

2021-43059



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM-201-11-673
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: NOV 24 2021 TIME: 4:24 pm
BY: [Signature]

DIVISION MEMORANDUM
No. 673, s, 2021

TO : Assistant Schools Division Superintendent
Chief Education Supervisors and Staff, CID
Concerned Public Elementary/Integrated School Heads
Alternative Learning System (ALS) Implementers

FROM : VICTORIA V. GAZO, PhD, CESO V
Schools Division Superintendent

DATE : November 24, 2021

SUBJECT : COMPLETION CEREMONY FOR BJMP COMPLETERS
OF SY 2020-2021

1. In line with Regional Memorandum No. 582, s. 2021 re Virtual Completion Ceremony of Alternative Learning System (ALS) Completers of SY 2020-2021 and Previous Years, this Office hereby conducts the Virtual Completion Ceremony with the theme "*Kalidad ng Edukasyon Lalong Patatagin sa Gitna ng Pandemya*" on November 30, 2021 at BJMP Malaybalay City Jail, Pal-ing Patpat, Malaybalay City.
2. A technical working committee will be created for the preparation of the virtual completion program (Enclosure 1).
3. The technical working committee shall report to Malaybalay City Community Learning Center, Barangay 1, Malaybalay City on November 25, 26, and 29, 2021 to prepare for the Completion Program.
4. Queries relative to this may be relayed to Jasmin J. Adriatico, Education Program Supervisor in ALS at 09177714505.

TO BE POSTED IN THE WEBSITE



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
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Enclosure 1 to Division Memorandum No. 670, s. 2021

TECHNICAL WORKING COMMITTEE FOR THE VIRTUAL GRADUATION

NAME OF COMMITTEE	MEMBERS	DELIVERABLES
Over-all Steering Committee	Chair: Victoria V. Gazo, PhD, CESO V Co-Chairs: Ralph T. Quirog Jasmin J. Adriatico	- Oversee the completion ceremony preparation
Communications and Program	Chair: Gretchen V. Catane Co-chair: Ethyl Jane B. Ligando	-Prepares Memorandum - Prepares letter of communication - Prepares program for the graduation -Make scripts for graduation parts -Assigns and orients concerned individuals
Diploma and Certificates	Chair: Ethyl Jane B. Ligando Co-chair: Gretchen V. Catane	- Prepares final list of completers - Prints and checks diploma - Prepare diploma for signature of SDS
Pictures and Slides and Video Editing	Chair: Ethelyn Maureen S. Coronel Co-chair: Jielfred B. Rusiana Members: Ronnamie N. Palma	- Prepares final list of slides with pictures - Counterchecks learners' data in the slides vis a vis the Master list - Prepares Virtual Graduation Video
Food	Chair: Ethelyn Maureen S. Coronel Co-chair: Bryan Adam B. Salvidas	- Prepares food for the learners during the Virtual Graduation showing



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