



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

2022-51912

DM - 2022-05-281  
DEPED MALAYBALAY CITY DIVISION  
RELEASED  
DATE: MAY 17 2022 TIME: 8:23  
BY: \_\_\_\_\_

**DIVISION MEMORANDUM**

No. 241, s. 2022

**TO:** Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public Elementary School Heads  
All Others Concerned  
This Division

**FROM:** VICTORIA V. GAZO, PhD, CESO V  
Schools Division Superintendent

**DATE:** May 16, 2022

**SUBJECT:** DIVISION ENHANCEMENT TRAINING WORKSHOP FOR MATH TEACHERS

1. In line with the mandates of the Department of Education to help pupils learn in this time of pandemic, the field is hereby informed of the conduct of a Division Enhancement Training Workshop for Math Teachers on May 24, 2022 at The Gardens Party Venue, CM. Recto Street, Malaybalay City.
2. The main objective of this training is to enhance teachers' skills in script writing and video editing.
3. Participants to this training are Math Teachers in the elementary schools within the Division. Attached is enclosure no.1, Distribution of Participants in Every District. Further, they are required to bring laptop and extension wire for the purpose.
4. Travel expenses of the participants shall be charged to school MOOE while meals and snacks shall be charged to the division HRTD funds subject to the usual accounting and auditing rules and regulations.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246  
Email Address: [malaybalay.city@deped.gov.ph](mailto:malaybalay.city@deped.gov.ph)



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5. Queries related to this can be relayed to Imelda S. Bentillo, Education Program Supervisor at 09274248253.

TO BE POSTED IN THE WEBSITE



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Enclosure No. 1- DIVISION ENHANCEMENT TRAINING WORKSHOP FOR MATH TEACHERS

**DISTRIBUTION OF PARTICIPANTS IN EVERY DISTRICT**

DISTRICT	NUMBER OF PARTICIPANTS
ONE	4
TWO	4
THREE	4
FOUR	4
FIVE	4
SIX	4
SEVEN	4
EIGHT	4
NINE	4
TEN	4
SPEAKERS	1. Hary L. Tero- Capitan Angel IS 2. Xian April Jude P. Alas- BNHS
Division Staff/Facilitators	3
Total	45



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