



2022-48976

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Dm - 2022- 03 - 169
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: MAR 18 2022 TIME: 2:25 pm
BY: [Signature]

DIVISION MEMORANDUMNo. 169, s. 2022

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisor
Public Elementary and Secondary School Heads
All other Concerned

FROM: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

DATE: March 18, 2022

**SUBJECT: CAPABILITY BUILDING OF SPED TEACHERS ON THE
DEVELOPMENT OF CONTEXTUALIZED VIDEO LESSONS FOR
LEARNERS WITH SPECIAL EDUCATIONAL NEEDS**

1. In line to Regional Memorandum No. 259, s 2020 entitled "Development of Learning Resources in Audio/Video and other Digital Formats", and to answer the needs of the new normal in education and learning modalities for the Special Education Program, this office will conduct a capability building of SPED teachers on the development of contextualized video lessons for learners with special educational needs on March 23-25, 2022 at District 3 meeting hall.
2. The activity aims to:
 - a. Develop basic video production skills necessary for developing video lesson;
 - b. Contextualize video lesson for learners with special educational needs.
 - c. Produce at least one evaluated and ready to use learning resource video in its time due.
3. Participants to this activity are the Elementary and Secondary school teachers handling Special Education classes from among the schools in the division with Special Education Program (See Enclosure No.1).
4. Expenses relative to the conduct of the activity shall be charged to the City local school board funds subject to the usual accounting and auditing rules and regulations.
5. Queries relative to this can be relayed to Liza G. Balintongog, PSDS at 09177222067.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



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Enclosure No. 1 to the Division Memorandum No. 169, s. 2022

**DIVISION ONLINE TRAINING OF SPECIAL EDUCATION (SPED)TEACHERS ON
FILIPINO SIGN LANGUAGE (FSL)
March 23-25,2022**

DISTRIBUTION OF PARTICIPANTS

School	Number of Participants
Aglayan Central School	1
Bangcud Central School	1
Bangcud National High School	1
Bukidnon National High School	8
Casisang Central Integrated School	2
Kalasungay Central School	1
Linabo Central School	1
Malaybalay City Central School	10
Macote Elementary School	1
Managok Central School	1
Division Personnel	3
Resource Speakers	3
Technical Working Group	2
Total	35



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Enclosure No. 2 to the Division Memorandum No. 169, s. 2022

**DIVISION ONLINE TRAINING OF SPECIAL EDUCATION (SPED)TEACHERS ON
FILIPINO SIGN LANGUAGE (FSL)
March 23-25,2022
TRAINING MATRIX**

TIME	ACTIVITY	PERSON IN-CHARGE
DAY 1		
7:00-8:00	Registration/Check In	In-Charge
8:00-8:30	Opening Program	In-charge
8:30-9:30	Topic 1: Developing Contextualized Lesson Plan for Learners with Special Education Needs	Mars Sumalinog
9:30-10:00	Workshop for topic 1	
10:00-10:10	Short Break	
10:10-11:00	Topic 2: Developing video lesson Script based from Your Lesson Plan	Mr. Jery A. Java
11:00-12:00	Workshop for topic 2	
12:00-1:00	LUNCH BREAK	
1:00-1:20	Topic 3: Integrating your script and lesson plan into PowerPoint presentation	Jery A. Java
1:20-2:30	Topic 4: Developing interactive PowerPoint presentation	Ma. Sofia S. Reyes
2:30-4:40	Workshop for topic 3 and 4	
4:40-5:00	Check out	
DAY 2		
8:00-8:30	MOL	
8:30-9:30	Topic 5: Recording and converting your PowerPoint into video	Mr. Harry Tero
9:30-12:00	Workshop for topic 5	
12:00-1:00	LUNCH BREAK	
1:00-2:30	Topic 6: Video Shoot and editing	Mr. Harry Tero
2:30-4:45	Workshop for topic 5	
4:45- 5:00	Check out	
DAY 3		
8:00-8:30	MOL	
8:30-12:00	Presentation and Evaluation of Initial outputs	In-Charge
12:00-1:00	Lunch break	
1:00-4:30	Presentation and Evaluation of Initial Outputs	In-Charge
4:30-5:00	Closure	



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