



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

Dm- 2022- 04- 247  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
DATE: APR 26 2022  
BY: S:TDan

**DIVISION MEMORANDUM**

No. 247, s. 2022

**TO :** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors, CID and SGOD  
Public Schools District Supervisors  
Elementary/Secondary School Heads  
All Others Concerned  
This Division

**FROM:** VICTORIA V. GAZO, PhD, CESO V  
Schools Division Superintendent  
This Division

**DATE :** 25 April 2022

**SUBJECT:** SUBMISSION OF DEPED POLL WORKERS TAX IDENTIFICATION  
NUMBER (TIN)

Relative to the letter received from the **Office of the Acting City Election Officer IV, Atty. Danilo N. Dividina** dated April 23, 2022, school heads are requested to submit in hard copy not later than April 27, 2022 the **Tax Identification Number (TIN)** of **DepEd Poll Workers (Electoral Board, Support Staff, DESO, DESO Safety Protocol Officer, DESO Technical, Medical Personnel, IPP Support Staff and Special Electoral Board/PDL)** who will serve this May 9, 2022 election .

The **Tax Identification Number (TIN)** is for **Payroll/Honoraria** purposes.

Queries relative to this can be relayed to **Rosalio P. Arango**, Education Program Supervisor, SGOD at **0917 159 4825** and/or **Ms. Lucel B. Gurrea**, Election Assistant II at **0997 886 6627**.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246  
Email Address: [malaybalay.city@deped.gov.ph](mailto:malaybalay.city@deped.gov.ph)



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Republic of the Philippines  
**COMMISSION ON ELECTIONS**  
**Office of the City Election Officer**  
City of Malaybalay, Bukidnon

2022-50805  
DEPED MALAYBALAY CITY DIVISION  
RECEIVED  
DATE APR 25 2022 8:45  
BY

April 23, 2022

**MS. VICTORIA V. GAZO, PhD, CESO V**  
School Division Superintendent  
Division of Malaybalay City  
Malaybalay City, Bukidnon

**DEAR MADAME:**

In connection with the May 09, 2022 National and Local Elections, the Office of the undersigned would like to request for the Tax Identification Number (TIN) of DEPED Poll workers (Electoral Board, Support Staff, DESO, DESO Safety Protocol Officer, DESO Technical, Medical Personnel and IPP Support Staff and Special Electoral Board/PDL) who will serve this May 9, 2022 election.

The Tax Identification Number is for Payroll/honoraria purposes.

We pray that you will grant this request the soonest with your most kind approval.

Thank you very much.

Respectfully yours,

**ATTY. DANILO N. DIVIDINA**  
Acting City Election Officer IV