



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2024-46522
DM 7022-02-059
DEPED MALAYBALAY CITY DIVISION
RELEASED
FEB 03 2022 1:20
BY: _____

DIVISION MEMORANDUM

No. 0591 s. of 2022

TO: Public Elementary and Secondary School Heads
School Financial Staff

FROM: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

DATE: January 26, 2022

SUBJECT: VIRTUAL SEMINAR-WORKSHOP ON THE ADOPTION AND IMPLEMENTATION OF THE WEB-BASED MONITORING SYSTEM OF THE SCHOOL MOOE FUNDS

1. This office shall conduct the Virtual Seminar-Workshop on the Adoption and Implementation of the Web-Based Monitoring System of the School MOOE Funds on February 7, 2022 from 1:00 PM to February 8, 2022 from 5:00 PM via online Google Meet.
2. This virtual seminar intends to provide overview of the new monitoring system and equip school users with technical know-how. Further, it also intends to address the issues and concerns commonly encountered by the pilot division on the implementation of the system.
3. The participants of this activity are the following:
 - a. School Heads
 - b. Administrative Assistant III (Senior Bookkeepers) and Administrative Assistant II (Disbursing Officers) of the Schools
4. The link for the 2 day seminar are as follows:
 - a. Seminar-Workshop on MOOE Monitoring System Day1
Monday, February 7 · 1:00 – 6:00pm
Google Meet joining info
Video call link: <https://meet.google.com/crt-rkuc-rjq>
 - b. Seminar-Workshop on MOOE Monitoring System Day2
Tuesday, February 8 · 8:00am – 5:00pm
Google Meet joining info
Video call link: <https://meet.google.com/dms-hogu-vep>





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

5. Schools handled by the same Senior Bookkeeper may attend the virtual-seminar using one (1) account for Google Meet. School Heads and financial staff may stay in one (1) venue preferably where the Senior Bookkeeper is stationed. Observance of proper health and safety protocol is strongly advised.
6. Google Meet may be accessed through:
 - a. Desk Top / Lap Top Computers- Install GoogleMeet APP on your computers
 - b. Android or IOS Mobile Phone - Download the GoogleMeet App and tap the link to join the seminar using your email address.
7. Immediate dissemination and compliance of this Memorandum is desired.

Copy furnished:

Records Section
Accounting Section



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph