

Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Dm- 2022- 05 - 263
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: MAY 06 2022 TIME: 3:42 pm
BY: [Signature]

DIVISION MEMORANDUM
No. 263, s. 2022

To: Chief Education Supervisors, CID and SGOD
Public, Elementary and Secondary School Heads
Public, School Heads and School BEIS Coordinators
This Division

FROM: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

SUBJECT: **ORIENTATION ON ANNUAL DATA COLLECTION IN THE BASIC
EDUCATION INFORMATION SYSTEM (BEIS) SY 2021-2022**

DATE: **May 6, 2022**

1. Pursuant to DepEd Order No. 27 s. 2019, re: **Guidelines on the Yearly Collections of Data/Information Requirements and Validation Process**. This Office will conduct Orientation on the annual data collection of the Basic Education Information System (BEIS) on May 13, 2022, that will start at exactly 8:30 in the Morning at Veranda Catering Services, Casisang Malaybalay City.
2. All Schools are required to send only 1 Participant to this Orientation.
3. Participants are requested to bring with them their printed fully filled-up School NSBI form, panoramic picture of their school premises, laptop, extension wire and internet connection.
4. Travel and incidental expenses shall be charged to Local/MOOE funds subject to the usual government accounting and auditing policies, rules and regulations.
6. Queries related to this, contact Novem A. Sescon/Division Planning Officer through 09064709040.



Address: Sayre Highway, Purok 6, Casisang, Malaybalay City
Telefax: (088) 314 – 0094
Email Address: malaybalay.city@deped.gov.ph



21 93 0060