



Republic of the Philippines  
**Department of Education**  
 REGION X- NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DA-2021-12-P4  
 DEPED MALAYBALAY CITY DIVISION  
 RELEASED  
 DATE: \_\_\_\_\_ TIME: 3:40 PM  
 BY: DEC 15 2021

**DIVISION ADVISORY**

To : All School Heads  
 All Teaching Personnel

From : **VICTORIA V. GAZO, PhD., CESO V**  
 School Division Superintendent

Date : December 15, 2021

RE : RELEASE OF TEACHERS' ALLOWANCE

In order to observe the minimum health standard of physical distancing and to avoid large crowd gathering, please be informed of the City Government of Malaybalay's scheduled release of Teachers' Allowance for CY 2021 at the City Hall's Lobby. The following Districts are advice to follow the given schedule. Attached are the communications from the City Government of Malaybalay for guidance.

DATE	TIME	SCHOOL COVERED
DECEMBER 16, 2021	9:00 AM	DISTRICT I
	11:00 AM	DISTRICT II
	1:00 PM	DISTRICT III
	3:00 PM	DISTRICT IV
DECEMBER 17, 2021	9:00 AM	DISTRICT V
	11:00 AM	DISTRICT VI
	1:00PM	DISTRICT VII
	3:00 PM	DISTRICT VIII
DECEMBER 20, 2021	9:00AM	DISTRICT IX
	11:00 AM	DISTRICT X

Please be guided accordingly.

Enclosed: as stated

TO BE POSTED ON THE WEBSITE





Republic of the Philippines  
 Province of Bukidnon  
 CITY OF MALAYBALAY  
 \* \* \*

2021-44403  
 DEPED MALAYBALAY CITY DIVISION  
 RECEIVED  
 DATE: DEC 15 2021 TIME: 1:19  
 BY: \_\_\_\_\_

**OFFICE OF THE CITY TREASURER**  
 Tel. No. 088-813-3772

December 15, 2021

TO: THE SCHOOL/UNIVERSITY HEADS/PRINCIPALS  
 DEPED MALAYBALAY CITY DIVISION  
 BUKIDNON NATIONAL HIGH SCHOOL  
 BUKIDNON STATE UNIVERSITY  
 All of Malaybalay City

FROM: THE OFFICE OF THE CITY TREASURER

Subject: Release of Teachers' Allowance

In order to observe the minimum health standard of physical distancing and to avoid large crowd gathering in one venue, please be informed of the schedule of the release of the Teachers' Allowance for CY 2021 at the City Hall's Lobby, to wit:

DATE		SCHOOL COVERED
December 16, 2021	9:00 AM	District I
	11:00 AM	District II
	1:00 PM	District III
	3:00 PM	District IV
December 17, 2021	9:00 AM	District V
	11:00 AM	District VI
	1:00 PM	District VII
	3:00 PM	District VIII
December 20, 2021	9:00 AM	District IX
	11:00 AM	District X BSU

Please observe the minimum public health standard and follow the given schedule for your schools.

Please be guided accordingly.

  
**ROSIE T. DUMAS**  
 City Treasurer



Republic of the Philippines  
Province of Bukidnon  
\* \* \*

## CITY BUDGET OFFICE



2021 - 41149  
DEPED MALAYBALAY CITY DIVISION  
**RECEIVED**  
DATE OCT 27 2021  
BY: \_\_\_\_\_

October 26, 2021

DR. VICTORIA V. GAZO  
Schools Division Superintendent  
Department of Education  
Division of Malaybalay  
Malaybalay City

Maam:

We are requesting list of Deans, Principals and Teachers for College, High School and Elementary.

This is essential in updating our Local Government Unit's Socio-Economic profile. Kindly check thoroughly the names of teachers to avoid oversight (*teachers only*). We need this on or before **November 12, 2021**, and submit a hard copy and a digital copy (*Please follow LGU form attached*)

THANK YOU!!!

Very truly yours,

  
ARLENE A. HO  
City Budget Officer

(Excel file)

NAME OF SCHOOL: \_\_\_\_\_

Name of Principal/Dean: \_\_\_\_\_

No. of Teachers: \_\_\_\_\_

<b>Name</b> <i>(family name, first name, m.i.)</i>	<b>POSITION</b>	<b>SCHOOL ASSIGNED</b>	<b>DATE OF ASSUMPTION</b>

Prepared by:

\_\_\_\_\_  
HRMO

Approved:

DR. VICTORIA V. GAZO  
Schools Division Superintendent