




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2022-57554

DI 2022-08-447
DEPED MALAYBALAY CITY DIVISION
RELEASED

DATE: 8/24 Time: 10:07
By: 

DIVISION MEMORANDUM

No. 447, s. 2022

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
All School Heads
All Others Concerned
This Division

From:  **VICTORIA V. GAZO, PH.D, CESO V**
Schools Division Superintendent

Date: August 25, 2022

Subject: **2022 INSTITUTIONAL CONFERMENT**
(SEARCH FOR OUTSTANDING DISTANCE LEARNING IMPLEMENTER
AND OUTSTANDING LEARNING MODALITY IMPLEMENTER)

1. Anchored on *DepEd Order No. 9, s. 2002 entitled Establishing the Program on Awards and Incentives for Service Excellence (PRAISE)* in the Department of Education and DepEd Order No. 78, s. 2007 entitled Strengthening the Program on Awards and Incentives for Service Excellence (PRAISE) of the Department of Education and in the line with its quality police to ensure excellent employee's performance through continual improvement, this Office will conduct the Division Search for 2022 Outstanding Distance Learning Implementer and Outstanding Learning Modality Implementer.
2. The program aims to recognize employees for their innovative ideas, superior accomplishment, exemplary performance, extraordinary acts or services and other effort contributing to efficiency, economy and improvement in government operations which lead to organizational productivity.
3. The districts/schools/offices should strictly follow the timeline to ensure successful conduct of the activity and to prevent delays in the process. District Offices are advised to create their Search and Selection Committee.



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21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

4. Documents of all District awardees /Division nominees shall be submitted with their substantial support documents executing self-omnibus certification for each of the categories on or before **September 2, 2022 (Friday)** Attention: **WOODROW WILSON B. MERIDA**-Senior Education Program Specialist, Human Resource Development- Division Awards Committee Chairperson.
5. Validation of nominees in all categories shall commence on **September 6, 2022** and committee chairperson must submit the result of the assessment and validation of their respective categories on or before **September 9, 2021 (Friday)**.
6. The Awarding Ceremony dubbed as **INSTITUTIONAL CONFERMENT** will be announced in a separate memorandum.
7. Enclosed are the specific criteria and division search committee of Evaluators in different categories. Only those nominees who obtain the cut off score of **60 pts** will be declared as outstanding on each category.
8. Expense to be incurred relative to the conduct of the activity are chargeable to local funds or any available funds subject to the usual accounting and auditing rules and regulations.
9. Winners in the previous search are no longer allowed to join the activity.
10. The following are attached for reference:
 - a. **Annex A** - Guidelines on the 2022 Division Search for Outstanding Distance Learning Implementer and Outstanding Learning Modality Implementer
 - b. **ANNEX B** - List of Official Winners
 - c. **ANNEX C** - Consolidated Result for Outstanding School
 - d. **ANNEX D** - Consolidated Result for Outstanding School Head
 - e. **ANNEX E** – Consolidated Result for Outstanding Coordinator/Instructional Manager/Teacher
 - f. **ANNEX F**- Division Selection Committee

Enclosure 1- Nomination Form
Enclosure 2- Omnibus Sworn Statement
Enclosure 3- Tentative Summary of Score
11. Moreover, as part of the Department's implementation of Equal Employment Opportunity Policy (EEOP) particularly in the area of Learning and Development (L&D) and the Rewards and Recognition (R&R) of the PRIME-HRM,EEOP shall be observed, that is fair treatment in the recommendation and selection of nominees regardless of age,





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

sex, sexual orientation, gender, gender identity, civil status, disability, religion, ethnicity and political affiliation among others.

12. For inquiries, please contact *Woodrow Wilson B. Merida*, Senior Education Program Specialist-Human Resource Development at 09664752094
13. Immediate and wide dissemination of this Memorandum is desired

Copy furnished:
Records Unit
HRD/WWBM



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Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

ANNEX A

**Guidelines on the 2022 INSTITUTIONAL CONFERMENT
(SEARCH FOR OUTSTANDING DISTANCE LEARNING IMPLEMENTER AND
OUTSTANDING LEARNING MODALITY IMPLEMENTER)**

I. Rationale

In consonance with DepEd Order No. 9, s. 2002 entitled Establishing the Program on Awards and Incentives for Service Excellence (PRAISE) in the Department of Education and DepEd Order No. 78, s. 2007 entitled Strengthening the Program on Awards and Incentives for Service Excellent (PRAISE) of the Department of Education and in life with its quality policy to ensure excellent employees performance through continual improvement, DepEd Region X recognizes and rewards employees for their innovative ideas, superior accomplishments, exemplary performance, extraordinary acts or services in the public interest and other efforts contributing to efficiency, economy and improvement in government in government operations which lead to organizational productivity.

II. Categories

1. Outstanding Modular Learning Modality Implementer

The Categories are the following

A. Elementary (4-6)

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

B. Junior High School

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

C. Senior High School

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher



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Department of Education
REGION X - NORTHERN MINDANAO
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D. Elementary (K-3)

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

E. Madrasah Education Program

1. Outstanding Division ALIVE Coordinator
2. Outstanding ALIVE Elementary School Teacher
3. Outstanding ALIVE Secondary School Teacher

F. Special Education Program

1. Outstanding Elementary SPED Teacher
2. Outstanding Secondary SPED Teacher

G. Indigenous Education Program

1. Outstanding Elementary IPED Teacher
2. Outstanding Secondary IPED Teacher

H. Alternative Learning System

1. Outstanding District ALS Coordinator
2. Outstanding Mobile Teacher
3. Outstanding Instructional Manager (BPOSA/ALS-EST)

2. Outstanding Online Learning Modality Implementer

The categories are the following:

A. Elementary (Grade 4-6)

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

B. Junior High School

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

C. Senior High School



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Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

3. Outstanding Radio-Based Instruction Learning Modality Implementer

The Categories are the following

A. Elementary (4-6)

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

B. Junior High School

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

C. Senior High School

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

D. Elementary (K-3)

1. Outstanding School
2. Outstanding School Head
3. Outstanding Teacher

E. Madrasah Education Program

1. Outstanding Division ALIVE Coordinator
2. Outstanding ALIVE Elementary School Teacher
3. Outstanding ALIVE Secondary School Teacher

F. Special Education Program

1. Outstanding Elementary SPED Teacher
2. Outstanding Secondary SPED Teacher

G. Indigenous Education Program

1. Outstanding Elementary IPED Teacher
2. Outstanding Secondary IPED Teacher





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

H. Alternative Learning System

1. Outstanding District ALS Coordinator
2. Outstanding Mobile Teacher
3. Outstanding Instructional Manager (BPOSA/ALS-EST)

III. What are the steps in the search process?

1. The **official nominees of the District office in the Division final selection will scan and arrange** the supporting and other required documents following the order in the criteria.
2. The **scanned copy should be saved in CD labeled with the nominees' complete name, contact number, name of school and School ID, District and the category.**
3. The District SSC will submit the individual CD of their TOP 1 official nominee in each category to the **Office of the Schools Division Superintendent, Attention: Woodrow Wilson B. Merida, Chairman of the Division Awards Committee.**
4. The documents of Top 1 in each category from the district level as official nominee shall be submitted in hard copy (original copy) to the (Division final selection) for the validation and verification c/o **Human Resource Development Section.**
5. Each document should be correctly labelled and tagged with the prescribed color code
 - Modular Learning Modality Implementer (**Blue Folder**)
 - Online Learning Modality Implementer (**Green Folder**)
 - Radio-Based Instruction Learning Modality Implementer (**Yellow Folder**)
6. Aside from the supporting documents, the nominee should attach in the hard and soft copies the following requirements.
 - a) Endorsement by the District Supervisor with all the names of the nominees and their corresponding categories.
 - b) Individual Tentative summary of Score Sheet (see attachment) of each nominee following the criteria and points per indicator.
 - c) Duty accomplished nomination form (see attachment)
 - d) Accomplished Personal Data Sheet (CS Form 212 Revised 2017)
 - e) Certified true copies of Performance Ratings in the last three (3) years.





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

IV. What are to be submitted?

The Following documents shall be endorsed to the Office of the Schools Division Superintendent.

1. List of Official Winners (Annex B)
2. Consolidated results for each category (Annexes C, D and E)
3. Pictures of winners with the following specifications shall be uploaded to <https://bit.ly/MCAwards2022> or sent through email at rex.dacanay@deped.gov.ph
 - a. Portrait layout (Please see attached sample at the last page of this memo)
 - b. Size 8" x 10"
 - c. High resolution
 - d. Whole body
 - e. White background
 - f. Barong Tagalog for men and Modern Filipiniana for ladies
 - g. With tag placed below the picture bearing the complete name, school, district ,category and contact number of the awardee.

V. Timeline on the conduct of the 2022 Division Search

Dates	Activities
August 30, 2022	Special Conference of Technical Working Team
September 2 ,2022	Submission of District Results (Official Nominees to the Division Final Selection) to the Office of the SDS
September 5 ,2022	Segregation of Submitted Documents of Finalists
September 6 ,2022	Division Level Screening and Selection
September 7-8 ,2022	Consolidation and Deliberation of Results
September 9 ,2022	Submission of consolidated result to the Human Resource Development Section c/o Woodrow Wilson B. Merida, SEPS-Human Resource Development Section (Please see Part IV. What are to be submitted)
September 9 ,2022	Presentation of Final Result to the SDS
September 12-16 ,2022	Recording, editing of videos and slides for the awarding ceremony
September 19, 2022	Release of Official ICON 2022 Finalists
September 23-24, 2022	Video and Photoshoot of Finalists
September 25-27, 2022	Recording, editing of videos and slides for the awarding ceremony
October 2022	Awarding of Winners



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Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

VI. What are the criteria for the search?

1. Outstanding School

- Modular Learning Modality Implementer (**Blue Folder**)
- Online Learning Modality Implementer (**Green Folder**)
- Radio-Based Instruction Learning Modality Implementer (**Yellow Folder**)

CRITERIA FOR OUTSTANDING SCHOOL

Indicators	Points
1. Significant accomplishment in fostering learning a. Level of implementation of School Learning Continuity Plan b. Number of strategies/activities done that have significantly influenced/provided greater impact in the implementation of the learning modality c. Others MELCS-aligned learning resources/materials utilized which supplement the required learning resource for the learning delivery modality d. Level of accomplishment of weekly home learning plan. e. Level of Implementation of school plan for compliance with minimum health standards. f. Complete and appropriate Set learning modules in print and e-copy g. School monitoring evaluation and plan adjustment in the learning modalities implemented.	40
2. Impact of accomplishment in making learning happen a. Scope b. Number of learners benefited c. Level of attainment	40
3. Parents involvement and community partnership a. Stakeholders Participation and Involvement b. Parents willingness to co supervise and co monitor the progress of that children's learning	20
TOTAL	100





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2. Outstanding School Head

- Modular Learning Modality Implementer (**Blue Folder**)
- Online Learning Modality Implementer (**Green Folder**)
- Radio-Based Instruction Learning Modality Implementer (**Yellow Folder**)

CRITERIA FOR OUTSTANDING SCHOOL HEAD

Indicators	Points
1. Instructional leadership in fostering learning. a. Level of School Learning Continuity Plan implementation b. Project/work accomplishment c. Number of strategies/activities done that have significantly influenced/provided greater impact in the implementation of the learning modality d. School monitoring evaluation and plan adjustment in the learning modalities implemented e. Communication mechanisms on the implementation of the school's learning delivery modalities.	40
2. Provision of learning environment a. Provision of safe learning environment for learners, parents and stakeholders b. Management and improvement of school facilities c. Implementation of health protocols	20
3. Human resource management and development a. Teacher's and staff's professional development/training plan for the implementation of alternative learning modalities b. Technical Assistance provided to teacher's and stakeholders	20
4. Parent's Involvement and community partnership a. Stakeholders participation and involvement	20
TOTAL	100





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

3. Outstanding Coordinator

Outstanding Instructional Manager

Outstanding Teacher

- Modular Learning Modality Implementer (**Blue Folder**)
- Online Learning Modality Implementer (**Green Folder**)
- Radio-Based Instruction Learning Modality Implementer (**Yellow Folder**)

**CRITERIA FOR OUTSTANDING COORDINATOR/INSTRUCTIONAL
MANAGER/TEACHER**

Indicators	Points
1. Instructional competence in fostering learning a. Original creative outputs/innovative teaching strategies done that have significantly influenced/provided greater impact in the implementation of the learning modality. b. Level of implementation of weekly home learning plan and individual learning monitoring plan c. Monitoring evaluation and plan adjustments in the learning modalities implemented d. Learner's assessment results/progress in the learning modality chosen and enhancement activities provided.	40
2. Provision of learning environment a. Programs/projects/health protocols initiated for a safe learning environment for learners, parents and stakeholders b. Management and improvement of classroom facilities	20
3. Professional and community involvement a. Professional development/trainings participated in the implementation of alternative learning modalities b. information dissemination in the implementation of the school's learning delivery modalities	20
4. Parents Involvement and community partnership a. Stakeholders participation and involvement b. Parents' willingness to co-supervise and co-monitor the progress of their children's learning	20
TOTAL	100





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Annex G

The following is the composition of the Search and Selection Committee on the 2022 Search Outstanding Distance Learning Implementer and Outstanding Learning Modality Implementer.

DIVISION SEARCH AND SELECTION COMMITTEE

EXECUTIVE COMMITTEE	
Chairperson	Victoria V. Gazo-SDS
Co-Chairperson	Aliena S. Dajay- ASDS
Members:	Susan S. Olana PhD(DAPSHI President) Ralph T. Quirog- Chief Education Supervisor, CID Lorenzo O. Capacio, EdD, -CES, SGOD Sonny M. Rojas (PESHA President)

SEARCH COMMITTEE	
Chairperson	Woodrow Wilson B. Merida SEPS-HRD
Co-Chair	Vicente G. San Miguel, EdD, PSDS CID Jasmin J. Adriatico, LPT- CID Manuel L. Dinlayan III , DPA
Members:	Ferdinand V. Mortera, PSDS-CID Guia Ma. G. Villahermosa-AO IV- Personnel Marsfifth M. Mamawag, SEPS -Social Mobilization & Networking

DIVISION COMMITTEE EVALUATORS

Outstanding Modular Learning Modality Implementer		
CATEGORY	COMMITTEE COMPOSITION	
	Elementary (4-6)	
• Outstanding School	Chairperson	Rosie A. Salupado
• Outstanding School Head	Co-Chairperson	Evernold T. Berial, PhD
• Outstanding Teacher	Member	Mary Gladys J. Dublas
	Junior High School	
• Outstanding School	Chairperson	Ma. Concepcion S. Reyes
• Outstanding School Head	Co-Chairperson	Ferdinand V. Mortera
• Outstanding Teacher	Member	Rex C. Dacanay
	Senior High School	
• Outstanding School	Chairperson	Analy L. Ocier
• Outstanding School Head	Co-Chairperson	Sharon Mae A. Bonggocan
• Outstanding Teacher	Members	Edelina M. Eborá



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Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

Kindergarten to Grade 3		
Outstanding Kindergarten Teacher	Chairperson Co-Chairperson Member	Imelda S. Bentillo Vicente G. Sanmiguel, EdD Marsfifth M. Mamawag
Madrasah Education Program		
<ul style="list-style-type: none"> • Outstanding District ALIVE Coordinator • Outstanding ALIVE Teacher 	Chairman Co-Chairperson Member	Virgilin T. Pizarro Sonny M. Rojas Rex C. Dacanay
Special Education		
<ul style="list-style-type: none"> • Outstanding Elementary SPED Teacher • Outstanding Secondary SPED Teacher 	Chairman Co-Chairperson Member	Liza G. Balintongog Noel A. Tan Nery Rio G. Arbutante
Indigenous Education Program		
<ul style="list-style-type: none"> • Outstanding Elementary IPED Teacher • Outstanding Secondary IPED Teacher 	Chairman Co-Chairperson Member	Rachel R. Valde Manny B. Pimentel, EdD Manuel Dinlayan III, DPA
Alternative Learning System		
<ul style="list-style-type: none"> • Outstanding District ALS Coordinator • Outstanding Mobile Teacher • Outstanding Instructional Manager (BPOSA/ALS-EST) 	Chairperson Co-Chairperson Member	Jasmin J. Adriatico Gretchen V. Catane Ethyl B. Ligando
Outstanding Online Learning Modality Implementer		
Elementary (Grades 4-6)		
<ul style="list-style-type: none"> • Outstanding School • Outstanding School Head • Outstanding Teacher 	Chairperson Co-Chairperson Member	Rosie A. Salupado Evernold T. Berial, PhD Mary Gladys J. Dublas
Junior High School		
<ul style="list-style-type: none"> • Outstanding School • Outstanding School Head • Outstanding Teacher 	Chairperson Co-Chairperson Member	Ma. Concepcion S. Reyes Ferdinand V. Mortera Rex C. Dacanay
Senior High School		
<ul style="list-style-type: none"> • Outstanding School • Outstanding School Head • Outstanding Teacher 	Chairperson Co-Chairperson Member	Analy L. Ocier Sharon Mae A. Bonggocan Edelina M. Eborá
Outstanding Radio-Based Instruction Learning Modality Implementer		
Elementary (4-6)		
<ul style="list-style-type: none"> • Outstanding School • Outstanding School Head 	Chairperson Co-Chairperson	Lorenzo O. Capacio, EdD Woodrow Wilson Merida



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Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

<ul style="list-style-type: none"> Outstanding Teacher 	Member	Marsfifth M. Mamawag
Junior High School		
<ul style="list-style-type: none"> Outstanding School Outstanding School Head Outstanding Teacher 	Chairperson Co-Chairperson Member	Ralph T. Quirog Susan S. Olana, PhD Dindo Gabales, PhD
Senior High School		
<ul style="list-style-type: none"> Outstanding School Outstanding School Head Outstanding Teacher 	Chairperson Co-Chairperson Member	Analy L. Ocier Sharon Mae A. Bonggocan Edelina M. Eborá
Elementary (K-3)		
<ul style="list-style-type: none"> Outstanding Kindergarten Teacher 	Chairperson Co-Chairperson Member	Imelda S. Bentillo Vicente G. Sanmiguel, EdD Marsfifth M. Mamawag
Madrasah Education Program		
<ul style="list-style-type: none"> Outstanding District ALIVE Coordinator Outstanding ALIVE Elementary School Teacher Outstanding ALIVE Secondary School Teacher 	Chairperson Co-Chairperson Member	Virgilin T. Pizarro Sonny M. Rojas Rex C. Dacanay
Special Education Program		
<ul style="list-style-type: none"> Outstanding Elementary SPED Teacher Outstanding Secondary SPED Teacher 	Chairperson Co-Chairperson Member	Liza G. Balintongog Rio G. Arbutante Feliciano Sante Jr.
Indigenous Education Program		
<ul style="list-style-type: none"> Outstanding Elementary IPED Teacher Outstanding Secondary IPED Teacher 	Chairperson Co-Chairperson Member	Rachel R. Valde Manny B. Pimnetel, EdD Manuel Dinlayan III, DPA
Alternative Learning System		
<ul style="list-style-type: none"> Outstanding District ALS Coordinator Outstanding Mobile Teacher Outstanding Instructional Manager (BPOSA) 	Chairperson Co-Chairperson Member	Jasmin J. Adriatico Gretchen V. Catane Ethyl B. Ligando



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Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

ANNEX B

LIST OF OFFICIAL WINNERS
CATEGORY: SCHOOL/SCHOOL HEAD/COORDINATOR/INSTRUCTIONAL MANAGER/TEACHER

NAME	DESIGNATION	SCHOOL	DISTRICT	CONTACT NUMBER	CATEGORY
1.					
2.					
3.					
4.					
5.					
6.					

The District Screening and Selection Committee certifies that, to the best of their knowledge, the information contained herein and the accompanying supporting documents are true and correct.

SIGNATURE OVER
PRINTED NAME OF CHAIR

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

Approved:

SIGNATURE OVER PRINTED NAME OF CHAIR



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REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Annex C

CONSOLIDATED RESULT FOR OUTSTANDING SCHOOL

Category: _____ District: _____

	NAME OF SCHOOL	CATEGORY	CONTACT NUMBER	SCORE	RANK
1.					
2.					
3.					
4.					
5.					

The District Screening and Selection Committee certifies that, to the best of their knowledge, the information contained herein and the accompanying supporting documents are true and correct.

SIGNATURE OVER
PRINTED NAME OF CHAIR

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

Approved:

SIGNATURE OVER PRINTED NAME OF CHAIR



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REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Annex D

CONSOLIDATED RESULT FOR OUTSTANDING SCHOOL HEAD

Category: _____ District: _____

NAME	DESIGNATION	SCHOOL	CONTACT NUMBER	Category	SCORE	RANK
1.						
2.						
3.						
4.						
5.						

The District Screening and Selection Committee certifies that, to the best of their knowledge, the information contained herein and the accompanying supporting documents are true and correct.

SIGNATURE OVER
PRINTED NAME OF CHAIR

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

Approved:

SIGNATURE OVER PRINTED NAME OF CHAIR



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DIVISION OF MALAYBALAY CITY

Annex E

CONSOLIDATED RESULT FOR OUTSTANDING COORDINATOR/INSTRUCTIONAL MANAGER/TEACHER

Category: _____ District: _____

	NAME	DESIGNATION	SCHOOL	CONTACT NUMBER	CATEGORY	SCORE	RANK
1.							
2.							
3.							
4.							
5.							

The District Screening and Selection Committee certifies that, to the best of their knowledge, the information contained herein and the accompanying supporting documents are true and correct.

SIGNATURE OVER
PRINTED NAME OF CHAIR

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER PRINTED NAME OF CHAIR



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21 98 0080



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REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Enclosure 1 of Division Memorandum No. _____ s. 2022

NOMINATION FORM

2022 INSTITUTIONAL CONFERMENT
SEARCH FOR OUTSTANDING DISTANCE LEARNING IMPLEMENTER
AND OUTSTANDING LEARNING MODALITY IMPLEMENTER)

THE SCREENING AND SELECTION COMMITTEE

Division of Malaybalay City
Purok 6, Casisang Malaybalay City

After reviewing the guidelines and criteria for the Division Search for Outstanding Distance Learning Implementer and Outstanding Learning Modality, I hereby nominate:

Name of Nominee: _____
First Name Middle Name Last Name

Contact Number: _____

Name of School: _____

School Address: _____

District: _____

Category: _____

Current Position of Nominee: _____

Subject Area/Grade Level Taught (for teachers): _____

I hereby certify that to the best of my knowledge, that information contained in the accompanying supporting documents are true and correct.

The nominee and the undersigned understand the decision of the Screening and Selection Committee is final and that we agree to abide by it.

Name of Nominator: _____ Position: _____

Signature of Nominator: _____ Date Signed: _____

Note: This nomination form is applicable for all categories. Please fill up the necessary information that is applicable.



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 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

Enclosure 2 of Division Memorandum No. _____ s. 2022

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OMNIBUS SWORN STATEMENT

I, _____, of legal age, _____, _____ and
 (NAME OF APPLICANT) (STATUS) (CITIZENSHIP)

residing at

_____, after having been duly
 (ADDRESS)

sworn in accordance with
 law, do hereby depose and state that:

1. Each of the documents submitted in satisfaction of my application for 2022 Most Outstanding Employee is an authentic copy of the original, and complete and all statements and information provided therein are true and correct.
2. I am authorizing the selection committee or its duly authorized representative(s) to verify all documents submitted as to its completeness and authenticity.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ of _____
 (DAY) (MONTH)
 , 2022 in the City of Malaybalay, Bukidnon.

Affiant





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Enclosure 3 of Division Memorandum No. _____ s. 2022

2022 INSTITUTIONAL CONFERMENT
SEARCH FOR OUTSTANDING DISTANCE LEARNING IMPLEMENTER
AND OUTSTANDING LEARNING MODALITY IMPLEMENTER

(OUTSTANDING SCHOOL)

TENTATIVE SUMMARY OF SCORE

Name of School: _____
Name of School Head: _____
Designation: _____
School Address: _____
District: _____
Contact Number: _____
Category: _____

A. Qualification for Nomination

(Please check each requirement. Any lacking qualification requirement automatically disqualifies the nominee to proceed to the next stage of the search)

Other Requirements	
1. Endorsement by the Public Schools District Supervisor with all the names of the nominees and their corresponding categories.	
2. Duly accomplished nomination form (see attachment)	
3. Individual Tentative Summary of Score Sheet (see attachment)	



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
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REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Indicators	Points	Score
1. Significant accomplishment in fostering learning a. Level of implementation of School Learning Continuity Plan b. Number of strategies/activities done that have significantly influenced/provided greater impact in the implementation of the learning modality c. Others MELCS-aligned learning resources/materials utilized which supplement the required learning resource for the learning delivery modality d. Level of accomplishment of weekly home learning plan. e. Level of Implementation of school plan for compliance with minimum health standards. f. Complete and appropriate Set learning modules in print and e-copy g. School monitoring evaluation and plan adjustment in the learning modalities implemented.	40	
2. Impact of accomplishment in making learning happen a. Scope b. Number of learners benefited c. Level of attainment	40	
3. Parents involvement and community partnership a. Stakeholders Participation and Involvement b. Parents willingness to co supervise and co monitor the progress of that children's learning	20	
TOTAL	100	
(to be filled in by District SSC)	TENTATIVE	
(to be filled in by Division SSC)	FINAL	

The committee on Screening and selection certifies that, to the best of their knowledge, the information contained in the accompanying supporting documents are true and correct.

Chairman
(Signature over Printed Name)

Member

Member

Member



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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2022 INSTITUTIONAL CONFERMENT
SEARCH FOR OUTSTANDING DISTANCE LEARNING
IMPLEMENTER AND OUTSTANDING LEARNING MODALITY IMPLEMENTER
(OUTSTANDING SCHOOL HEAD)

TENTATIVE SUMMARY OF SCORE

Name of Nominee: _____
First Name Middle Name Last Name

Contact Number: _____

Name of School: _____

School Address: _____

District: _____

Current Position of Nominee: _____

A. Qualification for Nomination

(Please check each requirement. Any lacking qualification requirement automatically disqualifies the nominee to proceed to the next stage of the search)

Qualification Requirement	Supporting Document/s	Remarks
1. With at least VERY SATISFACTORY rating in the last three (3) performance rating periods prior to the nomination	Certified True Copy of 2019,2020, and 2021 OPCRf	

Other Requirements	
1. Endorsement by the Public Schools District Supervisor with all the names of the nominees and their corresponding categories.	
2. Duly accomplished nomination form (see attachment)	
3. Accomplished Personal Data Sheet (CS Form 212 Revised 2017)	
4. Individual Tentative Summary of Score Sheet (see attachment)	



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Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

Indicators	Points	Score
1. Instructional leadership in fostering learning. a. Level of School Learning Continuity Plan implementation b. Project/work accomplishment c. Number of strategies/activities done that have significantly influenced/provided greater impact in the implementation of the learning modality d. School monitoring evaluation and plan adjustment in the learning modalities implemented e. Communication mechanisms on the implementation of the school's learning delivery modalities.	40	
2. Provision of learning environment a. Provision of safe learning environment for learners, parents and stakeholders b. Management and improvement of school facilities c. Implementation of health protocols	20	
3. Human resource management and development a. Teacher's and staff's professional development/training plan for the implementation of alternative learning modalities b. Technical Assistance provided to teacher's and stakeholders	20	
4. Parent's Involvement and community partnership a. Stakeholders participation and involvement	20	
TOTAL	100	
(to be filled in by District SSC)	TENTATIVE	
(to be filled in by Division SSC)	FINAL	

The committee on Screening and selection certifies that, to the best of their knowledge, the information contained in the accompanying supporting documents are true and correct.

 Chairman
 (Signature over Printed Name)

 Member

 Member

 Member



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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2022 INSTITUTIONAL CONFERMENT
SEARCH FOR OUTSTANDING DISTANCE LEARNING
IMPLEMENTER AND OUTSTANDING LEARNING MODALITY IMPLEMENTER
(CRITERIA FOR OUTSTANDING COORDINATOR/INSTRUCTIONAL
MANAGER/TEACHER)
TENTATIVE SUMMARY OF SCORE

Name of Nominee: _____
First Name Middle Name Last Name

Contact Number: _____

Name of School: _____

School Address: _____

District: _____

Category: _____

Current Position of Nominee: _____

A. Qualification for Nomination

(Please check each requirement. Any lacking qualification requirement automatically disqualifies the nominee to proceed to the next stage of the search)

Qualification Requirement	Supporting Document/s	Remarks
1. With at least VERY SATISFACTORY rating in the last three (3) performance rating periods prior to the nomination	Certified True Copy of 2019,2020, and 2021 IPCRF	

Other Requirements	
1. Endorsement by the Public Schools District Supervisor with all the names of the nominees and their corresponding categories.	
2. Duly accomplished nomination form (see attachment)	
3. Accomplished Personal Data Sheet (CS Form 212 Revised 2017)	
4. IPCRF 2019, 2020 and 2021 Summary of Ratings with average signed by the Division Screening and Selection Committee	
5. Individual Tentative Summary of Score Sheet (see attachment)	



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REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Indicators	Points	Score
1. Instructional competence in fostering learning a. Original creative outputs/innovative teaching strategies done that have significantly influenced/provided greater impact in the implementation of the learning modality. b. Level of implementation of weekly home learning plan and individual learning monitoring plan c. Monitoring evaluation and plan adjustments in the learning modalities implemented d. Learner's assessment results/progress in the learning modality chosen and enhancement activities provided.	40	
2. Provision of learning environment a. Programs/projects/health protocols initiated for a safe learning environment for learners, parents and stakeholders b. Management and improvement of classroom facilities	20	
3. Professional and community involvement a. Professional development/trainings participated in the implementation of alternative learning modalities b. information dissemination in the implementation of the school's learning delivery modalities	20	
4. Parents Involvement and community partnership a. Stakeholders participation and involvement b. Parents' willingness to co-supervise and co-monitor the progress of their children's learning	20	
TOTAL	100	
(to be filled in by District SSC)	TENTATIVE	
(to be filled in by Division SSC)	FINAL	

The committee on Screening and selection certifies that, to the best of their knowledge, the information contained in the accompanying supporting documents are true and correct.

Chairman
(Signature over Printed Name)

Member

Member

Member



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JUAN B. DELA CRUZ
MANALOG ELEMENTARY SCHOOL
DISTRICT 2
OUTSTANDING MODULAR LEARNING MODALITY IMPLEMENTER
ELEMENTARY (4-6)
OUTSTANDING TEACHER



**MARY JANE B. DELA CRUZ
BUKIDNON NATIONAL HIGH SCHOOL
DISTRICT 3
OUTSTANDING MODULAR LEARNING MODALITY IMPLEMENTER
JUNIOR HIGH SCHOOL
OUTSTANDING TEACHER**