



2022 - 48183

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DAA- 2022-03-105
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: TIME: 2:10 pm
BY: MAR 03 2022

Division MEMORANDUM

No. 105, s. 2022

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD and CID
Public and Private Elementary and Secondary School Heads
All Others Concerned

FROM: VICTORIA V. GAZO
Schools Division Superintendent

DATE: March 3, 2022

SUBJECT: UPLOADING OF VACCINE CARD COPIES OF ALL DIVISION TEACHING AND NON-TEACHING PERSONNEL

1. With the improving COVID-19 situation in the country, the number of in-person activities in the Division is progressing. To ensure the safety of all participants and organizers and easy compliance with the LGU requirements for conduct of such activities, this Office enjoins all teaching and non-teaching personnel who are fully vaccinated to upload copies of their vaccine cards at <https://tinyurl.com/vaccinecarddb>.
2. In the conduct of any in-person activity such as seminars and symposia, coordination with and approval of the LGU is required (IATF GUIDELINES ON THE NATIONWIDE IMPLEMENTATION OF ALERT LEVEL SYSTEM FOR COVID-19 RESPONSE). To get approval from the LGU, vaccine cards of participants must be submitted to the Incident Management Team (IMT). Because of that, this database is created to help our program holders to gain easy access of the target participants' vaccine cards and at the same time saving our target participants from the hustles of submitting and resubmitting vaccine cards to the Division every time there is an activity.
3. This office reiterates DTFC Memorandum No. 575 re: IATF Vaccination Requirement for Personnel Reporting On-site Beginning 01 December 2021 which requires all teaching and non-teaching personnel to be fully vaccinated before reporting to work on-site. Unvaccinated personnel must present negative RT-PCR Test result at their own expense for purposes of on-site work which includes attendance to work-related face-to-face gathering (e.g., seminar, training, workshop, and forum).
4. For compliance.

Encl: As stated

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