



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

2022-56052

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 DEPED MALAYBALAY CITY DIVISION
RELEASED
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 By: [Signature]

DIVISION MEMORANDUM
 No. 398 s. 2022

TO : Assistant Schools Division Superintendent
 Chief Education Supervisors- CID and SGOD
 Public Elementary and Secondary School Heads
 All Others Concerned

FROM : **VICTORIA V. GAZO, PhD., CESO V**
 2/Schools Division Superintendent

DATE : August 1, 2022

SUBJECT: MONITORING AND EVALUATION OF 2022 BRIGADA ESKWELA IMPLEMENTATION

For information and guidance of the 2022 Brigada Eskwela implementation, the office informs the field of the monitoring and evaluation by District on August 1-26, 2022 based on the attached indicators (*Enclosure 1*).

District	Evaluators
1	Manny B. Pimentel, Rosie A. Salupado, Marsfifth M. Mamawag
2	Ferdinand V. Mortera, Dindo M. Gabales, Leslie T. Fontanilla
3	Evernold C. Berial, Maria Concepcion S. Reyes, Edelina M. Eborá
4	Evernold C. Berial, Purisima J. Yap, Rosalio P. Arangco
5	Liza G. Balintongog, Imelda S. Bentillo, Mary Gladys J. Dublas
6	Noel A. Tan Nery, Jasmin J. Adriatico, Lucil M. Cahucom
7	Jovy G. Molina, Rachel R. Valde, Rex T. Dacanay
8	Aba Q. Allaba, Virgilin R. Pizarro, Woodrow Wilson B. Merida
9	Vicente G. SanMiguel, Analy L. Ocier, Rio G. Arbutante
10	Perlita B. Wales, Sharon A. Bongocan, Novem A. Sescon

Queries can be relayed to Marsfifth M. Mamawag, SEPS at 09178803864 or Rio G. Arbutante, EPS II at 09178456602.

Enclosed: As stated

TO BE POSTED IN THE WEBSITE



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**2022 REGIONAL SEARCH FOR DISASTER RISK REDUCTION, RESILIENCE, ADAPTATION, AND MITIGATION OF SCHOOLS
(DREAMS) AWARDEES:
COMPREHENSIVE SCHOOL SAFETY CHECKLIST ASSESSMENT TOOL FOR ELEMENTARY AND SECONDARY SCHOOLS
DEPARTMENT OF EDUCATION - NORTHERN MINDANAO**

School Category, levels and classification:					
<input type="checkbox"/>	Public School	<input type="checkbox"/>	Elementary		
<input type="checkbox"/>	Private School	<input type="checkbox"/>	Secondary		
School ID:			Name of School:		
Division:			School District:		
School Address:			Date Visited/Inspected:		
CRITERIA		YES	NO	POINTS	REMARKS/RECOMMENDATIONS
Enabling Environment				22	
1	Adopted/Adapted/localized at least 3 existing policies relating to DRRM/CCA/EiE in education/school safety			3	
2	Formed School DRRM Team, with a focal person and consisting of personnel from different offices; with defined membership and roles and responsibilities/functions			2	
3	Has a comprehensive School DRRM Plan, which includes CCA and EiE measures, covering risk assessment, risk reduction, and rehabilitation and recovery			1	
4	School budget supports regular DRRM activities			2	
5	Conducted student-led school watching and hazard mapping (DO 23 s 2015), and involved students in DRRM planning			2	
6	Incorporated results of student-led school watching and hazard mapping in the School DRRM Plan and SIP			3	
7	Data collection and consolidation of programs and activities on DRRM, covering the 3 Pillars to monitor results and impact exist			2	
8	Rapid Assessment of Damages Report (RADAR) is submitted to Central Office, within 72 hours after the onslaught of a hazard in the area			3	
9	100% completion of DRR related questions in the EMIS/EBEIS			2	
10	School has partnerships that could be tapped to support its DRRM programs and activities, including those during after a disaster			2	
Pillar 1: Safe Learning Facilities				38	
1	School building/classroom components are according to DepEd and/or National Building Code approved standard design and specifications (see criteria and checklist for Pillar 1, No. 1, for corresponding points on page 4)			30	
2	School conducted risk assessment of buildings, in coordination with the Education Facilities Division, and with support of other agencies and partners			2	

3	School has taken appropriate action with respect to unsafe school buildings (e.g. upgraded/retrofitted, non-usage, etc.)			2		
4	Undertaken regular inspection and repair of minor classroom (including facilities) damages			1		
5	School Heads are clear with the roles and functions of the school in camp management vis-à-vis the LGU and DSWD as per Joint Memorandum Circular No. 1, series of 2013 "Guidelines on Evacuation Center Coordination and Management" and RA 10821 "Children's Emergency Relief and Protection Act" and its corresponding IRR			1		
6	Complied the School Safety Assessment Tool (SSAT) checklist per DO 30, s. 2022 and certified with a safety seal			2		
Pillar 2: School Disaster Risk Management				28		
1	School has a Contingency Plan, i.e. Preparedness Plan turned into response actions when a disaster strikes			3		
2	80% of students and their families have accomplished the Family Preparedness Plan together (family evacuation, reunification), as per DO No. 27, series of 2015			2		
3	School has established a school personnel and learners tracking system/protocol in the event of a disaster or emergency			2		
4	Hazard and evacuation maps are located in conspicuous places in the school			1		
5	School has available, accessible, and adequate first aid kit in every instructional classroom			1		
6	School has at least 2 necessary and functioning equipment, in case of a disaster (e.g. fire extinguisher, handheld/base radio, generator, etc.)			1		
7	School conducted regular hazard-specific drills (at least 3 hazards) with participation of stakeholders (BFP, Medic, LGUs, NGOs, community, PTA, alumni, and others)			3		
8	School has established functional early warning system to inform students and personnel of hazards and emergencies (protocol, warning signs, devices, IEC), considering national and LGU warning systems and protocols			2		
9	School has trained personnel to administer first aid to students and personnel			1		
10	School has pre-identified spaces for putting up Temporary Learning spaces/Shelters in the aftermath of a disaster or emergency			1		
11	School has ready resumption strategies and alternative delivery modes to ensure education continuity (strategies, materials, focal persons to implement)			2		
12	School has psychosocial interventions for personnel and students			1		
13	School has trained teachers and other personnel who could provide psychosocial support to students			1		
14	School has an evacuation plan and procedures			2		

15	School has a student-family reunification plan that is clearly disseminated to students, teachers, and parents			2	
16	School has conducted awareness and capacity building for families and learners			2	
17	School participated in the different DRRM/CCA/EiE activities of the LGU			1	
Pillar 3: DRR in Education				12	
1	School has integrated key DRRM/CCA/EiE concepts in at least 4 subjects based on the national Curriculum Guide			5	
2	More than 75% of students are actively participating in various DRRM/CCA/EiE activities			1	
3	School has a DRRM/CCA/EiE capacity building plan for teachers and personnel			1	
4	School Head and personnel have received at least 3 DRRM/CCA/EiE trainings from division or region or partners			3	
5	At least more than 10 DRRM/CCA/EiE resource materials are available in the school			1	
6	Presence of DRRM corner, with updated IEC materials posted in it, in every classroom			1	
TOTAL POINTS				100	

CRITERIA		POINTS	REMARKS/RECOMMENDATIONS
I. ENABLING ENVIRONMENT		22	
II. PILLAR 1: SAFE LEARNING FACILITIES		38	
III. PILLAR 2: SCHOOL DISASTER RISK MANAGEMENT		28	
IV. PILLAR 3: DRR IN EDUCATION		12	
TOTAL		100	

Excellent	91-100%	Good	71-80%
Very Good	81-90%	Needs Improvement	61-70%

Name:	Position:
Agency:	Date:
Name:	Position:
Agency:	Date:
Name:	Position:
Agency:	Date:

**2022 REGIONAL SEARCH FOR DISASTER RISK REDUCTION, RESILIENCE, ADAPTATION, AND MITIGATION OF SCHOOLS (DREAMS) AWARDEES:
COMPREHENSIVE SCHOOL SAFETY CRITERIA (PILLAR 1)**

School category, levels and classification:			
<input type="checkbox"/>	Public School	<input type="checkbox"/>	Elementary
<input type="checkbox"/>	Private School	<input type="checkbox"/>	Secondary

School ID:		Name of School	
Division:		School District:	
School Address:		Date Visited/Inspected:	

Criteria for Checking	YES	NO	Points	REMARKS/RECOMMENDATIONS
PILLAR 1: SAFE LEARNING FACILITIES (Under no. 1 criteria)				
1.0 School Building Components				
<i>School building /classroom components is/are according to the DepED and/or National Building Code approved/ standard design and specifications*</i>				
<i>Academic or Instructional Rooms</i>				
a. Wall Finish			4	
b. Flooring				
c. Ceiling				
d. Window/ Ventilations				
e. Roofing				
f. Corridor				
g. 2-Doors per classrooms				
h. Railings/ handrails/ ramps				
i. Standard room dimensions				
j. Presence of emergency fire exits and signages				
2.0 Ancillary Facilities				
<i>Provisions /presence of other instructional rooms and ancillary facilities.</i>				
a. School Health Clinic			2	
b. Guidance and Counselling				
c. School Canteen				
d. Home Economics Building/ Room				
e. Science Laboratory Room/Bldg.				
3.0 Other Facilities				
a. Sports/ recreational facilities (gym, basketball courts etc.)			3	
b. Emergency exit gate/s				
c. Waiting Shed within the school premises				
d. Complete perimeter fence				
e. Stage and open grounds				
f. Covered pathwalks				
g. Functional drainage system				
h. Material Recovery Facility (MRF)				

4.0	WASH Facilities				
	<i>Adequate number and functional WASH facilities</i>				
	a. Water source			3	
	b. Toilets				
	c. Handwashing facilities				
	d. Drinking facilities				
	e. WASH for physically impaired				
5.0	Power and Telecommunication Facilities				
	a. Proper installation of communication facility			1	
	b. Proper electrical wiring system & connections			1	
			Sub- TOTAL	14	
II. SAFETY CHECK ON HEALTH & ENVIRONMENT					
1.0	School Safety and Security				
	<i>Presence/visibility of Warning Signs</i>				
	a. Pedestrian lane markings/humps			3	
	b. Loading/Unloading Signs				
	c. Stop and Go Signs				
	d. Signs for the physically impaired				
	e. Signages on the observance of health protocols and protective measures				
	<i>Security</i>				
	a. Presence of Identification Cards for students, parents/guardians and school security			4	
	b. Provision of a clear contact tracing and quarantine system for close contacts of COVID-19 confirmed positive cases				
	c. Proper coordination with Baranggay Officials/ nearest Police stations				
	d. Presence of telephone hotlines (Directory) in a conspicuous place in the school premises				
	e. Absence of electrical post or other hazardous structures or facilities inside the school premises				
2.0	Health and Environmental Safety				
	a. Availability of thermal scanner/gun at the entrance/exit gates			9	
	b. Availability of hand sanitizer or alcohol dispenser at school gates				
	c. Availability of surgical masks at school entrance reserved for symptomatic individuals				
	d. Availability of functional TRIAGE system near entrance gate				
	e. Availability of designated room for isolation of students and personnel with fever and flu-like symptoms near entrances				
	f. Availability of PPEs and hygiene and sanitation items for learners and personnel				
	g. Regular sanitation and disinfection of school facilities, furnitures, and equipment				
	h. Waste segregation/Regular schedule for trash disposal				

	i.	No possible areas /places for mosquitoes breeding, bats and presence of astray animals			
	j.	With clear and strict regulations on drugs, cigarettes, alcohol and vandalism in school			
	k.	Safety measures during school activities: (sports, laboratory experiments etc.)			
	l.	Transportation means during emergency cases			
	m.	Implementing health programs/projects			
			Sub- TOTAL	16	

			TOTAL	30	
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