

Enclosure to Unnumbered Memo ____, s. 2022

**DIVISION PERSONNEL CAPABILITY BUILDING ON PRIME-HRM
AND GENDER AND DEVELOPMENT THROUGH BENCHMARKING CUM
MENTAL HEALTH AWARENESS TRAINING**

No.	Unit/Section	NAME	POSITION TITLE
1	OSDS	Gazo, Victoria V.	Schools Division Superintendent
2		Garces, Brayan B.	Administrative Officer II
3		Blasé, Edgar B.	Administrative Aide
4	ASDS	Dajay, Aliena S.	Assistant SDS
5		Dublas, Glaive May J.	Administrative Aide VI
6	Admin	Dinlayan, II Manuel D.	Administrative Officer V
7		Cagatcagat, Irish J.	Administrative Aide VI
8	Cash Unit	Limbengco, Rufelia J.	Administrative Officer IV
9		Cavan, Flora Mae D.	Administrative Aide VI
10		Monteseven, Jayson	Administrative Assistant II
11	Personnel	Villahermosa, Guia Ma. G.	Administrative Officer IV
12		Palma, Novilyn G.	Administrative Officer II (HRMO I)
13		Brigole, Ruel T.	Administrative Officer II
14		Lincasan, Bonna B.	Administrative Officer II
15		Maquido, Earl D.	Administrative Aide VI
16	Records	Porrás, Florabelle R.	Administrative Officer IV
17	Supply	Branzuela, King James	Administrative Aide VI
18		Cruzado, Neil Mar B.	Administrative Assistant III
19		Garcia, Ariel D.	Administrative Assistant III
20	Legal	Pesisano, Wincerbogne L.	Attorney III
21	Proc	Astudillo, Pamela L.	Administrative Officer II
22		Labita, Joeril C.	Administrative Assistant II
23		Bacasmot, Gliocy R.	Administrative Assistant II
24	Acctng	Rosalejos, Rhysa Cyle C.	Accountant III
25		Lim, Lourenil M.	Administrative Assistant III
26		Padla, Waldemar	Administrative Assistant II
27		Tandayag, Junnie Von B.	Administrative Assistant III
28		Cipriano, Henry	Administrative Assistant III
29	Budget	Maputi, Sibyl L.	Administrative Officer V
30		Adajar, Mayela Lou O.	Administrative Assistant III
31	CID	Quirog, Ralph T.	Chief Educ. Prog. Supervisor-CID
32		Go, Amorelle Faith P.	Administrative Aide VI
33		Bentillo, Imelda S.	Education Program Supervisor
34		Gabales, Dindo M.	Education Program Supervisor
35		Ocier, Analy L.	Education Program Supervisor
36		Reyes, Maria Concepcion S.	Education Program Supervisor

No.	Unit/Section	NAME	POSITION TITLE
37		Allaba, Aba Q.	Public Schools District Supervisor
38		Berial, Evernold	Public Schools District Supervisor
39		Molina, Jovy G.	Public Schools District Supervisor
40		Mortera, Ferdinand V.	Public Schools District Supervisor
41		San Miguel, Vicente T.	Public Schools District Supervisor
42		Pimentel, Manny B.	Public Schools District Supervisor
43		Yap, Purisima J.	Education Program Supervisor
44		Padua, Jr. Paterno T.	Project Development Officer II
45	SGOD	Capacio, Lorenzo O.	Chief Educ. Prog. Supervisor-SGOD
46		Arangco, Rosalio P.	Educ. Program Supervisor
47	M&E	Ebora, Edelina M.	Senior Education Program Specialist
48		Dublas, Mary Gladys J.	Education Program Specialist II
49	SocMob	Mamawag, Marsfifth M.	Senior Education Program Specialist
50		Arbutante, Rio G.	Education Program Specialist II
51		Sescon, Novem A.	Planning Officer III
52	HRD	Merida, Woodrow Wilson B.	Senior Education Program Specialist
53		Dacanay, Rex C.	Education Program Specialist II
54	Engr	Fontanilla, Leslie T.	Engineer III
55	SchoolHealth	Mabelin, Paul Regie C.	Medical Officer III
56		Fulgencio, Marcos Julita K.	Dentist II
57		Panganiban, Marcela S.	Dentist II
58		Madelo, Jennifer T.	Nurse II
59		Pojas, Mary Larcy B.	Nurse II
60		Molina, Alma B.	Nurse II
61		Obeñita, Marie Cris V.	Nurse II
62		Rusiana, Hazel M.	Nurse II
63		Un, Keziah Fatima M.	Nurse II
64	DRRM	Lucine, Jimdandy S.	Project Development Officer II
65	YF	Pagaran, Karl Lois C.	SHS Project Development Officer I
66		Cahucom, Lucilyn M.	SHS Project Development Officer I



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

The committees for the Capability Building on PRIME-HRM, SBM and Gender Responsiveness through benchmarking cum Mental Health Awareness Training shall be as follows:

A. OVERALL COMMITTEE

In-charge of overseeing the entire activity

- Chairman: Victoria V. Gazo, PhD, CESO V
- Co-chairman: Aliena S. Dajay, PhD, CESE
- Members:
 1. Lorenzo O. Capacio, EdD
 2. Ralph T. Quirog
 3. Rosalio P. Arangco
 4. Sibyl L. Maputi
 5. Woodrow Wilson B. Merida

B. REGISTRATION COMMITTEE

In-charge of keeping daily attendance and registration of participants.

- Chairman: Vicente G. San Miguel
- Co-Chairman: Guia Ma. Villahermosa
- Members:
 - Rex Dacanay
 2. Novem A. Sescon

C. PROGRAM COMMITTEE

In-charge of making the program of the activities and in planning for games and socials. They will make sure the program follow is followed.

- Chairman: Purisima J. Yap
- Co-Chairman: Woodrow Wilson B. Merida
- Members:
 1. Rhysa Cyle C. Rosalejos
 2. Edelina M. Eborá

D. PRIZES, TOKENS AND AWARDS COMMITTEE

In-charge of deciding and procuring of prizes awards and tokens.

- Chairman: Manuel D. Dinlayan II, DPA
- Co-Chairman: Manny B. Pimentel
Pamela L. Astudillo

E. HALL PREPARATION COMMITTEE

In-charge of preparing the hall for the use of the activity

- Chairman: Ferdinand V. Mortera
- Co-Chairman: Rosalio P. Arangco
- Members:
 1. Joeril C. Labita
 2. Waldemar Padla



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
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Email Address: malaybalay.city@deped.gov.ph



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F. TRANSPORTATION COMMITTEE

In-charge of ensuring that every participant has their rides

- Chairman: Marsfith M. Mamawag
- Co-Chairman: Engr. Leslie T. Fontanilla
- Members:
 1. Rio G. Arbutante
 2. Junnie Von B. Tandayag

G. HEALTH AND COVID-19 PROTOCOL COMMITTEE

In-charge of ensuring that the minimum health protocol is followed.

Chairman: Dr. Paul Reggie Mabelin

- Co-Chairman – Jimdandy S. Lucine
- Members:

Dentists & Nurses from School Health Section

H. DOCUMENTATION COMMITTEE

In-charge of keeping photos, videos and documentation (taking notes)

Chairman: Karl Lois C. Pagaran & Keziah Fatima M. Un (GAD & School Health)
Paterno T. Padua & Amorelle Faith P. Go (PRIME HRM & SBM)

I. BUDGET & BILLETING

In-charge of ensuring that every participant has their billeting quarter/rooms

Chairman: Sibyl L. Maputi

Co-Chairman: Mayela Lou O. Adajar
Novilyn G. Palma

J. FOOD COMMITTEE

In-charge of preparing and selecting the menu for the day.

Chairman: Imelda A. Bentillo

Co-Chairman: Mary Gladys J. Dublas



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