



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

JMM - 2021-10-087
 DEPED MALAYBALAY CITY DIVISION
 RELEASED
 DATE: 10/05/2021 TIME: 11:41 AM
 BY: [Signature]

Unnumbered MEMORANDUM

TO: Assistant Schools Division Superintendent
 Chief Education Supervisor, SGOD and CID

FROM: *[Signature]* **VICTORIA V. GAZO**
 Schools Division Superintendent

DATE: October 4, 2021

SUBJECT: DIVISION TREE PLANTING ACTIVITY

This Office, through Disaster Risk Reduction and Management Coordinator in partnership with Gender and Development Coordinator will conduct Division Tree Planting Activity (Division Arbor Day) on October 8, 2021 at 8:00 a.m. Division Office personnel are hereby instructed to join the activity. Snacks will be served.

All are reminded to wear jeans, sweatshirt, shoes, cap, and gloves for protection. Bring garden tools and used sacks. Tree guards and seedlings will be provided.

Minimum health standards must be observed at all times.

Encl: None
 Copy Furnished: Records Unit | DRRM

