



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

2022-45398

DM 2022-01-010  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
DATE: JAN 07 2022 TIME: 1:05  
BY: [Signature]

**Division MEMORANDUM**

No. **010**, s. 2022

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisor, SGOD and CID  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

**FROM:** **VICTORIA V. GAZO**  
Schools Division Superintendent

**DATE:** January 7, 2022

**SUBJECT: GUIDANCE ON THE COVID-19 VACCINATION BOOSTER DOSE FOR TEACHING AND NON-TEACHING PERSONNEL**

1. Personnel vaccinated with the booster dose of COVID-19 Vaccine, regardless of brands, who are experiencing mild to severe side effects may avail the work-from-home scheme for 2-3 days (date of vaccination is considered as day 1) to allow the body to recuperate. They must coordinate with the School Health Section for proper monitoring of signs and symptoms and its management.
2. A copy of the personnel's vaccination card shall be submitted to the clinic in-charge teachers and another copy to be attached to the DTRs as justification.
3. This memorandum shall take effect in the month of January this year and onwards until amended or rescinded.
4. Widest dissemination of this memorandum is enjoined.

Encl: None

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