



Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

**DIVISION MEMORANDUM**  
No. 084 s. 2022

DM- 2022-02-084  
DEPED MALAYBALAY CITY DIVISION  
RELEASED 1:28 PM  
DATE: FEB 21 2022  
BY: [Signature]

**To:** Assistant Schools Division Superintendent  
Chief, CID and SGOD  
School Heads  
All Others Concerned  
This Division

**From:** VICTORIA V. GAZO, PhD., CESO V  
Schools Division Superintendent  
[Signature]

**Subject:** ONLINE INVENTORY OF QUARTER 1 AND QUARTER 2  
SELF-LEARNING MODULES (SLMs) FOR S.Y. 2021-2022

**Date:** February 21, 2022

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1. To determine the number of reusable SLMs in Quarter 1 and Quarter 2 for the S.Y. 2021-2022, this Office conducts an Online Inventory of Self-Leaning Modules through this link: SLMs 2021-2022: <https://bit.ly/34HUEZG> and LAS and Contextualized LRs : <https://bit.ly/33wncat>.
2. The following is the timeline for the inventory and submission:

Date	Activity	Responsibility
February 21 to March 4, 2022	School SLMs Inventory	School Property Custodian
March 7 to 18, 2022	Division Consolidation	Division Supply Unit and Division LRMDS



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3. The School Property Custodians shall ensure that the following are observed:
  - a. Number of reusable modules shall not exceed the number of delivered modules;
  - b. Enter only data according to the number of modules available in each subject. If there are extra rows for unavailable modules these must be left as blank fields, However, if the rows are lacking, additional rows can be added;
  - c. Enter only data on the sheet intended for the school without visiting sheets of other schools and the summary sheet to avoid accidently loss or deletion of entries. Entering data under columns 'h' (gcd), ('i' Ratio), and 'j' (SLM Deficiency) shall be avoided; and
  - d. Data for enrolment shall be consistent in all subjects in every grade level.
  
4. Should there be queries contact Darvy S. Daguimol - Division Supply Officer at 09161230053 or Emelyn R. Togonon - Division Librarian II at 09061344997.