



2022-45252

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM-2021-01-006
DEPED MALAYBALAY CITY DIVISION
RELEASED 9:04 AM
DATE: JAN 05 2022
BY: [Signature]

Division MEMORANDUM

No. 606, s. 2022

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD and CID
Public and Private Elementary and Secondary School Heads
School DRRM Coordinators
All Others Concerned

FROM:  **VICTORIA V. GAZO**
Schools Division Superintendent

DATE: January 4, 2022

SUBJECT: EXTENSION OF ALTERNATIVE WORK ARRANGEMENT FOR THE MONTH OF JANUARY 2022

1. Relative to the declaration of the Department of Health on January 3, 2022, categorizing the entire country under "high-risk" of COVID-19 and the reported two positive cases in the City on January 1, 2022, this Office extends the one-day alternative work arrangement in schools and in the Division Office as a proactive measure to ensure the safety of its employees.
2. While the entire province of Bukidnon is under Alert Level 2, all Section Heads, Unit Heads, and School Heads must ensure that 80% of their workforce are reporting on-site on workdays per IATF guidelines on the implementation of alert level system for COVID-19 Response.
3. Alternative Work Arrangement of the city paid job orders shall be subject the policies relative thereof by the City Mayor's Office.
4. This Memorandum shall be effective upon its issuance.
5. All Division Memoranda and other related issuances, rules and regulations and provisions, which are inconsistent with this Memorandum are hereby repealed, rescinded, or modified accordingly.
6. Widest dissemination of this memorandum is enjoined.

Encl: None

Copy Furnished: Records Unit | DRRM



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