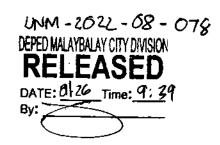


Department of Education

REGION X- NORTHERN MINDANAO DIVISION OF MALAYBALAY CITY



UNNUMBERED MEMORANDUM

To:

PEANNIE LYN P. ARTIANZA

BERNEL T. VASAYA JOHN DEREK BINGAT MA. SOFIA S. REYES JADE GRACE C. CABAÑELEZ

MICHELLE O. CAMINERO

CATHERINE S. KEE
JEFFREY ABROGAR

ANGIE PERIA

HAZELLEL MAE C. SAMBAYON

ESTEVE NULADA

DOREEN KRISTEL GONZALES KARL LOUIS I. PAGARAN

PATERNO PADUA

Division of Malaybalay

From:

VICTORIA V. GAZO

Schools Division Superintendent

Date:

August 25, 2022

Subject:

SPECIAL CONFERENCE OF THE TECHNICAL WORKING GROUP FOR THE 2022

INSTITUTIONAL CONFERMENT

- 1. In line with the **Division Memo 546, s. 2021, Institutional Conferment**: Search for Outstanding Distance Learning Implementer and Outstanding Learning Modality Implementer Technical preparation.
- 2. The above-mentioned ICON members are hereby directed to attend the Special Conference on August 30, 2022, 1:30 pm to 5:00pm at GAD Hall, Malaybalay City Division, Casisang, Malaybalay City.
- The meeting will discuss about the following:



Address- Sayre Hi-way, Purok5, Casisang, Malaybalay CitY Telefax (088) 314-0094 Telephone No.: 088{13-1245 Email: Malaybalay.city@deped.gov.ph





Republic of the Philippines

Bepartment of Education

REGION X- NORTHERN MINDANAO DIVISION OF MALAYBALAY CITY

Technical Preparation:

- i. Lay-outing
- ii. Template Design
- iii. Graphics Accent
- iv. Recording (Voice Over)
- v. Intro & Extro (Sound effect)
- vi. Sound Bed for Awarding
- vii. Delegation of Tasks
- viii. Other Matters
- 4. Should there be queries, contact *Mr. Rex C. Dacanay, Education Program Specialist II, HRD at 09177055496.*

Enclosure:

As stated

Copy furnished:

Records Unit

TO BE POSTED IN THE WEBSITE



