



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM 2021-10-565
DEPED MALAYBALAY CITY DIVISION
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DIVISION MEMORANDUM
No. 565, s. 2021

**To: Assistant Schools Division Superintendent
Chief, CID and SGOD
School Heads
All Others Concerned
This Division**

From: VICTORIA V. GAZO, PhD, CESO V
Schools Division Superintendent

Subject: SCHOOL LRMS EVALUATION FOR PROJECT LRMS FLIGHT 4-3

Date: October 14, 2021

1. The Learning Resource Management Section under the Curriculum Implementation Division will hold a School LRMS Evaluation for Project LRMS FLIGHT 4-3, to wit;

ACTIVITY	DATE	DISTRICT	LINK
Virtual Presentation of Accomplishments	November 3, 2021	I	To join the video meeting, click this link: https://meet.google.com/qpo-kfyb-xwv Otherwise, to join by phone, dial +1 920-663-2010 and enter this PIN: 199 872 333#
	November 4, 2021	II	
	November 5, 2021	III	
		IV	
	November 9, 2021	V	
	November 10, 2021	VI	
	November 11, 2021	VII	
November 12, 2021	VIII		





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	November 16, 2021	IX	
	November 17, 2021	X	
Validation (School visit)	November 18- 29, 2021	All Districts	None

2. The School Heads and School LRMSD Coordinators shall adhere to the following guidelines/mechanics:

- a. Each presenter (School Head or School LRMSD Coordinator) shall prepare a 30-minute PowerPoint presentation (maximum);
- b. The first slide shall bear the name of the School, School Head, and School LRMSD Coordinator;
- c. Each slide may contain one or two indicators of each subsystem found in the evaluation tool (refer to the attached tool);
- d. Pictures of MOVs shall be shown in the slides;
- e. Short videos showcasing the school library (all corners and angles), SLRC (if there's any), and all angles and corners of the storage room for LRs (text and non-text-based) shall be embedded in an appropriate slide;
- f. Accomplishments for the last three years shall be included in the presentation;
- g. Each slide's title shall be the subsystem number and indicator number (e.g. 1.1, 1.2, 1.3, etc.) except for Storage and Maintenance and Best Practices;
- h. The presenter should have their original documents ready in case the evaluator will ask to show the real documents;
- i. The presentation together with the scanned MOVs shall be sent to **mlyblycity.lrmsd@gmail.com** on or before October 29, 2021 for pre-viewing. Moreover, pictures of IMs cabinet of each teacher must be sent also.





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j. Should the School LRMSD Coordinators join the virtual room beyond their schedule, they are welcome for benchmarking purposes;

k. Validation of MOVs shall follow immediately after all the presentations; and

l. Results of the evaluation shall be announced during the retooling of the School LRMSD Coordinators on December 14-16, 2021.

3. For queries and other concerns, contact Purisima J. Yap - EPS-LRMSD at 09364882591.

Copy furnished: CID-Learning Resource Management Section
TO BE POSTED IN THE WEBSITE



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PROJECT LRMS FLIGHT 4-3 CHECKLIST

(Learning Resources Management and Development System Full-length Implementation Gains Hard-won Triumph
4 Subsystems to 3 Stars)

SCHOOL: _____ DISTRICT: _____
 SCHOOL HEAD: _____ SCHOOL LRMS COORDINATOR: _____
 DATE: _____

Instruction: Each item is measured a 3-star, 2-star, 1-star, or 0-star which indicates the level of implementation according to the MOVs presented. Put a check mark inside the small box at the lower right.

SUBSYSTEM I. ASSESSMENT AND EVALUATION				
INDICATORS	3-STAR	2-STAR	1-STAR	0-STAR
1. Analyze and use the School Report Card, as part of the SIP and AIP process, a Learning Resource Plan	<ul style="list-style-type: none"> • School Report Card • SIP • AIP • Learning Resource Plan (activities are carried out with supporting docs) 	Learning Resource Plan (not all activities are carried out with docs)	Learning Resource Plan (activities are not carried out)	No MOV
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Utilize the test results in identifying LR needs	<ul style="list-style-type: none"> • Sample of test result • Identified least learned skill • LR identified to be used • Result of another test after giving the LR 	<ul style="list-style-type: none"> • Sample of test result • LR identified to be used 	LR identified without basis	No MOV
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Consider the differentiated instruction and requirements of other populations that the school serves in identifying LR needs (SPED, Special Science Curriculum or program for the gifted, different learning styles, etc)	<ul style="list-style-type: none"> • Identified Special programs with corresponding LR needs • Identified group of students with different learning styles with corresponding LR needs • Sample of LR used • Utilization of the identified LRs 	<ul style="list-style-type: none"> • Identified Special programs with corresponding LR needs • Identified group of students with different learning styles with corresponding LR needs • Sample of LR used 	<ul style="list-style-type: none"> • Identified Special programs with corresponding LR needs • Identified group of students with different learning styles with corresponding LR needs 	No MOV
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Identify LR needs considering indigenization/localization requirements	<ul style="list-style-type: none"> • Identified local practices • List of LR needs for indigenization/localization • List of LRs integrating culture/local information 	<ul style="list-style-type: none"> • List of LR needs for indigenization/localization • List of LRs integrating culture/local information • Samples of indigenized/localized LRs 	<ul style="list-style-type: none"> • List of LRs integrating culture/local information • Sample of indigenized/localized LRs 	No MOV
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<ul style="list-style-type: none"> • Samples of indigenized/localized LRs <input type="checkbox"/>				
5. Alternative modes of delivery to improve access to education are bases for identifying LR needs (OSY, seasonal absentees, affected with calamities and pandemic)	<ul style="list-style-type: none"> • Identified LR needs for calamities/pandemic • Identified LR needs for seasonal absentees, • Samples of LRs for calamities/pandemic • Samples of LRs for seasonal absentees <input type="checkbox"/>	<ul style="list-style-type: none"> • Identified LR needs for calamities/pandemic • Identified LR needs for seasonal absentees <input type="checkbox"/>	<ul style="list-style-type: none"> • Identified LR needs for calamities/pandemic <input type="checkbox"/>	No MOV	<input type="checkbox"/>

6. Inventory of existing LR in schools to identify needs	<ul style="list-style-type: none"> • Annual Inventory documents • List of identified text-based LR needs based on inventory • List of identified non-text-based LR needs based on inventory <input type="checkbox"/>	<ul style="list-style-type: none"> • Annual Inventory documents • List of identified text-based LR needs based on inventory <input type="checkbox"/>	<ul style="list-style-type: none"> • Annual Inventory documents <input type="checkbox"/>	No MOV	<input type="checkbox"/>
7. Review and recommend existing LRs for acquisition and procurement	<ul style="list-style-type: none"> • List of reviewed LRs from Portals • List of reviewed LRs from other sources • List of LRs that pass the review • List of LRs utilized after recommendation • Tools used in the review <input type="checkbox"/>	<ul style="list-style-type: none"> • List of reviewed LRs from Portals, • List of reviewed LRs from other sources • Tools used in the review <input type="checkbox"/>	<ul style="list-style-type: none"> • List of reviewed LRs from Portals • List of reviewed LRs from other sources <input type="checkbox"/>	No MOV	<input type="checkbox"/>
8. Identify existing resources for reproduction and/or development	<ul style="list-style-type: none"> • List of existing LRs for reproduction • List of existing LRs for redevelopment • Samples of LRs for reproduction • Samples of LRs for redevelopment <input type="checkbox"/>	<ul style="list-style-type: none"> • List of existing LRs for reproduction • List of existing LRs for redevelopment <input type="checkbox"/>	<ul style="list-style-type: none"> • List of existing LRs for reproduction <input type="checkbox"/>	No MOV	<input type="checkbox"/>
9. Organize School Quality Assurance	<ul style="list-style-type: none"> • Organizational structure with Quality Assurance Team per learning area • List of evaluated LRs per learning area • Accomplished evaluation tool per learning area • Sample of evaluated LRs • Other documents (pictures during evaluation) <input type="checkbox"/>	<ul style="list-style-type: none"> • Organizational structure with Quality Assurance Team per learning area • List of evaluated LRs per learning area • Accomplished evaluation tool per learning area <input type="checkbox"/>	<ul style="list-style-type: none"> • Organizational structure with Quality Assurance Team per learning <input type="checkbox"/>	No MOV	<input type="checkbox"/>

10. Use appropriate LRMDS A & E Tools in evaluating the LRs	<ul style="list-style-type: none"> Used Educational Soundness General Evaluation Checklist Used Evaluation Rating Sheet for Print Resources Used Evaluation Rating Sheet for Non-Print Resources/Technical Evaluation Guidelines and Checklist Used Intellectual Property Rights Checklist 	<ul style="list-style-type: none"> Used Educational Soundness General Evaluation Checklist Used Evaluation Rating Sheet for Print Resources Used Intellectual Property Rights Checklist 	<ul style="list-style-type: none"> Used Educational Soundness General Evaluation Checklist Used Evaluation Rating Sheet for Print Resources or Used Evaluation Rating Sheet for Non-Print Resources/Technical Evaluation Guidelines and Checklist 	No MOV
11. Forwarded the LRs which pass the standards and specifications to Division LRMDS	<ul style="list-style-type: none"> List of LRs forwarded to division LRMDS Copy of transmittal/endorsement duly signed by the receiving officer Copy of LR Submission Form (preferably ISO form) 	<ul style="list-style-type: none"> List of LRs forwarded to division LRMDS Copy of transmittal/endorsement duly signed by the receiving officer 	<ul style="list-style-type: none"> List of LRs forwarded to division LRMDS 	No MOV
12. Utilize the quality assured materials	<ul style="list-style-type: none"> List of quality assured local materials DLP reflecting local LRs used Photos of learners utilizing LRs 	<ul style="list-style-type: none"> List of quality assured local materials DLP reflecting local LRs used 	<ul style="list-style-type: none"> List of quality assured local materials 	No MOV
SUBSYSTEM 1 TOTAL =				

SUBSYSTEM 2. ACQUIRING AND HARVESTING

INDICATORS	3-STAR	2-STAR	1-STAR	0-STAR
1. Inventory of existing LRs in school (text-based and non-text-based)	<ul style="list-style-type: none"> Inventory report indicating losses, usable LRs, and deficiency 	<ul style="list-style-type: none"> Inventory report indicating losses and usable LRs 	<ul style="list-style-type: none"> Inventory report indicating losses 	No MOVs
2. Access National LR Portal in downloading the materials (offline/online)	<ul style="list-style-type: none"> Record showing 95%-100% of the teachers are registered in the DepEd LR Portal and download materials 	<ul style="list-style-type: none"> Record showing 50%-94% of the teachers are registered in the DepEd LR Portal and download materials 	<ul style="list-style-type: none"> Record showing below 50% are registered in the LR Portal 	No MOVs
3. Access DepEd Commons for useful materials	<ul style="list-style-type: none"> Record showing 95%-100% of the teachers and at least 50% of the learners access the DepEd Commons 	<ul style="list-style-type: none"> Record showing 50-94% of the teachers and at 25%-49% of the learners access the DepEd Commons 	<ul style="list-style-type: none"> Record showing below 50% of the teachers and 1%-24% of the learners access the DepEd Commons 	No MOVs
4. Access MCD Local LR Portal	<ul style="list-style-type: none"> Record showing 95%-100% of the teachers access the MCD Local LR Portal and download materials 	<ul style="list-style-type: none"> Record showing 50%-94% of the teachers access the MCD Local LR Portal 	<ul style="list-style-type: none"> Record showing below 50 % of the teachers access the MCD Local LR Portal and 	No MOVs

		and download materials	download materials	
5. Utilizing materials in the Digital Library Portal	<ul style="list-style-type: none"> Record showing 95%-100% of the teachers utilize materials in the Digital Library Portal (includes logbook, DLL/DLP, pics and other docs) 	<ul style="list-style-type: none"> Record showing 50%-94% of the teachers utilize materials in the Digital Library Portal (includes logbook, DLL/DLP, pics and other docs) 	<ul style="list-style-type: none"> Record showing below 50% of the teachers utilize materials in the Digital Library Portal (includes logbook, DLL/DLP, pics and other docs) 	<ul style="list-style-type: none"> No MOVs
6. Borrow materials from the library hub	<ul style="list-style-type: none"> Record reflecting the borrowed materials from the Lib Hub Actual display of borrowed materials 	<ul style="list-style-type: none"> Record reflecting the borrowed materials from the Lib Hub 	List of materials to be borrowed from the library hub	No MOVs
7. Science/Math/TVL Tools and equipment and DCP units are present	<ul style="list-style-type: none"> List of non-text-based materials Subjects/competency are indicated in each material to guide for teachers on where/how to use it Materials are accessible to teachers 	<ul style="list-style-type: none"> List of non-text-based materials Materials are accessible to teachers 	<ul style="list-style-type: none"> Materials are accessible to teachers 	No MOVs
SUBSYSTEM 2 TOTAL =				

SUBSYSTEM 3: MODIFICATION				
INDICATORS	3-STAR	2-STAR	1-STAR	0-STAR
1. Acquire/Harvest materials to be modified based on needs	<ul style="list-style-type: none"> List of needs List of materials to be modified 	<ul style="list-style-type: none"> List of materials to be modified 	<ul style="list-style-type: none"> List of needs 	No MOVs
2. Modify existing LRs based on learners' needs	<ul style="list-style-type: none"> Pictures during modification Sample of modified LRs 	<ul style="list-style-type: none"> Sample of modified LRs 	<ul style="list-style-type: none"> Pictures during modification 	No MOVs
3. Evaluated modified LRs before utilization	<ul style="list-style-type: none"> List of evaluated modified LRs Accomplished evaluation tools 	<ul style="list-style-type: none"> Accomplished evaluation tools 	<ul style="list-style-type: none"> List of evaluated modified LRs 	No MOVs
SUBSYSTEM 3 TOTAL =				

SUBSYSTEM 4: DEVELOPMENT AND PRODUCTION OF LEARNING RESOURCES				
1. Develop/produce new LRs based on identified needs	<ul style="list-style-type: none"> Training design/LAC session and other proof of conducting activities List of developed LRs based on needs Sample of developed LRs 	<ul style="list-style-type: none"> Training design/LAC session and other proof of conducting activities List of developed LRs based on needs 	<ul style="list-style-type: none"> Training design/LAC session and other proof of conducting activities 	No MOVs

6. SLRC (room or corner) is visible	Well-maintained, arranged, labeled, documents are intact, with organizational structure, with samples of LRs <input type="checkbox"/>	Well-maintained, arranged, labeled, documents are lacking, with organizational structure, with samples of LRs <input type="checkbox"/>	Not arranged, not labeled, documents are lacking, with organizational structure, with samples of LRs <input type="checkbox"/>	No SLRC <input type="checkbox"/>
TOTAL =				

SUMMARY OF RATINGS:

SUBSYSTEMS	SCORE
SUBSYSTEM 1	36
SUBSYSTEM 2	21
SUBSYSTEM 3	9
SUBSYSTEM 4	9
STORAGE AND MAINTENANCE	18
PLUS FACTOR : BEST PRACTICES	7
TOTAL SCORE = 100	

SCORE AND STAR EQUIVALENT:

TOTAL SCORE	STAR EQUIVALENT
84 and above	3-star
48-83	2-star
1-47	1-star
0	0-star