



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM 2022 - 05 - 264
DEPED MALAYBALAY CITY DIVISION
RELEASED
MAY: 05 2022 ME: 2,76
BY: _____

DIVISION MEMORANDUM

No. 264, s. 2022

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
School Heads (Elementary and Secondary)
All Others Concerned

FROM: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

DATE: May 5, 2022

RE: SUBMISSION OF SCHOOL FOCAL PERSON AND LIST OF
PERSONNEL APPLICANTS FOR PHILIPPINE IDENTIFICATION
SYSTEM (PhilSys) REGISTRATION

1. This Office hereby requests all the School Heads to submit list of Teaching and Non-Teaching personnel in their respective schools who are not yet registered in the PhilSys and assign a focal person with contact information. This is for the planning and coordination for future institutional schedule of registration of the Philippine Statistics Authority (PSA) Office as per attached letter request on the conduct of the same dated May 2, 2022.
2. Submission of the list of personnel for PhilSys registration and the name of focal person with contact information shall be on or before May 11, 2022 through the Personnel Unit.
3. As per letter request, information from this report will not be disclosed to any other parties in accordance to the provisions of RA 10172 or the Data Privacy Act.
4. Queries relative to this can be channeled to **Guia Ma. G. Villahermosa** or **Jocardo B. Desalan** at **0960-625-3847 / 0907-688-9009**.

Encl.: As stated

Copy furnished:

Records Unit

Personnel Unit

TO BE POSTED IN THE WEBSITE



Purok 6, Casisang, Malaybalay City
Telefax (088) 314-0094
Email: Malaybalay.city@deped.gov.ph



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
BUKIDNON

2022-51357
DEPED MALAYBALAY CITY DIVISION
RECEIVED
DATE: 5/2 TIME: 3:21
MAY 2 2022

Reference No. 2022-04-PRO-050

2 May 2022

VICTORIA V. GAZO, PhD, CESO V
Schools Division Superintendent
Division of Malaybalay City
Sayre Highway, Casisang, Malaybalay City

SUBJECT: Request for Support on the Conduct of Philippine Identification System (PhilSys) on Institutional Registration.

Dear **DR. GAZO:**

Greetings from the Philippine Statistics Authority (PSA)!

In line with the nationwide registration of Filipinos in the Philippine Identification System (PhilSys), the PSA- Bukidnon Provincial Statistical Office will conduct the institutional registration. For this registration, both Step 1 and 2 Registrations are conducted sequentially at the premises of your institution. During Step 1 registration demographic data will be collected while Step 2 registration is the capturing of biometric information. This registration will cover uniformed personnel, medical personnel, employees of government and private establishments, and students and members of the academe, among others.


In this regard, we are asking the support of your good office in the conduct of PhilSys institutional registration by enjoining all School Principals/Heads under the Division of Malaybalay City to provide us the following data by school:

1. Name of head or focal person and contact information.
2. Number of expected applicants for the registration.
3. Operation hours/schedule of the institution.

For more inquiries, you may reach us through email address: philsysbukidnon@gmail.com and/or mobile phone: (+63) 936-025-0599 (TM) / (+63) 963-196-9652 (Smart). Your support will help us ensure a smooth implementation of registration and avoid disruption of work and classes. Rest assured that these data will be used for the sole purpose of planning and coordination of PSO together with your institution, and will not be disclosed to any other parties in accordance to the provisions of Data Privacy Act (RA 10173).

Thank you very much for your support.

Very respectfully yours,


MARIA EVANGELINE N. NON
(Supervising Statistical Specialist)
Officer-in-Charge
Provincial Statistical Office-Bukidnon