



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM-2022-05-317
DEPED MALAYBALAY CITY DIVISION
MAY RELEASED
DATE: 3/1 TIME: 8:27
BY: [Signature]

DIVISION MEMORANDUM

No. 317 s. 2022

**To: Assistant Schools Division Superintendent
Chief, CID and SGOD
School Heads
All Others Concerned
This Division**

From: VICTORIA V. GAZO, PhD., CESO V
Schools Division Superintendent [Signature]

**Subject: ONLINE INVENTORY OF QUARTER 3 AND QUARTER 4
SELF-LEARNING MODULES (SLMs) FOR S.Y. 2021-2022**

Date: May 30, 2022

- To determine the number of reusable SLMs in Quarter 3 and Quarter 4 for the S.Y. 2021-2022, this Office conducts an Online Inventory of Self-Leaning Modules through this link: SLMs 2021-2022: <https://bit.ly/3a3CNuw> and LAS and Contextualized LRs : <https://bit.ly/3aixnvJ>.
- The following is the timeline for the inventory and submission:

Date	Activity	Responsibility
3 rd Quarter: (May 30, 2022 to June 10, 2022) 4 th Quarter: (June 20 to July 1, 2022)	School SLMs Inventory	School Property Custodian
3 rd Quarter: June 13-17, 2022 4 th Quarter: July 4-15, 2022	Division Consolidation	Division Supply Unit and Division LRMS



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



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3. The School Property Custodian shall ensure that the following are observed:
 - a. number of reusable modules shall not exceed the number of delivered modules;
 - b. enter only data according to the number of modules available in each subject. If there are extra rows for unavailable modules, these must be left as blank fields, However, if the rows are lacking, additional rows can be added with green highlight;
 - c. enter only data on the sheet intended for the school without visiting sheets of other schools and the summary sheet to avoid accidental loss or deletion of entries. Entering data under columns 'K' (gcd), ('L' Ratio), and 'M' (SLM Deficiency) shall be avoided; and
 - d. data for enrolment shall be consistent in all subjects in every grade level.
4. Further, School Heads shall check the entries in the link for the authenticity of data.
5. Should there be queries contact Darvy C. Dagumol - Division Supply Officer at 09267753812 or Emelyn R. Togonon - Division Librarian II at 09061344997.

Copy furnished: Supply Section
TO BE POSTED IN THE WEBSITE



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