



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

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DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
JULY 8 2022 Time: 9:54  
By: \_\_\_\_\_

**DIVISION MEMORANDUM**

No. 372, s. 2022

**TO:** Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public Elementary School Heads  
All Others Concerned  
This Division

**FROM:**  VICTORIA V. GAZO, PhD., CESO V  
Schools Division Superintendent

**DATE:** July 7, 2022

**SUBJECT: DIVISION ORIENTATION IN THE CONDUCT OF ICONs SUMMER  
HEAD START: A BRIDGING PROGRAM TO STEP UP IN LITERACY  
AND NUMERACY THROUGH BASA BONANZA**

1. Relative to the implementation of Malaybalay City Division's Initiative for Reading Program PROJECT VTR ( Virtual Teaching Reading) anchored in Region's ROAD TO LEARNING RECOVERY, this Office will conduct a **Division Orientation in the Conduct of ICONs Summer Head Start: A Bridging Program to Step Up in Literacy and Numeracy through BASA BONANZA** on July 12, 2022 at 8:30 o'clock in the morning at San Jose Elementary School.

2. This orientation aims to :

2.1 Enhance teachers facilitating skills and strategies in the conduct of the activity;

2.2 Provide guidance among teacher-facilitators on possible activities that would enhance the conduct and implementation of the ICONs Summer Head Start; and

2.3 Guide the proper utilization of the Sets of Learning Package for Reading Readiness, Beginning Reading, Reading Comprehension both in Filipino and English and for Remedial Sessions Strategies in EnScieMa for Junior and Senior High School learners;



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
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3. Participants to this orientation are the VTR TEAM, Filipino Reading Team and the identified one (1) representative from each school. However, for Integrated Schools you may send more than 1 to represent for Junior and or Senior High School.
  
4. Further, the school's representative/s will bring the accomplished ISHS Forms 1 and 2 attached in this memorandum.
  
5. The participants' meal and snacks shall be charged to the HRTD Funds-Reading Program subject to the usual accounting and auditing rules and regulations.
  
6. Queries related to this can be relayed to Rachel R. Valde, Education Program Supervisor at 0926-076-4286.



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ATTACHMENT 1

ISHS FORM 1

**ICONS Summer Head Start: A Bridging Program to Step Up in Literacy and Numeracy through BASA BONANZA**  
MATRIX OF ACTIVITIES  
(SCHOOL CATCH UP PLAN)

SCHOOL: \_\_\_\_\_ DISTRICT: \_\_\_\_\_ SCHOOL HEAD : \_\_\_\_\_

| ACTIVITY | TARGET CLIENT/S | LEARNING MODALITY | RESOURCES / ALLOTTED BUDGET | TIMELINE | PERSONS INVOLVED / RESPONSIBLE | EXPECTED OUTCOME |
|----------|-----------------|-------------------|-----------------------------|----------|--------------------------------|------------------|
|          |                 |                   |                             |          |                                |                  |
|          |                 |                   |                             |          |                                |                  |

Prepared by:

\_\_\_\_\_



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**ATTACHMENT 2**

ISHS FORM 2

**ICONS Summer Head Start: A Bridging Program to Step Up in Literacy and Numeracy  
through BASA BONANZA  
(Immediate Interventions)  
LIST OF LEARNERS**

School: \_\_\_\_\_ District: \_\_\_\_\_

Teacher to Handle: \_\_\_\_\_ Grade Level: \_\_\_\_\_

| No. | NAME OF LEARNERS | GENDER | AGE | READING PROFILE / LEARNING STATUS |
|-----|------------------|--------|-----|-----------------------------------|
| 1   |                  |        |     |                                   |
| 2   |                  |        |     |                                   |
| 3   |                  |        |     |                                   |
| 4   |                  |        |     |                                   |
| 5   |                  |        |     |                                   |
| 6   |                  |        |     |                                   |
| 7   |                  |        |     |                                   |
| 8   |                  |        |     |                                   |
| 9   |                  |        |     |                                   |
| 10  |                  |        |     |                                   |
| 11  |                  |        |     |                                   |
| 12  |                  |        |     |                                   |
| 13  |                  |        |     |                                   |
| 14  |                  |        |     |                                   |
| 15  |                  |        |     |                                   |
|     |                  |        |     |                                   |
|     |                  |        |     |                                   |

**PREPARED BY:**

\_\_\_\_\_  
**Teacher-Facilitator**



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