



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

DM 2022-01-057
 DEPED MALAYBALAY CITY DIVISION
 RELEASED
 DATE JAN 31 2022 TIME 9:40
 BY: _____

Division MEMORANDUM

No. 057, s. 2022

TO: Assistant Schools Division Superintendent
 Chief Education Supervisor, SGOD and CID
 Public and Private Elementary and Secondary School Heads
 School DRRM Coordinators
 All Others Concerned

FROM: **VICTORIA V. GAZO**
 Schools Division Superintendent

DATE: January 31, 2022

SUBJECT: EXTENSION OF ALTERNATIVE WORK ARRANGEMENT WHILE THE ENTIRE PROVINCE OF BUKIDNON IS UNDER ALERT LEVEL III

1. Relative to the declaration of the Inter-agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID) putting the entire province of Bukidnon under Alert Level III from February 1 – 15, 2022, this Office hereby extends the alternative work arrangement in the entire division during the said period.
2. Division/Unit/Section Heads in the Division Office shall ensure that **60%** of its personnel are working on-site, while **40%** are on work-from-home arrangement daily. On the other hand, School Heads shall schedule alternative work arrangement of their teachers so that they will have two-day work-from-home arrangement per week.
3. This Memorandum shall be effective starting February 1, 2022.
4. Widest dissemination of this memorandum is enjoined.

Encl: None

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Address: Sayre Highway, Purok 6, Casisang, Malaybalay City
Telefax: (088) 314 – 0094
Email Address: malaybalay.city@deped.gov.ph