
Parang City	14,451	15,500,160.00	8,996,704.00	2,256,856.00	1,666,250.00	29,420,020.00
Parang City	6,812	7,356,960.00	4,211,124.00	1,042,236.00	763,443.00	13,364,763.00
Parang City	17,117	18,383,360.00	10,795,059.00	2,634,201.00	1,928,111.00	33,741,731.00
Parang City	65,379	70,609,320.00	40,992,633.00	10,002,987.00	7,379,381.00	134,984,321.00
San Juan City	1,672	1,805,760.00	1,048,344.00	255,816.00	188,886.00	3,298,806.00
Tegay-Pateros	27,129	29,299,120.00	17,309,383.00	4,150,737.00	3,045,567.00	53,804,807.00
Vientuela	7,636	8,246,880.00	4,787,772.00	1,168,308.00	864,422.00	15,077,382.00
III	300,499	324,538,820.00	188,412,873.00	45,976,347.00	33,625,705.00	670,703,845.00
CAR						
Regional Office						150,000.00
Abrera	2,768	2,938,640.00	1,650,766.00	400,474.00	292,796.00	5,282,676.00
Apurao	3,607	3,866,400.00	2,244,651.00	551,747.00	401,500.00	7,064,398.00
Apurao City	5,315	5,740,200.00	3,332,503.00	811,195.00	598,627.00	10,482,525.00
Benguet	2,315	2,400,200.00	1,456,505.00	359,195.00	263,003.00	4,479,303.00
Butig	5,118	5,527,440.00	3,208,986.00	781,054.00	574,005.00	10,092,485.00
Calanga	2,119	2,268,320.00	1,355,613.00	334,207.00	245,668.00	4,203,808.00
Mt. Province	1,247	1,345,760.00	781,849.00	190,791.00	140,444.00	2,658,854.00
Tabuk City	3,301	3,567,240.00	2,070,961.00	505,359.00	370,786.00	6,514,346.00
IV	36,254	39,155,400.00	22,731,885.00	5,547,015.00	4,022,634.00	71,487,934.00
211	3,159,118	3,411,847,440.00	1,980,766,986.00	483,345,054.00	122,219,960.00	6,004,789,886.00

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